Certified as a Regulation (or Regulations of the

Dept of Revenue

(Name of State Agency)

[signature]

(Signature)

Director

(Title)

11/1/48

(Date)

TITLE 22
CHAPTER - 2

FILED
in the office of the Secretary of State
of the State of California

NOV 1 - 1948

At 4:45 o'clock P M.

FRANK M. JORDAN, Secretary of State

By [signature]
Assistant Secretary of State

AMENDMENTS TO
"STANDARDS FOR AGED INSTITUTIONS IN CALIFORNIA"

Life Care Contracts

An organization or person receiving transfers of property on condition of furnishing life care or care for more than one year must have a Certificate of Authority from the State Department of Social Welfare in addition to a license to operate a home for aged. (Section 2350-2360, Welfare and Institutions Code).

A separate application must be filed for a Certificate of Authority.

A Certificate of Authority will be issued for a period of twelve months if inspection by the State Department of Social Welfare indicates that fiscal requirements have been met. Application for renewal of the Certificate of Authority must be filed ten days prior to its expiration.

The organization or person shall establish and maintain reserves in an amount not less than the amount necessary as reserves for the agreements of the organization or person in accordance with the standard of valuation based upon McClintock's table of mortality with interest assumption at 2½% annually. The reserves shall consist only of the following:

A. Cash, which shall include:
   1. Cash on hand
   2. Deposits in demand and term savings accounts with banks which are members of the Federal Deposit Insurance Corporations to the extent that such deposits are insured by such corporation.
   3. Investments in certificates issued by building and loan associations which are members of Federal Savings and Loan Insurance Corporations to the extent that such certificates are insured by such corporation.

B. Securities of which 75% shall be such as are permitted for the investment of funds of savings banks of California. Of the remaining 25% of securities, 10% may consist of preferred stock and 15% common stocks. Said stocks shall be limited to corporations which have an uninterrupted dividend record of at least ten years and must be of a high investment grade. The stocks shall be subject to the approval of the Department of Insurance and any stocks to which it objects shall be eliminated from the required reserve.

C. Real estate, or equities therein, owned by the organization, to the extent of 60% of the net value thereof as appraised by two appraisers approved by the State Department of Social Welfare.

D. Furniture and equipment as needed for the operation of the institution to the extent of 50% of the net value thereof as appraised by two appraisers approved by the State Department of Social Welfare.

The State Department of Social Welfare may require any applicant for a Certificate of Authority not a non-profit organization to file with the Department a bond executed by an admitted surety insurer in an amount satisfactory to the Department.

Agreements

The agreement between the aged person and the institution offering life care must show the value of the property transferred, the amount of care to be furnished, and the manner in which care is to be furnished. The State Department of Social Welfare may require that copies of agreements be filed with the Department.

Life Care Contracts

Responsibility for Interpretation and Administration

Interpretation and administration of the rules, regulations, and standards regarding life care contracts is the responsibility of the State Department of Social Welfare. Accredited agencies shall refer boarding home operators who are undertaking or plan to undertake life care contracts to the State Department of Social Welfare. (See Appendix, Excerpts from the W&IC Applicable to Aged Institutions)

Certificate of Authority

Any organization or person (hereinafter referred to as the contractor) maintaining a home for the aged may receive transfers of property conditioned upon an agreement, written or oral, to furnish life care, or care for a period of more than one year, to the transferor or his nominee if a license and a certificate of authority have first been obtained from the State Department of Social Welfare. Any contractor who maintains an agreement providing for a transfer of property in return for life care to the transferor or his nominee must have a certificate of authority from the State Department of Social Welfare.

A certificate of authority issued by the State Department of Social Welfare expires not later than 12 months from its date of issuance, and application for renewal must be filed 10 days prior to expiration. The State Department of Social Welfare may limit the number of contracts which the contractor may enter into or maintain. No certificate of authority shall be transferred. Neither the terms of the agreement, nor the place of performance specified in any agreement, shall be changed without the written consent of the State Department of Social Welfare.

Definitions

1. A home for the aged is one which is licensed as such by the State Department of Social Welfare.

2. An aged person is one who has reached the age of 65 years.

3. The words "care" or "board and care" refer to board and room and to such other services as an agreement may specify.

Agreement for Life Care

Agreements for life care, or for care for a period of more than one year, which are subject to a certificate of authority include those providing for termination at will by one party without the consent of the other. An agreement which calls for a transfer of property, but which does not establish the presumption that care will be extended for life, or for a period greater than one year, is not subject to a certificate of authority.

Before issuing a certificate of authority, the State Department of Social Welfare may require that an oral agreement be reduced to writing. The State Department of Social Welfare may require to be filed with it a copy of any agreement between the certificate holder and the transferor.

The agreement shall show:

1. The value of the property transferred

2. The amount of care to be furnished to the transferor or his nominee

3. The manner in which care is to be furnished.

Dismissal Prior to Expiration of Agreement

If the agreement permits dismissal or discharge of the aged person from the home prior to the expiration of the agreement, with or without cause, an amount equal to the difference between the amount paid in and the amount used for the care of the aged person during the time he remains in the institution, based upon the per capita cost to the institution, shall be refunded to the transferor; however, in cases where a consideration greater than the minimum charge has been paid for accommodations above standard, a sum equal to the difference between the amount paid in and the ratio of the amount paid to the minimum consideration for standard accommodations times the current per capita cost to the institution applied to the period the aged person remained in the institution shall be refunded to the transferor. If the per capita cost to the institution during the period can not be established otherwise, the cost during the period shall be deemed to be the cost at the time of the dismissal or discharge.

Yearly Per Capita Cost

Yearly per capita costs shall be computed by dividing the total yearly cost of providing care substantially equivalent to that provided for by contracts subject to a certificate of authority by the corresponding man-years of care extended. Losses on securities or property sold or exchanged will not be counted in the per-capita cost of extending care, nor will such costs include losses on the sale of life care contracts. Depreciation costs of that part of the plant property devoted to life care will be included.

Contract Reserve

The contract reserve is defined as the liability represented by the estimated cost to which the contractor will be subject in providing services under the contracts requiring a certificate of authority.

The contract reserve for the individual is estimated on the basis of McClintock's table of mortality amount annuitants, with interest assumption at $2\frac{1}{2}\%$. The resulting factor is then multiplied by an estimate of per capita cost.

As a first assumption, this estimate of per capita cost is the average of per capita costs of the ~~three~~ five fiscal years immediately preceding the fiscal year during which the granting of the initial or renewal certificate of authority is being considered.

The State Department of Social Welfare may allow an estimate of per capita costs different from the average per capita costs for the previous ~~three~~ five years, upon presentation, by the contractor, of a financial plan indicating specifically the

various elements of estimated cost and the nature and effectiveness of the financial controls necessary to keep operation within the estimated cost.

Contract reserves shall be maintained as follows:

The contractor shall show assets of the following kinds and proportions in an amount equal to the contract reserves for contracts entered into on September 19, 1939, and thereafter, excluding that part of such contract reserve which is due to the element of depreciation in per capita cost.

1. Cash, which shall include:

   a. Cash on hand;

   b. Deposits in demand and term savings accounts with banks which are members of the Federal Deposit Insurance Corporation, to the extent that such deposits are insured by such corporation;

   c. Investments in certificates issued by building and loan associations which are members of the Federal Savings and Loan Insurance Corporation, to the extent that such certificates are insured by such corporation.

2. Securities, of which 75 per cent shall be such as are permitted for the investment of funds of savings banks of California.* Of the remaining 25 per cent of securities, 10 per cent may consist of preferred stocks and 15 per cent may consist of common stocks. Said stocks shall be limited to corporations which have an uninterrupted dividend record of at least 10 years and must be of a high investment grade. The stocks shall be subject to the approval of the Department of Insurance and upon the request of the Department of Insurance any stocks to which it objects shall be eliminated from the required reserve.

3. Real estate, or equities therein, owned by the organization or person, to the extent of 60 per cent of the net value thereof, as appraised by two appraisers approved by the State Department of Social Welfare.

4. Furniture and equipment as needed for the operation of the institution to the extent of 50 per cent of the net value thereof as appraised by two appraisers approved by the State Department of Social Welfare.

The remaining assets of the contractor, excluding the 40% or 50% of appraised value not counted above shall be sufficient to cover the following:

1. The contract reserve for contracts with beginning dates prior to September 19, 1939.

2. That part of the contract reserve due to the element of depreciation in per capita cost regardless of the beginning date of the contract.

3. All other liabilities of the contractor.

For the failure of any organization or person to provide reserves as specified above, the State Department of Social Welfare shall, after due notice, revoke its certificate of authority. (W&IC 2357) except that SDSW may, for good cause shown, revoke the certificate of authority in so far as it authorizes entry into new contracts. (W&IC 2357)

* Securities permitted for the investment of the funds of savings banks are defined in subsections 5 and 6 of Section 61 of the Bank Act.

Evaluation of Assets

Certain assets shall be valued as follows:

Assets to offset contract reserves for contracts entered into on September 19, 1939, and thereafter.

1. Stocks and bonds shall be valued at the current market price.

2. Real estate and improvements shall be valued at 60%, and furniture and fixtures at 50% of the average of the current appraisals of two appraisers approved by the State Department of Social Welfare.

Assets to offset other liabilities (including contract reserves not mentioned above).

1. Stocks and bonds shall be valued at the current market price.

2. Real estate, improvements, furniture and equipment will be valued at cost less depreciation. The home may substitute for such values 60% of the appraised value of real estate and improvements, or 50% of the appraised value of furniture and equipment, as determined by the current appraisals of two appraisers approved by the State Department of Social Welfare.

3. Other assets shall be valued as determined by the State Department of Social Welfare.

Appraisals shall be made on the basis of fair market value. The State Department of Social Welfare may accept as a current appraisal one which was made some time before the date on which assets are being valued, if it finds no significant change in values has taken place.

Insufficiency of Current Assets

When it appears to the State Department of Social Welfare that the current assets available or becoming available during the year for which the certificate of authority is to be granted will not be sufficient to meet demands for the payment of obligations incurred, the State Department of Social Welfare will require a financial plan from the contractor, setting forth estimated income and outgo of cash. If this plan does not indicate clearly the ability to meet obligations becoming due during the year, the State Department of Social Welfare either will not grant the certificate of authority, or require that the contractor obtain, before the certificate of authority is granted, a bond executed by an admitted surety insurer, in an amount satisfactory to the State Department of Social Welfare providing that the principal will faithfully perform all obligations undertaken by him pursuant to the certificate of authority, to and for the use and benefit of all persons who may be injured or aggrieved by the failure of the principal to perform any such obligation, and any person so injured or aggrieved may bring suit on such bond, in his own name, without an assignment thereof. A bond shall not be required of benevolent, charitable, religious, fraternal, educational, or other non-profit organizations.

Probationary Period

Any agreement between an aged person and an institution to furnish life care to the aged person should be on the basis of a probationary period of several months' duration, during which time either the home or the aged person may cancel the agreement. The probationary period is of benefit to both the aged person and the insti-

tution as it allows time for the aged person to decide on the basis of actual experience in the home whether or not he wishes to remain for the rest of his life and also allows the home to determine whether the individual is acceptable as a member of the group and capable of adjusting to institution life.

In regard to financial agreements, it is presumed that no life care contract is in force until completion of the probationary period, regardless of whether an agreement has been entered into at the time of entrance or during the period of probation. Therefore, if an aged resident dies during his period of probation, the value of property transferred to the hom, less a reasonable charge for board and care and/or other properly chargeable expenditures shall be refunded to the estate of the probationer. If securities were transferred, the market value as of the time of the transfer would be the value considered, unless they had been converted into cash, in which case the amount of cash thus received should be the basis of the refund. If real property was transferred, the appraised value or a fair value agreed upon by the transferor and transferee at the time of transfer should be the basis of the refund.

Charges for Care to Aged Residents Withdrawing from the Institution

Homes permitting voluntary withdrawal of aged residents having life care contracts should not charge exorbitant rates for care in arriving at the net amount to be refunded, in order to avoid working a hardship on the aged person in making other suitable provision for his care. The charge for care should be based on the average per capita cost of the home for the period elapsed.

Refund Penalties on Deposits to Secure Reservations for Life Care

Deposits on reservations in the home pending admittance should be accepted only on the basis of the annual turnover in population. The practice of accepting deposits from prospective applicants in large numbers is not encouraged where vacancies do not exist and where the probability of accommodating all applicants in one year's time is remote. When a deposit is accepted from a prospective applicant for future admission, the depositor should receive, in writing, the assurance that the home will guarantee admission within a specified time limit. In the event the deposit is accepted without such designation, there shall be no penalty assessed by the home if the depositor requests a refund against the original deposit and/or any subsequent payments. A depositor may be penalized only when he has arranged to take possession of a room at a definite time and then subsequently fails to adhere to the arrangement, demanding the refund of his deposit and other payments made to the institution.

Inspection by State Department of Social Welfare

The State Department of Social Welfare may inspect the books and records, or the performance of any service required pursuant to the agreements.

"Sale" of Rooms

Institutions giving life care should avoid "selling" a particular room to an aged resident as reasons of health or safety may make it inadvisable for him to occupy the room. A prolonged illness where hospitalization is necessary would result in vacancy of a room which could not be used by another aged person.

Certified as a Regulation (or Regulations of the

Dept of Soc. Welfare

(Name of State Agency)

C M Wallenberg

(Signature)

Director

(Title)

11-1-48

(Date)

CHAPTER XIV / TITLE 22, CHAPTER

LIFE CARE CONTRACTS

FILED
in the office of the Secretary of State
of the State of California
NOV 1 - 1948
At 4:45 o'clock P M.
FRANK M. JORDAN, Secretary of State
By Frank M. Jordan
Assistant Secretary of State

XIV-50 (New) RESPONSIBILITY FOR INTERPRETATION AND ADMINISTRATION XIV-50

Interpretation and administration of the rules, regulations, and standards regarding life care contracts is the responsibility of the SDSW. Accredited agencies shall refer boarding home operators who are undertaking or plan to undertake life care contracts to the SDSW. (See Appendix II, Supervision of Life Care Contracts, and Appendix VII, Supplies Available from SDSW Without Charge.)

XIV-100 (New) CERTIFICATE OF AUTHORITY XIV-100

Any organization or person (hereinafter referred to as the contractor) maintaining a home for the aged may receive transfers of property conditioned upon an agreement, written or oral, to furnish life care, or care for a period of more than one year, to the transferor or his nominee if a license and a certificate of authority have first been obtained from the SDSW. Any contractor who maintains an agreement providing for a transfer of property in return for life care to the transferor or his nominee must have a certificate of authority from the SDSW.

A certificate of authority issued by the SDSW expires not later than 12 months from its date of issuance, and application for renewal must be filed 10 days prior to expiration. The SDSW may limit the number of contracts which the contractor may enter into or maintain. No certificate of authority shall be transferred. Neither the terms of the agreement nor the place of performance specified in any agreement, shall be changed without the written consent of the SDSW. (See Secs. X-110, Legal Basis for Revocation of Certificate of Authority, X-500, Appeals from Denial of Certificate of Authority, and X-550, Revocation of Certificate of Authority.)

XIV-150 (New) DEFINITIONS XIV-150

1. A home for the aged is one which is licensed as such by SDSW.

2. An aged person is one who has reached the age of 65 years.

3. The words "care" or "board and care" refer to board and room and to such other services as an agreement may specify.

XIV-200 (New) AGREEMENT FOR LIFE CARE XIV-200

Agreements for life care, or for care for a period of more than one year, which are subject to a certificate of authority include those providing for termination at will by one party without the consent of the other. An agreement which calls for a transfer of property, but which does not establish the presumption that care will be extended for life, or for a period greater than one year, is not subject to a certificate of authority.

(Section Continued on Next Page)

Before issuing a certificate of authority, the SDSW may require that an oral agreement be reduced to writing. The SDSW may require to be filed with it a copy of any agreement between the certificate holder and the transferor.

The agreement shall show:

1. The value of the property transferred

2. The amount of care to be furnished to the transferor or his nominee

3. The manner in which care is to be furnished.

XIV-250 (New) DISMISSAL PRIOR TO EXPIRATION OF AGREEMENT XIV-250

If the agreement permits dismissal or discharge of the aged person from the home prior to the expiration of the agreement, with or without cause, an amount equal to the difference between the amount paid in and the amount used for the care of the aged person during the time he remains in the boarding home, based upon the per capita cost to the boarding home, shall be refunded to the transferor; however, in cases where a consideration greater than the minimum charge has been paid for accommodations above standard, a sum equal to the difference between the amount paid in and the ratio of the amount paid to the minimum consideration for standard accommodations times the current per capita cost to the boarding home applied to the period the aged person remained in the boarding home shall be refunded to the transferor. If the per capita cost to the boarding home during the period can not be established otherwise, the cost during the period shall be deemed to be the cost at the time of the dismissal or discharge.

XIV-300 (New) YEARLY PER CAPITA COST XIV-300

Yearly per capita costs shall be computed by dividing the total yearly cost of providing care substantially equivalent to that provided for by contracts subject to a certificate of authority by the corresponding man-years of care extended. Losses on securities or property sold or exchanged will not be counted in the per capita cost of extending care, nor will such costs include losses on the sale of life care contracts. Depreciation costs of that part of the plant property devoted to life care will be included.

XIV-350 (New) CONTRACT RESERVE XIV-350

The contract reserve is defined as the liability represented by the estimated cost to which the contractor will be subject in providing services under the contracts requiring a certificate of authority.

The contract reserve for the individual is estimated on the basis of McClintock's table of mortality amount annuitants, with interest assumption at 2½%. The resulting factor is then multiplied by an estimate of per capita cost.

As a first assumption, this estimate of per capita cost is the average of per capita costs of the ~~three~~ five fiscal years immediately preceding the fiscal year during which the granting of the initial or renewal certificate of authority is being considered.

(Section Continued on Next Page)

[illegible] a certificate of authority, the [illegible]
[illegible] required to writing. The [illegible] may require to be [illegible]
[illegible] between the contractor and the [illegible].

The agreement shall state:

a. The value of the property [illegible]

b. The amount of rent to be [illegible] to the [illegible]

c. The manner in which rent is to be [illegible].

[illegible] (Cont'd)

[illegible] a [illegible] permit to [illegible] or [illegible] of the used cars
[illegible] the [illegible] of the [illegible], or [illegible] or [illegible] cars, or
[illegible] [illegible] between the [illegible] [illegible] [illegible] used for the c[illegible]
[illegible] [illegible] [illegible] [

The SDSW may allow an estimate of per capita costs different from the average per capita costs for the previous ~~three~~ five years, upon presentation, by the contractor, of a financial plan indicating specifically the various elements of estimated cost and the nature and effectiveness of the financial controls necessary to keep operation within the estimated cost.

Contract reserves shall be maintained as follows:

The contractor shall show assets of the following kinds and proportions in an amount equal to the contract reserves for contracts entered into on September 19, 1939, and thereafter, excluding that part of such contract reserve which is due to the element of depreciation in per capita cost.

1. Cash, which shall include:

   a. Cash on hand;

   b. Deposits in demand and term savings accounts with banks which are members of the Federal Deposit Insurance Corporation, to the extent that such deposits are insured by such corporation;

   c. Investments in certificates issued by building and loan associations which are members of the Federal Savings and Loan Insurance Corporation, to the extent that such certificates are insured by such corporation.

2. Securities, of which 75 per cent shall be such as are permitted for the investment of funds of savings banks of California.* Of the remaining 25 per cent of securities, 10 per cent may consist of preferred stocks and 15 per cent may consist of common stocks. Said stocks shall be limited to corporations which have an uninterrupted dividend record of at least 10 years and must be of a high investment grade. The stocks shall be subject to the approval of the Department of Insurance and upon the request of the Department of Insurance any stocks to which it objects shall be eliminated from the required reserve.

3. Real estate, or equities therein, owned by the organization or person, to the extent of 60 per cent of the net value thereof, as appraised by two appraisers approved by the SDSW.

4. Furniture and equipment as needed for the operation of the boarding home to the extent of 50 per cent of the net value thereof as appraised by two appraisers approved by the SDSW.

The remaining assets of the contractor, excluding the 40% or 50% of appraised value not counted above shall be sufficient to cover the following:

1. The contract reserve for contracts with beginning dates prior to September 19, 1939.

2. That part of the contract reserve due to the element of depreciation in per capita cost regardless of the beginning date of the contract.

*Securities permitted for the investment of the funds of savings banks are defined in subsections 5 and 6 of Section 61 of the Bank Act.

(Section Continued on Next Page)

(Continued)

You may allow an eligible at your option [illegible] on the [illegible] for the previous three years, upon proof to [illegible] satisfactorily the [illegible] of the [illegible] reserve [illegible] reserve the [illegible].

[illegible] reserved [illegible] follows:

The [illegible] and [illegible] that part of [illegible] shall [illegible] and [illegible] reserve [illegible] shall [illegible] and [illegible] reserve [illegible] shall [illegible] and [illegible] reserve

3. All other liabilities of the contractor.

For the failure of any organization or person to provide reserves as specified above, the SDSW shall, after due notice, revoke its certificate of authority. ~~(W&IC 2357)~~ except that SDSW may, for good cause shown, revoke the certificate of authority in so far as it authorizes entry into further contracts. (W&IC 2357)

XIV-400 (New) EVALUATION OF ASSETS XIV-400

Certain assets shall be valued as follows:

Assets to offset contract reserves for contracts entered into on September 19, 1939, and thereafter.

1. Stocks and bonds shall be valued at the current market price.

2. Real estate and improvements shall be valued at 60%, and furniture and fixtures at 50% of the average of the current appraisals of two appraisers approved by SDSW.

Assets to offset other liabilities (including contract reserves not mentioned above).

1. Stocks and bonds shall be valued at the current market price.

2. Real estate, improvements, furniture and equipment will be valued at cost less depreciation. The home may substitute for such values 60% of the appraised value of real estate and improvements, or 50% of the appraised value of furniture and equipment, as determined by the current appraisals of two appraisers approved by the SDSW.

3. Other assets shall be valued as determined by the SDSW.

Appraisals shall be made on the basis of fair market value. The SDSW may accept as a current appraisal one which was made some time before the date on which assets are being valued, if it finds that no significant change in values has taken place.

XIV-450 (New) INSUFFICIENCY OF CURRENT ASSETS XIV-450

When it appears to the SDSW that the current assets available or becoming available during the year for which the certificate of authority is to be granted will not be sufficient to meet demands for the payment of obligations incurred, the SDSW will require a financial plan from the contractor, setting forth estimated income and outgo of cash. If this plan does not indicate clearly the ability to meet obligations becoming due during the year, the SDSW either will not grant the certificate of authority, or require that the contractor obtain, before the certificate of authority is granted, a bond executed by an admitted surety insurer, in an amount satisfactory to the SDSW providing that the principal will faithfully perform all obligations undertaken by him pursuant to the certificate of authority, to and for the use and benefit of all persons who may be injured or aggrieved by the failure of the principal to perform any such obligation, and any person so injured or aggrieved may bring suit on such bond, in his own name, without an assignment thereof. A bond shall not be required of benevolent, charitable, religious, fraternal, educational, or other non-profit organization.

XIV-500 (New) PROBATIONARY PERIOD XIV-500

Any agreement between an aged person and a boarding home operator to furnish life care to the aged person should be on the basis of a probationary period of several months' duration, during which time either the home or the aged person may cancel the agreement. The probationary period is of benefit to both the aged person and the boarding home as it allows time for the aged person to decide on the basis of actual experience in the home whether or not he wishes to remain for the rest of his life and also allows the home to determine whether the individual is acceptable as a member of the group and capable of adjusting to boarding home life.

In regard to financial agreements, it is presumed that no life care contract is in force until completion of the probationary period, regardless of whether an agreement has been entered into at the time of entrance or during the period of probation. Therefore, if an aged resident dies during his period of probation, the value of property transferred to the home, less a reasonable charge for board and care and/or other properly chargeable expenditures shall be refunded to the estate of the probationer. If securities were transferred, the market value as of the time of the transfer would be the value considered, unless they had been converted into cash, in which case the amount of cash thus received should be the basis of the refund. If real property was transferred, the appraised value or a fair value agreed upon by the transferor and transferee at the time of transfer should be the basis of the refund.

XIV-550 (New) CHARGES FOR CARE TO AGED RESIDENTS WITHDRAWING FROM THE BOARDING HOME XIV-550

Homes permitting voluntary withdrawal of aged residents having life care contracts should not charge exorbitant rates for care in arriving at the net amount to be refunded, in order to avoid working a hardship on the aged person in making other suitable provision for his care. The charge for care should be based on the average per capita cost of the home for the period elapsed.

XIV-600 (New) REFUND PENALTIES ON DEPOSITS TO SECURE RESERVATIONS FOR LIFE CARE XIV-600

Deposits on reservations in the home pending admittance should be accepted only on the basis of the annual turnover in population. The practice of accepting deposits from prospective applicants in large numbers is not encouraged where vacancies do not exist and where the probability of accommodating all applicants in one year's time is remote. When a deposit is accepted from a prospective applicant for future admission, the depositor should receive, in writing, the assurance that the home will guarantee admission within a specified time limit. In the event the deposit is accepted without such designation, there shall be no penalty assessed by the home if the depositor requests a refund against the original deposit and/or any subsequent payments. A depositor may be penalized only when he has arranged to take possession of a room at a definite time and then subsequently fails to adhere to the arrangement, demanding the refund of his deposit and other payments made to the boarding home.

XIV-650 (New) INSPECTION BY SDSW XIV-650

The SDSW may inspect the books and records, or the performance of any service required pursuant to the agreements.

Boarding homes giving life care should avoid "selling" a particular room to an aged resident as reasons of health or safety may make it inadvisable for him to occupy the room. A prolonged illness where hospitalization is necessary would result in vacancy of a room which could not be used by another aged person.

Certified as a Regulation (or Regulations of the

Dept of Social Welfare

(Name of State Agency)

Mary Bradley

(Signature)

Director

(Title)

1/1/48

(Date)

CHARLES M. WOLLENBERG
Director

TITLE 22
CHAPTER 2

EARL WARREN
Governor

STATE OF CALIFORNIA
DEPARTMENT OF SOCIAL WELFARE
616 K STREET
SACRAMENTO 14

November 5, 1948

FILED
in the office of the Secretary of State
of the State of California
NOV 1 - 1948
At 4:45 o'clock P. M.
FRANK M. JORDAN, Secretary of State
By Robert V. Jordan
Assistant Secretary of State

MANUAL LETTER NO. 125

The attached revisions are to be entered in your Manual of Public Assistance Policies and Procedures and the revision numbers canceled on the separators of the revised chapters. The revision numbers are as follows:

Real Property	Revisions 76 thru 78
Financial Procedures	Revisions 431 thru 459

The revisions adopted by the Social Welfare Board on October 29, 1948, are effective on December 1, 1948.

Sec. 135-25, revised, and new Sec. 146-12 include important revised policy regarding the duration of ineligibility due to transfer of real or personal property to qualify for aid.

Sec. 645-32 is a new section dealing with federal participation in expenses of SSWB appointed committees.

Sec. 629-99, County Aid Claim Forms, has been revised to include the latest revised forms and to bring the examples up-to-date.

The ANC sections acted on by the Social Welfare Board at the October 29, 1948, meeting will be released at a subsequent date along with the ANC sections expected to be acted on at the November 17, 1948, meeting.

Department Bulletins 320, 322, 323, and 324 are now obsolete.

135-25 DURATION OF INELIGIBILITY DUE TO TRANSFER OF REAL PROPERTY TO QUALIFY FOR AID OAS, ANB, APSB, ANC 135-25

When an applicant or recipient in OAS, ANB, or APSB, or a child in ANC, is ineligible because of transfer of real property with intent to qualify for aid as set forth in Sec. 135-00, Transfer of Real Property to Qualify for Aid, the duration of future ineligibility shall be governed by the following general statement of policy.

The applicant or recipient in OAS, ANB, or APSB, or child in ANC becomes ineligible for a period of time following transfer of real property for the purpose of qualifying for aid. In determining the period of ineligibility consider as transferred only that amount by which the total real property exceeds the statutory maximum. The duration of future ineligibility is based upon the period that a reasonable return for the grantor's equity in the excess property, had it been sold, would have supported the grantor and those dependent upon him. The support of a single individual without dependents shall be figured at $155 a month; for a married person living with a spouse, or in ANC, for a person living with one dependent, and without other dependents, $235 shall be used. The rate for a married person with additional dependents shall be that rate at which a responsible relative becomes able to contribute to the support of an applicant or recipient according to the Relatives' Contribution Scale set forth in W&IC 2181.

The period of ineligibility begins from the date of the transfer of real property which is verified to have been for the purpose of qualifying for aid.

The steps in determining the period of ineligibility are as follows:

1. Determine the amount by which the county assessed value of total real property holdings exceeded the statutory maximum at the time of the transfer.

2. Determine the estimated market value of the transferred property at the time the transfer occurred. If after exhausting all efforts, it is not possible to secure an estimate of the market value at that time, double the assessed value at the time of transfer may be used.

(Section Continued on Next Page)

135-15 TRANSFER OF SEPARATE REAL PROPERTY OF SPOUSE 135-15
OAS

An applicant may be ineligible if a voluntary assignment or transfer of real property has been made by his spouse for the purpose of qualifying the applicant for aid. Such an assignment is subject to the same presumption of innocence of intent as is applicable to transfers made prior to the beginning date of the required property search and to transfers of property of a value less than the maximum set by law. (See Sec. 135-00, Transfer of Real Property to Qualify for Aid.) (W&IC 2007, 2140, 2160g, 2165; AGO NS 3782)

Real property owned by a separated spouse which is exempt from consideration in determining the applicant's eligibility may be transferred at will by the spouse without affecting the applicant's eligibility for aid. (See Sec. 131-18, Ownership of Real Property by Separated Spouse.) (AGO NS5202)

135-20 TRANSFER OF SEPARATE REAL PROPERTY OF SPOUSE 135-20
ANB, APSB

Since the assessed value of combined real property is not a factor in eligibility under the ANB and APSB laws, an applicant or recipient may join the spouse in transfer of the latter's separate property without disqualifying himself for aid. (W&IC 3047, 3075, 3447, 3460)

135-25 (Continued) 135-25

If a series of transfers occurred, some of which did not reduce real property holdings within the maximum, but the net result of the several transfers is determined to have been for the purpose of reducing the remaining holdings within the maximum, the same method of computation for determining the period of ineligibility as outlined following a single transfer for the purpose of qualifying for aid shall be used except that all transfers shall be considered to have occurred on the date of the first transfer and the period of ineligibility shall begin with the date of the first transfer.

The income a person receives during the period of ineligibility due to transfer of property in order to qualify for aid shall not be used to extend that period.

Aid paid to a recipient during the period of ineligibility shall not be considered in determining the period of ineligibility. Under such circumstances there exists a right to request repayment of aid received while ineligible. (See Sec. 670-80, Overpayments Caused by Possession of Excess Property.)

Situations may arise in which it is difficult to establish the fact that the transferred property was real or personal because the transfer occurred under escrow. In such cases, the determination shall be made on the basis of the instructions given by the applicant or recipient to the escrow agency. If the latter was instructed to convert the property to cash or to a deed of trust or any other type of personal property in the name of a person other than the applicant or recipient, the property shall be considered to be personal property. Likewise, if instructions to the escrow agency are to make the transfer in the form of another type of real property, then for the purposes of determining the period of ineligibility, the property shall be considered real property.

Should the property which was transferred for purpose of qualifying for aid be reconveyed to the grantor, or should a life estate interest in it be conveyed to him and recorded, or should he receive reasonably adequate consideration for it subsequent to its transfer, the condition which caused ineligibility would no longer exist. Aid shall be granted upon such a determination, provided eligibility otherwise exists.

(See Secs. 143-30, Inmate's Interest Resulting from Assignment of Property to Non-Profit Institution and 163-60, Life Care Contracts in Non-Profit, Fraternal and Benevolent Institutions.) (W&IC 1520, 1560, 2140, 2160(g), 3047, 3075, 3447, 3460.)

135-25 (Continued) 135-25

3. Compute the market value of the amount which exceeds the statutory maximum. The market value of this excess is obtained by multiplying the market value of the property transferred by that fraction which represents the amount by which the total assessed value of all real property was excessive, over the assessed value of that portion which was transferred; i.e.,

$$\text{Market value of property transferred} \times \frac{\text{Assessed value of property in excess of statutory maximum}}{\text{Assessed value of property transferred}}$$

4. Divide the market value of the property in excess of the statutory maximum by the appropriate monthly maintenance allowance; i.e., $155 in the case of a single recipient without dependents; $235 for a married person living with a spouse and having no other dependents, or in ANC, for a person living with one dependent, etc. This gives the number of months during which the applicant or recipient is ineligible for aid on this basis.

Example: A single OAS applicant applying in August transferred property assessed at $800 the previous April 15, which transfer was made for purpose of qualifying for aid, and such transfer reduced his real property holdings to $3200. Had he retained the transferred property the total assessed value of real property would have been $4000, $500 in excess of the statutory maximum. The estimated market value of the transferred piece of real property is $1600. The market value of the $500 assessed value in excess of the statutory maximum is $1,000, i.e., $160 x $\frac{\$500.}{\$800}$ $1000 divided by $155 is 6.45 months. The period of ineligibility on this basis extends for 6.45 months (considered 6 1/2 months) after April 15, or until November 1.

If there were two or more transfers, each of which reduced total holdings within the maximum, the same method outlined above shall be used for each transfer. The period of ineligibility shall then be the sum of the periods resulting from each transfer and shall extend from the date of the first transfer.

Example: An OAS applicant who applied in December owned real property total assessed value of which was $4000 the previous January 1. In that month he gave a lot assessed at $500 to a daughter, thus reducing his total holdings to $3400. In March of the same year he inherited real property assessed at $500 thus raising the county assessed value of his real property to $3900, and the following month (April) he assigned it to a son, again reducing real property holdings within the maximum. Compute the period of ineligibility resulting from the transfer in January. Compute the period of ineligibility resulting from the transfer in April. The sum of the two periods represents the total period of ineligibility ~~(not to exceed two years from the date of the first transfer)~~.

(Section Continued on Next Page)

146-12 (Continued) 146-12

Example: An OAS recipient who applied in December owned personal property, the market value of which was $1500 the previous February. In March he gave $1000 to a daughter, thus reducing his total holdings to $500. In May he received $800 from sale of a piece of real property, thus raising his personal property holdings to $1300. On May 20 he gave his son $800, thus reducing his remaining personal property within the maximum. Compute the period of ineligibility resulting from the transfer in March. Compute the period of ineligibility resulting from the transfer in May. The sum of the two periods represents the total period of ineligibility ~~(not to exceed 2 years from the date of the first transfer.)~~

If a series of transfers occurred, some of which did not reduce personal property holdings within the maximum, but the net result of the several transfers is determined to have been for the purpose of reducing remaining holdings within the maximum, the same method of computation outlined for determining the period of ineligibility following a single transfer for the purpose of qualifying for aid shall be used except that all transfers shall be considered to have occurred on the date of the first transfer and the period of ineligibility shall begin with the date of the first transfer.

The income a person receives during the period of ineligibility due to transfer of property in order to qualify for aid shall not be used to extend that period.

Aid paid to a recipient during the period of ineligibility shall not be considered in determining the period of ineligibility. Under such circumstances there exists a right to request repayment of aid received while ineligible. (See Sec. 670-80, Overpayments Caused by Possession of Excess Property.)

Situations may arise in which it is difficult to establish the fact that the transferred property was real or personal because the transfer occurred under escrow. In such cases, the determination shall be made on the basis of the instructions given by the applicant or recipient to the escrow agency. If the latter was instructed to convert the property to cash or to a deed of trust or any other type of personal property in the name of a person other than the applicant or recipient, the property shall be considered to be personal property. Likewise, if instructions to the escrow agency are to make the transfer in the form of another type of real property, then for the purposes of determining the period of ineligibility, the property shall be considered real property.

Should the property which was transferred for the purpose of qualifying for aid be reconveyed to the grantor, or should he receive reasonably adequate consideration for it subsequent to its transfer, the condition which caused ineligibility would no longer exist. Aid shall be granted upon such a determination, provided eligibility otherwise exists.

(See Secs. 143-30, Inmate's Interest Resulting from Assignment of Property to Non-Profit Institution and 163-60, Life Care Contracts in Non-Profit, Fraternal and Benevolent Institutions.) (W&IC 1521, 1560, 2140, 2160(g), 3047, 3075, 3447, 3460.)

146-12 DURATION OF INELIGIBILITY DUE TO TRANSFER OF PERSONAL PROPERTY FOR PURPOSE OF QUALIFYING FOR AID OAS, ANB, APSB, ANC

146-12

When an applicant or recipient in OAS, ANB, or APSB, or a child in ANC, is ineligible because of transfer of personal property with intent to qualify for aid as set forth in Sec. 146-10, Transfer or Assignment of Personal Property, the duration of future ineligibility shall be governed by the following general statement of policy.

The applicant or recipient in OAS, ANB, or APSB, or child in ANC, becomes ineligible for a period of time following transfer of personal property for purpose of qualifying for aid. In determining the period of ineligibility consider as transferred only that amount by which the total personal property exceeded the statutory maximum. The duration of future ineligibility is based upon the period that the market value of the excess personal property would have supported the applicant or recipient and those dependent upon him. The support of a single individual without dependents shall be figured at $155 a month; for a married person living with a spouse, and without other dependents, or in ANC, for a person living with one dependent, $235 shall be used. The rate for a married person with additional dependents shall be that rate at which a responsible relative becomes able to contribute to the support of an applicant or recipient according to the Relatives' Contribution Scale set forth in W&IC 2181.

The period of ineligibility begins from the date of the transfer of personal property which is verified to have been for the purpose of qualifying for aid.

The steps in determining the period of ineligibility are as follows:

1. Determine the amount by which the value of the total personal property holdings exceeded the statutory maximum at the time of the transfer.

2. Divide that amount by the appropriate monthly maintenance allowance; i.e., $155 in the case of a single recipient without dependents; $235 for a married person living with a spouse and having no other dependents, or in ANC, for a person living with one dependent, etc. This results in the number of months during which the applicant or recipient is ineligible for aid on this basis.

Example: A single OAS applicant applying in August transferred $1800 to a son the previous April 15, which transfer was made for purpose of qualifying for aid. Immediately preceding the transfer the value of applicant's total personal property holdings was $2300 ($1800 bank account and savings bonds, the market value of which was $500). The excess was $1700. This amount divided by $155 is 10.97 months (considered eleven months). The period of ineligibility on this basis extends for eleven months after April 15 or until March 15 of the subsequent year.

If there were two or more transfers, each of which reduced total holdings within the maximum, the same method outlined above shall be used for each transfer. The period of ineligibility shall then be the sum of the periods resulting from each transfer and shall extend from the date of the first transfer.

(Section Continued on Next Page)

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORM AB 801

CLAIM FOR FEDERAL AND STATE AGED AID

PAID BY XXX COUNTY

MONTH OF NOVEMBER, 19 48

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

WARRANTS DATED NOVEMBER 1, 1948

(INDICATE NON-COUNTY CASES BY(*), NON-FEDERAL CASES BY(**) AND NON-COUNTY NON-FEDERAL CASES BY(***) IN COL. 3)

1 NAME FAMILY	GIVEN	2 STATE NO.	3 TOTAL AID PAID	4 AMT. IN EXCESS OF FEDERAL BASIS	5 FEDERAL SHARE NON-CO. CASES (COMPLETION OF COLS. 5 AND 6 OPTIONAL)	6 STATE SHARE NON-CO. AND NON-FED. CASES	7 STATE USE ONLY	8 WARRANT NUMBER
							(SEE SEC. 626-20, APPORTIONMENT OF GRANTS ON PAYROLLS OR CLAIMS)	
JONES,	TOM	1	60.00	10.00				901
SMITH,	DICK	2	65.00	15.00				902
BROWN,	HARRY	3	43.00					903
WEST,	BRIDGET	4	50.00					904
GREEN,	HERCULES	5	60.00	10.00				905
CONNER,	BRENDA	7	65.00	15.00				906
WILSON,	COBINA	8	*55.00	5.00				907
STEWART,	ADOLPH	9	59.00	9.00				908
WHITE,	MAGGIE	10	***65.00				SECOND MONTH IN HOSPITAL. DETERMINATION--PERMANENT CARE	909
BLACK,	FRITZ	11	65.00	15.00				910
JONES,	HENRY	12	49.00					911
WILLIAMS,	JAMES	13	65.00	15.00				912
DAVIS,	J. O.	14	**65.00				SECOND MONTH IN HOSPITAL. DETERMINATION--PERMANENT CARE	913
JOHNSON,	GIRARD	15	65.00	15.00				914
MORGAN,	HENRY	16	65.00	15.00				915
KELLEY,	DONALD	17	65.00	15.00				916
PECK,	ARTHUR	18	65.00	15.00				917
CLARK,	SOPHIE	19	*65.00	15.00				918 11/15/48
WALKER,	SAMUEL	20	65.00	15.00				919 11/17/48
WEEKS,	SALLY	21	43.33				(SEE EXAMPLE A, SEC. 627-45, PARTIAL MONTHS' CLAIMS - BASES FOR STATE AND FEDERAL PARTICIPATION)	920 11/21/48
			1,199.33	184.00				

TOTAL NUMBER OF PERSONS ON THIS PAGE

18 ELIGIBLE 2 INELIGIBLE TO FEDERAL

(WARRANTS COVERING INCREASES NOT BE BE COUNTED IN NUMBER OF PERSONS)

FORM AB 801--REVISED OCTOBER 1, 1948
PAYROLL TO ACCOMPANY AFFIDAVIT

FORM AG/BL 800)

PAGE NO. 1

629-99 COUNTY AID CLAIM FORMS 629-99

OAS, ANB, APSB, ANC

State of California

AID AFFIDAVIT

From XXX County

For Old Age Security

Month Of November, 19 48, _____ Fiscal Year

(State Use Only)

Forward TWO Copies to the State Department of Social Welfare Sacramento 14, California

FORM AG 800

AMOUNT DUE FROM FEDERAL FUNDS FOR AID		Current Month Column A	Prior Months Column B
1. Total aid paid under OAS Law (Item E, Col. 1, Form Ag 802) Number of aged persons: Current month 20; prior months 6		$ 1,199.33	$ 459.00
2. Amount paid to aged persons ineligible for federal aid (Total Items A and B, Col. 1, Form Ag 802) Number of persons: Current month 2; prior months 4	$ 130.00		$ 250.00
3. Total aid in excess of federal basis paid to aged persons eligible for federal aid (Item E, Col. 2, Form Ag 802)	$ 184.00		$ 100.00
4. Total of Items 2 and 3		$ 314.00	$ 350.00
5. Basis for federal participation (Item 1 minus Item 4)		$ 885.33	$ 109.00
6. Amount due from federal funds for aid (Item E, Col. 3, Form Ag 802)		$ 532.67	$ 62.00
7. Federal share of adjustments (Total Col. 7, Form ABC 803)	$ 5.00		
8. Federal share of canceled warrants for prior months (Total Col. 10, Form ABC 804)	$ 160.50		
9. Federal share of collections (Total Col. 7, Form ABC 803)	$ 74.48		
10. Total of Items 7, 8, and 9		$ 239.98	
11. Net amount due from federal funds for aid (Item 6 minus Item 10)		$ 292.69	
12. Total amount due from federal funds for aid (Item 11, Col. A, plus Item 6, Col. B)		$ 354.69	

AMOUNT DUE FROM STATE FUNDS FOR AID			
13. Amount due from state funds for aid (Item E, Col. 4, Form Ag 802)		$ 589.28	$ 360.92
14. State share of adjustments (Total Col. 8, Form ABC 803)	$ 12.50		
15. State share of canceled warrants for prior months (Total Col. 11, Form ABC 804)	$ 221.29		
16. State share of collections (Total Col. 8, Form ABC 803)	$ 54.59		
17. Total of Items 14, 15, and 16		$ 288.38	
18. Net amount due from state funds for aid (Item 13 minus Item 17)		$ 300.90	
19. Total amount due from state funds for aid (Item 18, Col. A, plus Item 13, Col. B)		$ 661.82	

AMOUNTS FOR REPORTING PURPOSES ONLY		Approval Stamp
20. Total adjustments (Total Col. 6, Form ABC 803)	$ 20.00	
21. Total canceled warrants for prior months (Total Col. 7, Form ABC 804)	$ 407.00	
22. Total collections (Total Col. 6, Form ABC 803)	$ 140.00	

State of California,)
County of _____) ss.

I, _____, being duly sworn, depose and say: That I am the county official responsible for the administration of Old Age Security in and for the said county; that all provisions of Chapter 1 of Division 3 of the Welfare and Institutions Code, and amendments thereto, and Title I of the Social Security Act, and amendments thereto, have been complied with to the best of my knowledge and belief.

Subscribed and sworn to before me this ____ day of _____, 19____

_____
Title _____

_____
Signature of Welfare Director or Official in Charge

Title _____

Approved _____
Chairman, Board of Supervisors

I HEREBY CERTIFY, That warrants covering all amounts due under the law have been issued and charged to funds for aid in accordance with the Old Age Security Law, Chapter 1 of Division 3 of the Welfare and Institutions Code, and amendments thereto.

_____
Signature of County Auditor

Form Ag 800 (Revised) October 1, 1948
Affidavit to Accompany Monthly Payroll (Form AB 801)

(over) CREDIT VOUCHER CLAIM---AID

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

CLAIM FOR FEDERAL AND STATE AGED AID

PAID BY XXX COUNTY

FORM AB 801

MONTH OF NOVEMBER, 19 48

SUPPLEMENT FOR PRIOR MONTHS

WARRANTS DATED SEE COLUMN 8

(INDICATE NON-COUNTY CASES BY(*), NON-FEDERAL CASES BY (**) AND NON-COUNTY NON-FEDERAL CASES BY(***) IN COL.3)

1 NAME FAMILY	GIVEN	2 STATE NO.	3 TOTAL AID PAID	4 AMT. IN EXCESS OF FEDERAL BASIS	5 FEDERAL SHARE NON-CO. CASES (COMPLETION OF COLS. 5 AND 6 OPTIONAL)	6 STATE SHARE NON-CO. AND NON-FED. CASES	7 STATE USE ONLY	8 WARRANT NUMBER
OCTOBER 1948								
JONES,	TOM	1	15.00	10.00	INCREASE			901 11/1/48
WILSON,	COBINA	8	*12.00	5.00	INCREASE			907 11/1/48
PECK,	ARTHUR	18	65.00	15.00				917 11/1/48
CLARK,	SOPHIE	19	***65.00					918 11/15/48
WALKER,	SAMUEL	20	**65.00					919 11/17/48
			222.00	30.00				

TOTAL NUMBER OF PERSONS ON THIS PAGE

1 ELIGIBLE 2 INELIGIBLE TO FEDERAL

(WARRANTS COVERING INCREASES NOT TO BE COUNTED IN NUMBER OF PERSONS)

FORM AB 801--REVISED OCTOBER 1, 1948
PAYROLL TO ACCOMPANY AFFIDAVIT

(FORM AG/BL 800)

PAGE NO. 3

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

CLAIM FOR FEDERAL AND STATE AGED AID

FORM AB 801

PAID BY XXX COUNTY

SUPPLEMENT FOR PRIOR MONTHS

MONTH OF NOVEMBER , 19 48

WARRANTS DATED SEE COLUMN 8

(INDICATE NON-COUNTY CASES BY(*), NON-FEDERAL CASES BY(**) AND NON-COUNTY NON-FEDERAL CASES BY(***) IN COL. 3)

1 NAME FAMILY	GIVEN	2 STATE NO.	3 TOTAL AID PAID	4 AMT. IN EXCESS OF FEDERAL BASIS	5 FEDERAL SHARE NON-CO. CASES (COMPLETION OF COLUMNS 5 AND 6 OPTIONAL)	6 STATE SHARE NON-CO. AND NON-FED. CASES	7 STATE USE ONLY	8 WARRANT NUMBER
							(SEE SEC. 626-50, SUPPLEMENTAL AID CLAIMS, AND SEC. 627-30, FEDERAL PARTICIPATION)	
JULY 1948								
JONES,	TOM	1	15.00	15.00		INCREASE	CASE #1 REPRESENTS APPEAL TO SSWB. INCREASE FROM $45 TO $60 FROM 7/1/48 TO 10/31/48. APPEAL SIGNED 8/8/48.	901 11/1/48
AUGUST 1948								
JONES,	TOM	1	15.00	15.00		INCREASE		901 11/1/48
SEPTEMBER 1948								
JONES,	TOM	1	15.00	15.00		INCREASE		901 11/1/48
WILSON,	COBINA	8	*12.00	10.00		INCREASE	CASE #8 REPRESENTS RETROACTIVE INCREASE FROM $43 TO $55 FROM 9/1/48 PAID IN NOVEMBER	907 11/1/48
PECK,	ARTHUR	18	60.00	15.00			CASE #18 REPRESENTS TRANSFER CASE	917 11/1/48
CLARK,	SOPHIE	19	***60.00				CASES #19 AND 20 REPRESENT RETROACTIVE AID UNDER 60-DAY LAW	918 11/15/48
WALKER,	SAMUEL	20	**60.00					919 11/17/48
			237.00	70.00				

TOTAL NUMBER OF PERSONS ON THIS PAGE

1 ELIGIBLE 2 INELIGIBLE TO FEDERAL

(WARRANTS COVERING INCREASES NOT TO BE COUNTED IN NUMBER OF PERSONS)

FORM AB 801--REVISED OCTOBER 1, 1948
PAYROLL TO ACCOMPANY AFFIDAVIT

(FORM AG/BL 800)

PAGE NO. 2

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORM AG 802

RECAPITULATION SHEET

FROM XXX COUNTY

FOR OLD AGE SECURITY

MONTH OF NOVEMBER, 1948

(INCLUDE ONLY AID COVERING MONTHS AFTER OCTOBER 1, 1948

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO, CALIFORNIA

SUPPLEMENT FOR PRIOR MONTHS (OCTOBER 1948)

	Col. 1 Total Aid Paid Under the OAS Law (Total Col. 3, Form AB 801)	Col. 2 Amount in Excess Federal Basis (Total Col. 4, Form AB 801)	Col. 3 Federal Share	Col. 4 State Share	Col. 5 County Share
A) NONFEDERAL CASES Total, Col. 1 State Share, Col. 4 (6/7 of Total) County Share, Col. 5 (1/7 of Total)	$ 65.00			$ 55.71	$ 9.29
B) NONFEDERAL-NONCOUNTY CASES Total, Col. 1 State Share, Col. 4 (Same as Col. 1)	$ 65.00			$ 65.00	
C) NONCOUNTY CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share Col. 4 (See worksheet below for computations)	$ 12.00	$ 5.00	$ 3.50	$ 8.50	
D) REGULAR CASES Total, Col. 1 Excess Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share, Col. 5 (See worksheet below for computations)	$ 80.00	$ 25.00	$ 32.50	$ 40.71	$ 6.79
E) GRAND TOTALS (Amounts to be carried forward to Affidavit Form AG 800, as noted)	$ 222.00 (To Item 1)	$ 30.00 (To Item 3)	$ 36.00 (To Item 6)	$ 169.92 (To Item 13)	$ 16.08 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, AND COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (ITEM C ABOVE)

FEDERAL SHARE

Total noncounty cases (Item C, Col. 1)..... $ 12.00
Less: Excess on noncounty cases (Item C, Col. 2)..... $ 5.00
Equals: Total basis for federal participation..... $ 7.00
Less: 3/4 basis for federal participation
(-0- noncounty cases eligible for federal
Number participation x $20)..... $ -0- Fed. share is 3/4, or $ -0-
Balance is 1/2 basis for federal participation..... $ 7.00 Fed. share is 1/2, or $ 3.50
Total federal share noncounty cases..... $ 3.50
(Item C, Col. 3, above)

STATE SHARE

Total noncounty cases (Item C, Col. 1)..... $ 12.00
Less: Federal share..... $ 3.50
Equals: State share (Item C, Col. 4, above)..... $ 8.50

II REGULAR CASES (ITEM D ABOVE)

FEDERAL SHARE

Total regular cases (Item D, Col. 1)..... $ 80.00
Less: Excess on regular cases (Item D, Col. 2)..... $ 25.00
Equals: Total basis for federal participation..... $ 55.00
Less: 3/4 basis for federal participation
(1 regular cases eligible for federal
Number participation x $20)..... $ 20.00 Fed. share is 3/4, or $ 15.00
Balance is 1/2 basis for federal participation..... $ 35.00 Fed. share is 1/2, or $ 17.50
Total federal share regular cases..... $ 32.50
(Item D, Col. 3, above)

STATE SHARE

Total regular cases (Item D, Col. 1)..... $ 80.00
Less: Federal share..... $ 32.50
Equals: Basis for state and county participation..... $ 47.50 State share is 6/7, or $ 40.71
(Item D, Col. 4, above)
County share is 1/7, or $ 6.79
(Item D, Col. 5, above)

FORM AG 802 (REVISED)--OCTOBER 1, 1948
RECAPITULATION SHEET TO ACCOMPANY
PAYROLL (FORM AB 801)

629-99 (Continued) 629-99

STATE OF CALIFORNIA

Form Ag 802

RECAPITULATION SHEET

FROM XXX COUNTY

FOR OLD AGE SECURITY

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

MONTH OF NOVEMBER , 19 48

(INCLUDE ONLY AID COVERING MONTHS AFTER OCTOBER 1, 1948)

	Col. 1 Total Aid Paid Under the OAS Law (Total Col. 3, Form AB 801)	Col. 2 Amount in Excess Federal Basis (Total Col. 4, Form AB 801)	Col. 3 Federal Share	Col. 4 State Share	Col. 5 County Share
A) NONFEDERAL CASES Total, Col. 1 State Share, Col. 4 (6/7 of total) County Share, Col. 5 (1/7 of total)	$ 65.00			$ 55.71	$ 9.29
B) NONFEDERAL—NONCOUNTY CASES Total, Col. 1 State Share Col. 4 (Same as Col. 1)	$ 65.00			$ 65.00	
C) NONCOUNTY CASES Total, Col. 1 Excess Col. 2 Federal Share, Col. 3 State Share, Col. 4 (See worksheet below for computations)	$ 120.00	$ 20.00	$ 60.00	$ 60.00	
D) REGULAR CASES Total, Col. 1 Excess Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share, Col. 5 (See worksheet below for computations)	$ 949.33	$ 164.00	$ 472.67	$ 408.57	$ 68.09
E) GRAND TOTALS (Amounts to be carried forward to affidavit Form Ag 800 as noted)	$ 1,199.33 (To Item 1)	$ 184.00 (To Item 3)	$ 532.67 (To Item 6)	$ 589.28 (To Item 13)	$ 77.38 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, AND COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (Item C above)

Federal Share

Total noncounty cases (Item C; Col. 1)	$ 120.00	
Less: Excess on noncounty cases (Item C, Col. 2)	$ 20.00	
Equals: Total basis for federal participation	$ 100.00	
Less: 3/4 basis for federal participation (2 number noncounty cases eligible for federal participation x $20)	$ 40.00	Fed. share is 3/4, or $ 30.00
Balance is 1/2 basis for federal participation	$ 60.00	Fed. share is 1/2, or $ 30.00
Total federal share noncounty cases		$ 60.00 (Item C, Col. 3, above)

State Share

Total noncounty cases (Item C, Col. 1)	$ 120.00
Less: Federal share	$ 60.00
Equals: State share (Item C, Col. 4, above)	$ 60.00

II REGULAR CASES (Item D above)

Federal Share

Total regular cases (Item D, Col. 1)	$ 949.33	
Less: Excess on regular cases (Item D, Col. 2)	$ 164.00	
Equals: Total basis for federal participation	$ 785.33	
Less: 3/4 basis for federal participation (16 number regular cases eligible for federal participation x $20)	$ 320.00	Fed. share is 3/4, or $ 240.00
Balance is 1/2 basis for federal participation	$ 465.33	Fed. share is 1/2, or $ 232.67
Total federal share regular cases		$ 472.67 (Item D, Col. 3, above)

State Share

Total regular cases (Item D, Col. 1)	$ 949.33	
Less: Federal share	$ 472.67	
Equals: Basis for state and county participation	$ 476.66	State share is 6/7, or $ 408.57 (Item D, Col. 4, above)
		County share is 1/7, or $ 68.09 (Item D, Col. 5, above)

FORM AG 802 (REVISED)--OCTOBER 1, 1948
RECAPITULATION SHEET TO ACCOMPANY PAYROLL (FORM AB 801)

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

REPORT OF ADJUSTMENTS*

From XXX County

Aged Aid

To Accompany November 19 47, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

FORM ABC 803

(1) NAME OF PAYEE Family	Given	(2) NAMES OF CHILDREN (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Dawson, Albert				1002	December 1946	Excess Income	20.00	5.00	12.50	2.50	(See Sec. 672-50, Distribution of Adjustments Example A.)

(Form Ag, B1 & CA 808 should be submitted for each repayment upon its receipt by the County and prior to its being reported on this schedule)
*This form may be used for the reporting of collections by changing the above title to "Report of Collections."

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

COLLECTIONS
REPORT OF ~~XXXXXXXXXX~~*

From XXX County

Aged Aid

To Accompany November 19 47, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WLEFARE
Sacramento, California

FORM ABC 803

(1) NAME OF PAYEE Family	Given	(2) NAMES OF CHILDREN (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Miller, George				2001	4/1/44-12/31/44	Vol.	25.00	10.35	12.21	2.44	(See Sec. 673-25, Distribution of Collections Example A.)
Johnson, Marie				2452	10/1/46-12/31/46	"	115.00	64.13	42.38	8.49	(See Sec. 673-25, Distribution of Collections Example B.)
							140.00	74.48	54.59	10.93	

(Form Ag, B1 & CA 808 should be submitted for each repayment upon its receipt by the county and prior to its being reported on this schedule)
*This form may be used for the reporting of collections by changing the above title to "Report of Collections."

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORM AG 802

RECAPITULATION SHEET

FROM XXX COUNTY

FOR OLD AGE SECURITY

Month of November, 19 48

(Include only aid covering months after August 1, 1947)

FORWARD TWO COPIES TO STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO, CALIFORNIA

SUPPLEMENT FOR PRIOR MONTHS (July - September 1948)

	COLUMN 1 Total aid paid Under the Old Age Security Law (Total Col. 3, Form Ag 801)	COLUMN 2 Amount in excess of $45.00 in Federal Cases (Total Col. 4 Form Ag 801)	COLUMN 3 Federal Share	COLUMN 4 State Share	COLUMN 5 County Share
A) NONFEDERAL CASES Total, Col. 1 State Share, Col. 4 (6/7 of Total) County Share, Col. 5 (1/7 of Total)	$ 60.00			$ 51.43	$ 8.57
B) NONFEDERAL-NONCOUNTY CASES Total Col. 1 State Share, Col. 4 (Same as Col. 1)	$ 60.00			$ 60.00	
C) NONCOUNTY CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 (See Worksheet below for computations)	$ 12.00	$ 10.00	$ 1.00	$ 11.00	
D) REGULAR CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share, Col. 5 (See Worksheet below for computations)	$ 105.00	$ 60.00	$ 25.00	$ 68.57	$ 11.43
E) GRAND TOTALS (Amounts to be carried forward to Affidavit Form Ag 800, as noted)	$ 237.00 (To Item 1)	$ 70.00 (To Item 3)	$ 26.00 (To Item 6)	$ 191.00 (To Item 13)	$ 20.00 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, AND COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (ITEM C ABOVE)

Federal Share

Total noncounty cases (Item C, Col. 1).....$ 12.00
Less: Excess on noncounty cases (Item C, Col. 2).....$ 10.00
Equals: Total basis for federal participation.....$ 2.00
Less: 2/3 basis for federal participation
(-0- (number) noncounty cases eligible for federal participation x $15).....$ -0-
Balance is 1/2 basis for federal participation.....$ 2.00

Fed. share is 2/3, or $ -0-
" " " 1/2, or $ 1.00

TOTAL FEDERAL SHARE NONCOUNTY CASES..... $ 1.00
(Item C, Col. 3, above)

State Share

Total noncounty cases (Item C, Col. 1).....$ 12.00
Less: Federal share.....$ 1.00
Equals: State share (Item C, Col. 4, above).....$ 11.00

II REGULAR CASES (ITEM D ABOVE)

Federal Share

Total regular cases (Item D, Col. 1).....$ 105.00
Less: Excess on regular cases (Item D, Col. 2).....$ 60.00
Equals: Total basis for federal participation.....$ 45.00
Less: 2/3 basis for federal participation
(1 (number) regular cases eligible for federal participation x $15).....$ 15.00
Balance is 1/2 basis for federal participation.....$ 30.00

Fed. Share is 2/3, or $10.00
" " " 1/2, or $15.00

TOTAL FEDERAL SHARE REGULAR CASES..... $25.00
(Item D, Col. 3, above)

State Share

Total regular cases (Item D, Col. 1).....$ 105.00
Less: Federal Share.....$ 25.00
Equals: Basis for state and county participation.....$ 80.00

State Share is 6/7, or $68.57
(Item D, Col. 4, above)
County Share is 1/7, or $11.43
(Item D, Col. 5, above)

Form AG 802, Revised October 1, 1947
Recapitulation Sheet to Accompany Payroll (Form AG 801)

STATE OF CALIFORNIA
CANCELLATION SCHEDULE TO ACCOMPANY
MONTHLY CLAIM

REPORT OF CANCELLED WARRANTS

FROM XXX COUNTY

AGED AID

TO ACCOMPANY NOVEMBER, 1948 MONTHLY AID CLAIM

SUBMIT TWO COPIES TO
STATE DEPARTMENT OF SOCIAL WELFARE
SACRAMENTO 14, CALIFORNIA

(INDICATE NON-COUNTY CASES BY (°), NON-FEDERAL CASES BY (°°) AND NON-COUNTY NON-FEDERAL CASES BY (°°°) IN COLUMN 7.)

AID FOR MONTHS PRIOR TO 10/1/48

FORM ABC 804

1	2	3	4	5	6	7	8	9	10	11	12	13
NAME OF PAYEE FAMILY	NAME OF PAYEE GIVEN	NAMES OF CHILDREN (FOR CHILDREN'S AID ONLY) FAMILY	NAMES OF CHILDREN (FOR CHILDREN'S AID ONLY) GIVEN	STATE NO.	WARRANT NO.	WARRANT DATE	MONTH & YEAR CLAIMED	WARRANT AMOUNT	AMOUNT OF CANCELLATION: BASIS FOR STATE PARTICIPATION	AMOUNT OF CANCELLATION: EXCESS (AGED AND BLIND ONLY)	AMOUNT OF CANCELLATION: FEDERAL	AMOUNT OF CANCELLATION: STATE	AMOUNT OF CANCELLATION: COUNTY	STATE USE ONLY
BODIAN,	HARRY			3	3	7/1/48	7/48	43.00	43.00					
SMITH,	SUE			6	46	7/18/48	7/48	8.00	8.00	8.00	(INCREASE)			
SMITH,	SUE			6	47	7/18/48	6/48	8.00	8.00	8.00	(INCREASE)			
GREEN, H.	HERCULES			5	316	9/1/48	9/48	60.00	60.00	15.00				
WHITE,	MAGGIE			10	10	7/1/48	7/48	60.00	*60.00	15.00				
WILLIAMS,	JAMES			13	118	8/1/48	8/48	60.00	**60.00					
								239.00	239.00	46.00				
							RECAPITULATION:							
							REGULAR		119.00	31.00	49.00	60.00	10.00	
							NON-COUNTY		60.00	15.00	25.00	35.00		
							NON-FEDERAL		60.00			51.43	8.57	
									239.00	46.00	74.00	146.43	18.57	
							NUMBER OF ELIGIBLE PERSONS		3					

FORM ABC 804—JULY 1948

CURRENT CANCELLATIONS SHOULD BE CROSSED OFF THE PAYROLL AND NOT INCLUDED IN THE TOTALS

State of California
Cancellation Schedule to Accompany
Monthly Claim

REPORT OF CANCELLED WARRANTS

From XXX County

AGED Aid

Aid for Months Subsequent to 10/1/48 To Accompany NOVEMBER 19 48 Monthly Aid Claim

Submit TWO Copies to
State Department of Social Welfare
Sacramento 14, California

(Indicate Non-county cases by (*), non-federal cases by (**) and non-county non-federal cases by (***) in Column 7.)

1	2	3	4	5	6	7	8	9	10	11	12	13
NAME OF PAYEE Family Given	NAMES OF CHILDREN (for Children's Aid only) Family Given	State No.	Warrant No.	Warrant Date	Month & Year Claimed	Warrant Amount	Amount of Cancellation: Basis for State Participation	Amount of Cancellation: Excess (Aged and Blind only)	Amount of Cancellation: Federal	Amount of Cancellation: State	Amount of Cancellation: County	State Use Only
Brown, Harry		3	725	10/1/48	10/48	43.00	43.00					
Green, Hercules		5	727	10/1/48	10/48	60.00	60.00	10.00				
White, Maggie		10	731	10/1/48	10/48	65.00	*65.00	15.00				
						168.00	168.00	25.00				
				Recapitulation:								
				Regular			103.00	10.00	56.50	39.86	6.64	
				Non-County			65.00	15.00	30.00	35.00		
				Brought Forward			168.00	25.00	86.50	74.86	6.64	
				From Sheet #2			239.00	46.00	74.00	146.43	18.57	
							407.00	71.00	160.50	221.29	25.21	
				Number of Eligible Persons			3					

FORM ABC 804

Form ABC 804--July 1948

CURRENT CANCELLATIONS SHOULD BE CROSSED OFF THE PAYROLL AND NOT INCLUDED IN THE TOTALS

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES TO
STATE DEPARTMENT OF SOCIAL WELFARE
SACRAMENTO, CALIFORNIA

CLAIM FOR STATE AID FOR CARE OF FORMER OAS RECIPIENTS IN COUNTY INSTITUTIONS

(SECTION 2160.7/3044.1 OF THE WELFARE & INSTITUTIONS CODE)

XXXXXX COUNTY FORM AB 801-H

FOR QUARTER ENDING September 30, 1948

STATE SHARES COMPUTED ON THE BASIS OF THE GRANT RECEIVED AT TIME OF ENTRANCE TO CO. INST.-MANUAL SEC. 627-25

1 NAME FAMILY	1 NAME GIVEN	2 STATE NUMBER	3 STATE SHARE 1ST MO.	4 STATE SHARE 2ND MO.	5 STATE SHARE 3RD MO.	6 STATE USE ONLY
						See Sec. 627-25 County Institutional Claim.
Miller,	Sally	1	25.00	25.00	25.00	See Example D
Jones,	Stella	2	25.00	12.10		See Example E (Recipient released from Hosp. 8/16/48 and OAS restored same day.)
Williams,	James	3	25.71	25.71		See Example F Recipient died 8/4/48
						See Example G
Adams,	Henry	4	25.00	25.00	25.00	Regular Case
Twiggs,	Irma	5	30.00	30.00	30.00	Non-County Case
						See Example H
Carpenter,	Joe	6	25.71	25.71	25.71	Regular Case
Scalora,	Tillie	7	30.00	30.00	30.00	Non-County Case
			SUPPLEMENT	FOR PRIOR	MONTHS	
						See Sec. 626-50, Supplemental Aid Claims
	June 1948					
Miller,	Sally	1			25.00	
	May 1948					
Miller,	Sally	1		25.00		
	April 1948					
Miller,	Sally	1	25.00			
			211.42	198.52	160.71	

FORM AB 801-H, REVISED JULY 1948
CLAIM TO ACCOMPANY AFFIDAVIT (FORM AB 800-H)

PAGE NO. 1

(Section Continued on Next Page)

629-99 (Continued) 629-99

State of California

Forward TWO Copies to
State Department of Social Welfare
Sacramento, California

FORM AB 800-H

FROM XXXXXX COUNTY

STATE AID FOR
CARE OF FORMER OAS RECIPIENTS IN COUNTY INSTITUTIONS
(AS PROVIDED UNDER SECTION 2160.7/3044.1 OF THE WELFARE AND INSTITUTIONS CODE)

FOR QUARTER ENDING SEPTEMBER 30, 1948 _____ FISCAL YEAR

FOR STATE USE ONLY

APPROVAL STAMP

1. TOTAL STATE SHARE (TOTAL COLS. 3,4, & 5, FORM AB 801-H)..... $ 570.65

STATE SHARE 1ST MONTH (COL. 3, FORM AB 801-H).....$ 211.42

STATE SHARE 2ND MONTH (COL. 4, FORM AB 801-H).....$ 198.52

STATE SHARE 3RD MONTH (COL. 5, FORM AB 801-H).....$ 160.71

2. STATE SHARE ADJUSTMENTS (COL. 8, FORM ABC 803)..... $ -0-

3. DUE FROM STATE FUNDS (ITEM 1 MINUS ITEM 2)..... $ 570.65

STATE OF CALIFORNIA, COUNTY OF XXXXX)SS.

I, WILLIAM DOE, BEING DULY SWORN, DEPOSE AND SAY: THAT I AM THE CHAIRMAN OF THE BOARD OF SUPERVISORS OF THE AFORESAID COUNTY, AND THAT THE AUTHORITIES OF THIS COUNTY HAVE COMPLIED WITH ALL PROVISIONS OF CHAPTER 1 OF DIV. III OR CHAPTER 1 OF PART I OF DIV. V OF THE WELFARE AND INSTITUTIONS CODE, AND AMENDMENTS THERETO, UNDER WHICH THIS CLAIM IS FILED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SUBSCRIBED AND SWORN TO BEFORE ME THIS 7TH DAY

OF OCTOBER, 1948

Mildred Hall

William Doe
CHAIRMAN, BOARD OF SUPERVISORS

TITLE DEPUTY COUNTY CLERK

I HEREBY CERTIFY THAT THERE IS ON FILE IN THE COUNTY THE CERTIFICATION OF THE SUPERINTENDENT OR OTHER OFFICIAL OF THE INSTITUTION THAT THE FORMER RECIPIENT RECEIVED CARE IN THE INSTITUTION DURING EACH MO. FOR WHICH A CLAIM IS FILED.

Helen Smith
SIGNATURE OF COUNTY WELFARE DIRECTOR

I HEREBY CERTIFY THAT THE RECORDS OF THIS COUNTY INDICATE THAT THE AMOUNTS CLAIMED ARE DUE AND OWING THE COUNTY FROM THE STATE OF CALIFORNIA UNDER SECTION 2160.7/3044.1 OF THE WELFARE AND INSTITUTIONS CODE.

Allen Adams
SIGNATURE OF COUNTY AUDITOR

Form AB 800-H, Revised July 1948
Affidavit to Accompany Monthly
County Institutional Claim
(Form AB 801-H)

(Section Continued on Next Page)

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

CLAIM FOR FEDERAL AND STATE AID BLIND

PAID BY XXX COUNTY

FORM AB 801

MONTH OF NOVEMBER, 19 48

WARRANTS DATED NOVEMBER 1, 1948

(INDICATE NON-COUNTY CASES BY(*), NON-FEDERAL CASES BY(**) AND NON-COUNTY NON-FEDERAL CASES BY(***)IN COL.3)

1 NAME FAMILY	GIVEN	2 STATE NO.	3 TOTAL AID PAID	4 AMT. IN EXCESS OF FEDERAL BASIS	5 FEDERAL SHARE NON-CO. CASES (COMPLETION OF COLS. 5 AND 6 OPTIONAL)	6 STATE SHARE NON-CO. AND NON-FED. CASES	7 STATE USE ONLY	8 WARRANT NUMBER
							(SEE SEC. 627-20, APPORTIONMENT OF GRANTS ON CLAIMS OR PAYROLLS)	
JONES,	HARRY	1	*80.00	30.00				951
BROWN,	HELEN	2	77.50	27.50				952
WHITE,	JOHN	4	**80.00				SECOND MONTH IN HOSPITAL. DETERMINATION--PERMANENT CARE	953
REDSTONE,	PETER	6	80.00	30.00				954
CRABBE,	WM.	8	49.00					955
BLACK,	EDWARD	9	75.00	25.00				956
STONE,	EDWIN	10	***80.00				SECOND MONTH IN HOSPITAL. DETERMINATION--PERMANENT CARE	957
WHEELER,	JAMES	12	80.00	30.00				958
WRIGHT,	FRANK	13	66.67	16.67	(25 DAYS @ $80)		(SEE EXAMPLE B, SEC. 627-45, PARTIAL MONTHS' CLAIMS, BASES FOR STATE AND FEDERAL PARTICIPATION)	962 11/9/48
			668.17	159.17				
APSB CASES								
BRAMMER,	LEON	5	***75.00					959
SMITH,	HAROLD	7	**75.00					960
CECIL,	JOHN	11	**75.00					961
ABERNATHY,	JEAN	14	**42.50		(17 DAYS @ $75)		(SEE EXAMPLE C, SEC. 627-45, PARTIAL MONTHS' CLAIMS, BASES FOR STATE AND FEDERAL PARTICIPATION)	963 11/19/48
			267.50					
			935.67	159.17				

TOTAL NUMBER OF PERSONS ON THIS PAGE

7 ELIGIBLE 6 INELIGIBLE TO FEDERAL

(WARRANTS COVERING INCREASES NOT TO BE COUNTED IN NUMBER OF PERSONS)

FORM AB 801--REVISED OCTOBER 1, 1948
PAYROLL TO ACCOMPANY AFFIDAVIT

(FORM AG/BL 800)

PAGE NO. 1

629-99 (Continued) 629-99

State of California

AID AFFIDAVIT

From XXX County

For Aid to the Blind

Month of NOVEMBER, 19 48, _____ Fiscal Year (State Use Only)

Forward TWO Copies to the State Department of Social Welfare Sacramento 14, California

FORM BL 800

AMOUNT DUE FROM FEDERAL FUNDS FOR AID		Current Month Column A	Prior Months Column B
1. Total aid paid under Blind Laws (Item F, Column 1, Form Bl 802) Number of blind persons: Current month 13; prior months 7		$ 935.67	$ 565.00
2. Amount paid to blind persons ineligible for federal aid (total Items A, B and C, Column 1, Form Bl 802) number of persons: Current month 6; prior months 4	$ 427.50		$ 310.00
3. Total aid in excess of federal basis paid to blind persons eligible for federal aid (Item F, Col. 2, Form Bl 802)	$ 159.17		$ 105.00
4. Total of Items 2 and 3		$ 586.67	$ 415.00
5. Basis for federal participation (Item 1 minus Item 4)		$ 349.00	$ 150.00
6. Amount due from federal funds for aid (Item F, Col. 3, Form Bl 802)		$ 209.50	$ 87.50
7. Federal share of adjustments (total Col. 7, Form ABC 803)	$ 3.00		
8. Federal share of canceled warrants for prior months (total Col. 10, Form ABC 804)	$ 100.00		
9. Federal share of collections (total Col. 7, Form ABC 803)	$ 10.00		
10. Total of Items 7, 8, and 9		$ 113.00	
11. Net amount due from federal funds for aid (Item 6 minus Item 10)		$ 96.50	
12. Total amount due from federal funds for aid (Item 11, Col. A, plus Item 6, Col. B)		$ 184.00	

AMOUNT DUE FROM STATE FUNDS FOR AID			
13. Amount due from state funds for aid (Item F, Col. 4, Form Bl 802)		$ 611.92	$ 393.13
14. State share of adjustments (total Col. 8, Form ABC 803)	$ 11.50		
15. State share of canceled warrants for prior months (total Col. 11, Form ABC 804)	$ 210.26		
16. State share of collections (total Col. 8, Form ABC 803)	$ 7.00		
17. Total of Items 14, 15, and 16		$ 228.76	
18. Net amount due from state funds for aid (Item 13 minus Item 17)		$ 383.16	
19. Total amount due from state funds for aid (Item 18, Col. A, plus Item 13, Col. B)		$ 776.29	

AMOUNTS FOR REPORTING PURPOSES ONLY		Approval Stamp
20. Total adjustments (total Col. 6, Form ABC 803)	$ 26.00	
21. Total canceled warrants for prior months (total Col. 7, Form ABC 804)	$ 347.00	
22. Total collections (total Col. 6, Form ABC 803)	$ 24.00	

State of California)
County of _____) ss.

I, _____, being duly sworn, depose and say: That I am the county official responsible for the administration of Aid to the Blind in and for the said county; that all provisions of Chapters 1 and 3 of Part 1 of **Division 5 of the Welfare and Institutions Code, and amendments thereto, and Title X of the Social Security Act**, and amendments thereto, have been complied with to the best of my knowledge and belief.

Subscribed and sworn to before me this _____ day of _____, 19____

_____ Signature of Welfare Director or Official in Charge

_____ Title _____

Title _____ Approved _____ Chairman, Board of Supervisors

I HEREBY CERTIFY, That warrants covering all amounts due under the laws have been issued and charged to funds for aid in accordance with the Blind Laws, Chapters 1 and 3 of Part 1 of Division 5 of the Welfare and Institutions Code, and amendments thereto.

_____ Signature of County Auditor

Form Bl 800 (Revised)--October 1, 1948
Affidavit to Accompany Monthly Payroll
(Form AB 801)

(over) CREDIT VOUCHER CLAIM--AID

629-99 (Continued) 629-99

State of California

CLAIM FOR FEDERAL AND STATE BLIND AID

PAID BY XXX COUNTY

Month of NOVEMBER, 19 48

FORM AB 801

Forward TWO copies to the State Department of Social Welfare Sacramento 14, California

SUPPLEMENT FOR PRIOR MONTHS

Warrants Dated See Column 8

(Indicate Non-County Cases by(*),Non-Federal Cases by(**) and Non-County Non-Federal Cases by(***)in Col.3)

1 Name Family	Given	2 State No.	3 Total Aid Paid	4 Amt. in Excess of Federal Basis	5 Federal Share Non-Co. Cases (Completion of Columns 5 and 6 Optional)	6 State Share Non-Co. and Non-Fed. Cases	7 State Use Only	8 Warrant Number
October 1948								
Jones,	Harry	1	*75.00	25.00				965 11/5/48
Brown,	Helen	2	10.00	10.00	Increase			964 11/5/48
Redstone,	Peter	6	80.00	30.00			Case #6 represents the rescission of an erroneous discontinuance. Board of supervisors rescinded erroneous action on 11/1/48.	954 11/1/48
Crabbe,	Wm.	8	5.00		Increase		Case #8 represents retroactive statutory increase.	955 11/1/48
Cecil,	John	11	**75.00		APSB			961 11/1/48
Wheeler,	James	12	**80.00					958 11/1/48
			325.00	65.00				

TOTAL NUMBER OF PERSONS ON THIS PAGE

2 Eligible 2 Ineligible to Federal

(Warrants covering increases not to be counted in number of persons)

Form AB 801--Revised October 1, 1948
Payroll to Accompany Affidavit

(Form Ag/Bl 800)

Page No. 3

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES TO THE STATE DEPARTMENT OF SOCIAL WELFARE SACRAMENTO 14, CALIFORNIA

CLAIM FOR FEDERAL AND STATE BLIND AID

PAID BY XXX COUNTY

MONTH OF NOVEMBER, 1948

FORM AB 801 SUPPLEMENT FOR PRIOR MONTHS

WARRANTS DATED SEE COLUMN 8

(INDICATE NON-COUNTY CASES BY(*), NON-FEDERAL CASES BY(**) AND NON-COUNTY NON-FEDERAL CASES BY(***) IN COL.3)

1 NAME FAMILY GIVEN	2 STATE NO.	3 TOTAL AID PAID	4 AMT. IN EXCESS OF FEDERAL BASIS	5 FEDERAL SHARE NON-CO. CASES (COMPLETION OF COLS. 5 AND 6 OPTIONAL)	6 STATE SHARE NON-CO. AND NON-FED. CASES	7 STATE USE ONLY	8 WARRANT NUMBER
						(SEE SEC. 626-50, SUPPLEMENTAL AID CLAIM, AND SEC. 627-30, FEDERAL PARTICIPATION)	
JUNE 1948							
BROWN, HELEN	2	**5.00		INCREASE		CASE #2 REPRESENTS APPEAL TO SSWB FOR RETROACTIVE INCREASE FROM $67.50 TO $72.50 EFFECTIVE 6/1/48 AND INCREASE FROM $72.50 TO $77.50 EFFECTIVE 10/1/48. APPEAL SIGNED 9/2/48.	964 11/5/48
JULY 1948							
BROWN, HELEN	2	5.00	5.00	INCREASE			964 11/5/48
AUGUST 1948							
BROWN, HELEN	2	5.00	5.00	INCREASE			964 11/5/48
SEPTEMBER 1948							
JONES, HARRY	1	*70.00	25.00			CASE #1 REPRESENTS RETROACTIVE AID UNDER SUSPENSION PROCEDURE	965 11/5/48
BROWN, HELEN	2	5.00	5.00	INCREASE			964 11/5/48
CECIL, JOHN	11	**75.00		APSB		CASES #11 AND #12 REPRESENT RETROACTIVE AID PAID UNDER 90-DAY LAW	960 11/1/48
WHEELER, JAMES	12	**75.00					958 11/1/48
		240.00	40.00				

TOTAL NUMBER OF PERSONS ON THIS PAGE

1 ELIGIBLE 2 INELIGIBLE TO FEDERAL

(WARRANTS COVERING INCREASES NOT TO BE COUNTED IN NUMBER OF PERSONS)

FORM AB 801--REVISED OCTOBER 1, 1948
PAYROLL TO ACCOMPANY AFFIDAVIT

(FORM AG/BL 800)

PAGE NO. 2

629-99 (Continued) 629-99

State of California

FORM BL 802

RECAPITULATION SHEET
From XXX County
FOR AID TO THE BLIND
Month of November, 19 48
(Include only aid covering months after October 1, 1940)

Forward TWO copies to the State Department of Social Welfare Sacramento, California

SUPPLEMENT FOR PRIOR MONTHS (October 1948)

	COLUMN 1 Total Aid Paid Under the Blind Laws (Total Col. 3, Form AB 801)	COLUMN 2 Amount in Excess of Federal Basis (Total Col. 4, Form AB 801)	COLUMN 3 Federal Share	COLUMN 4 State Share	COLUMN 5 County Share
A) NONFEDERAL CASES--ANB Total, Col. 1 State Share, Col. 4 (3/4 of Total) County Share, Col. 5 (1/4 of Total)	$ 80.00			$ 60.00	$ 20.00
B) NONFEDERAL CASES--APSB Total, Col. 1 State Share Col. 4 (5/6 of Total) County Share, Col. 5 (1/6 of Total)	$ 75.00			$ 62.50	$ 12.50
C) NONFEDERAL-NONCOUNTY CASES--ANB & APSB Total, Col. 1 State Share, Col. 4 (Same as Col. 1)	$			$	
D) NONCOUNTY CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 (See worksheet below for computations)	$ 75.00	$ 25.00	$ 30.00	$ 45.00	
E) REGULAR CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share, Col. 5 (See worksheet below for computations)	$ 95.00	$ 40.00	$ 32.50	$ 46.88	$ 15.62
F) GRAND TOTALS (Amounts to be carried forward to affidavit, Form Bl 800, as noted)	$ 325.00 (To Item 1)	$ 65.00 (To Item 3)	$ 62.50 (To Item 6)	$ 214.38 (To Item 13)	$ 48.12 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, AND COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (Item D above)

Federal Share

Total noncounty cases (Item D, Col. 1)..... $ 75.00
Less: Excess on noncounty cases (Item D, Col. 2)..... $ 25.00
Equals: Total basis for federal participation..... $ 50.00
Less: 3/4 basis for federal participation
(1) noncounty cases eligible for federal participation x $20)..... $ 20.00 — Federal share is 3/4, or $ 15.00
(Number)
Balance is 1/2 basis for federal participation..... $ 30.00 — Federal share is 1/2, or $ 15.00
TOTAL FEDERAL SHARE NONCOUNTY CASES..... $ 30.00
(Item D, Column 3, above)

State Share

Total noncounty (Item D, Col. 1)..... $ 75.00
Less: Federal share..... $ 30.00
Equals: State share (Item D, Col. 4, above)..... $ 45.00

II REGULAR CASES (Item E above)

Federal Share

Total regular cases (Item E, Col. 1)..... $ 95.00
Less: Excess on regular cases (Item E, Col. 2)..... $ 40.00
Equals: Total basis for federal participation..... $ 55.00
Less: 3/4 basis for federal participation (1) county cases eligible for federal participation x $20)..... $ 20.00 — Federal share is 3/4, or $ 15.00
(Number)
Balance is 1/2 basis for federal participation..... $ 35.00 — Federal share is 1/2, or $ 17.50
TOTAL FEDERAL SHARE REGULAR CASES..... $ 32.50
(Item E, Column 3, above)

State Share

Total regular cases (Item E, Col. 1)..... $ 95.00
Less: Federal share..... $ 32.50
Equals: Basis for state and county participation..... $ 62.50

State share is 3/4, or $ 46.88
(Item E, Column 4, above)

County share is 1/4, or $ 15.62
(Item E, Column 5, above)

Form Bl 802 (Revised)--October 1, 1948
Recapitulation Sheet to Accompany Payroll (Form AB 801)

629-99 (Continued) 629-99

State of California

RECAPITULATION SHEET
From XXX County
FOR AID TO THE BLIND
Month of November, 19 48
(Include only aid covering Months AFTER October 1, 1948)

Forward TWO copies to the State Department of Social Welfare Sacramento, California

FORM BL 802

	COLUMN 1 Total Aid Paid Under the Blind Laws (Total Col. 3, Form AB 801)	COLUMN 2 Amount in Excess of Federal Basis (Total Col. 4, Form AB 801)	COLUMN 3 Federal Share	COLUMN 4 State Share	COLUMN 5 County Share
A) NONFEDERAL CASES - ANB Total, Col. 1 State Share, Col. 4 (3/4 of Total) County Share, Col. 5 (1/4 of Total)	$ 80.00			$ 60.00	$ 20.00
B) NONFEDERAL CASES - APSB Total, Col. 1 State Share, Col. 4 (5/6 of Total) County Share, Col. 5 (1/6 of Total)	$ 192.50			$ 160.42	$ 32.08
C) NONFEDERAL-NONCOUNTY CASES - ANB & APSB Total, Col. 1 State Share, Col. 4 (Same as Col. 1)	$ 155.00			$ 155.00	
D) NONCOUNTY CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 (See worksheet below for computations)	$ 80.00	$ 30.00	$ 30.00	$ 50.00	
E) REGULAR CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share, Col. 5 (See worksheet below for computations)	$ 428.17	$ 129.17	$ 179.50	$ 186.50	$ 62.17
F) GRAND TOTALS (Amts. to be carried forward to affidavit, Form Bl 800, as noted)	$ 935.67 (To Item 1)	$ 159.17 (To Item 3)	$ 209.50 (To Item 6)	$ 611.92 (To Item 13)	$ 114.25 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, & COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (Item D above)

Federal Share

Total noncounty cases (Item D, Col. 1)..... $ 80.00
Less: Excess on noncounty cases (Item D, Col. 2)..... $ 30.00
Equals: Total basis for federal participation..... $ 50.00
Less: 3/4 basis for federal participation
(1 noncounty cases eligible for federal participation x $20)..... $ 20.00 Fed. Share is 3/4, or $ 15.00
Balance is 1/2 basis for federal participation..... $ 30.00 Fed. Share is 1/2, or $ 15.00
Total federal share noncounty cases..... $ 30.00
(Item D, Col. 3, above)

State Share

Total noncounty (Item D, Col. 1)..... $ 80.00
Less: Federal Share..... $ 30.00
Equals: State share (Item D, Col. 4, above)..... $ 50.00

II REGULAR CASES (Item E above)

Federal Share

Total regular cases (Item E, Col. 1)..... $ 428.17
Less: Excess on regular cases (Item E, Col. 2)..... $ 129.17
Equals: Total basis for federal participation..... $ 299.00
Less: 3/4 basis for federal participation (6 regular cases eligible for federal participation x $20)..... $ 120.00 Fed. Share is 3/4, or $ 90.00
Balance is 1/2 basis for federal participation..... $ 179.00 Fed. Share is 1/2, or $ 89.50
Total federal share regular cases..... $ 179.50
(Item E, Col. 3, above)

State Share

Total Regular Cases (Item E, Col. 1)..... $ 428.17
Less: Federal share..... $ 179.50
Equals: Basis for state and county participation..... $ 248.67 State Share is 3/4, or $ 186.50
(Item E, Col. 4, above)
County Share is 1/4, or $ 62.17
(Item E, Col. 5, above)

Form BL 802, Revised October 1, 1948
Recapitulation Sheet to Accompany Payroll (Form AB 801)

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

REPORT OF ADJUSTMENTS*

From XXX County

Blind Aid

To Accompany November, 19 47, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

FORM ABC 803

(1) Name of Payee Family	Given	(2) Names of Children (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Brown,	Helen			2	March 1947	Respon-sible Relative	$26.00	3.00	11.50	11.50	(See Section 672-50, Distribution of Adjustments, Example C.)

(Form Ag, Bl & CA 808 should be submitted for each repayment upon its receipt by the county and prior to its being reported on this schedule)
*This form may be used for the reporting of collections by changing the above title to "Report of Collections."

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

COLLECTIONS
REPORT OF ~~ADJUSTMENTS~~*

From XXX County

Blind Aid

To Accompany November, 19 47, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

FORM ABC 803

(1) Name of Payee Family	Given	(2) Names of Children (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Jones,	Thomas			1	October 1, 1946 October 31, 1946	Voluntary Replacement	$24.00	10.00	7.00	7.00	(See Section 673-25, Distribution of Collections.)

(Form Ag, Bl & CA 808 should be submitted for each repayment upon its receipt by the county and prior to its being reported on this schedule)
*This form may be used for the reporting of collections by changing the above title to "Report of Collections."

629-99 (Continued) 629-99

State of California

RECAPITULATION SHEET
From XXX County
FOR AID TO THE BLIND
Month of November, 1948
(Include only aid covering months after October 1, 1947)

Forward TWO copies to the
State Department of Social Welfare
Sacramento, California
SUPPLEMENT FOR
PRIOR MONTHS FORM Bl 802
June-Sept. 1948

	COLUMN 1 Total Aid Paid Under the Blind Laws (Total Col. 3, Form Bl 801)	COLUMN 2 Amount in Excess of $45.00 in Federal Cases (Total Col. 4, Form Bl 801)	COLUMN 3 Federal Share	COLUMN 4 State Share	COLUMN 5 County Share
A) NONFEDERAL CASES - ANB Total, Col. 1 State Share, Col. 4 (3/4 of Total) County Share, Col. 5 (1/4 of Total)	$ 80.00			$ 60.00	$ 20.00
B) NONFEDERAL CASES - APSB Total, Col. 1 State Share, Col. 4 (5/6 of Total) County Share, Col. 5 (1/6 of Total)	$ 75.00			$ 62.50	$ 12.50
C) NONFEDERAL-NONCOUNTY CASES - ANB Total, Col. 1. State Share, Col.4 & (Same as Col. 1) APSB	$			$	
D) NONCOUNTY CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 (See worksheet below for computations)	$ 70.00	$ 25.00	$ 25.00	$ 45.00	
E) REGULAR CASES Total, Col. 1 Excess, Col. 2 Federal Share, Col. 3 State Share, Col. 4 County Share Col. 5 (See worksheet below for computations)	$ 15.00	$ 15.00	$	$ 11.25	$ 3.75
F) GRAND TOTALS (Amounts to be carried forward to affidavit, Form Bl 800, as noted)	$ 240.00 (To Item 1)	$ 40.00 (To Item 3)	$ 25.00 (To Item 8)	$ 178.75 (To Item 13)	$ 36.25 (To Item 23)

WORKSHEET FOR COMPUTING FEDERAL, STATE, & COUNTY SHARES ON NONCOUNTY AND REGULAR CASES

I NONCOUNTY CASES (Item D Above)

Federal Share

Total noncounty cases (Item D, Col. 1).....$ 70.00
Less: Excess on noncounty cases (Item D, Col. 2).....$ 25.00
Equals: Total basis for federal participation.....$ 45.00
Less: 2/3 basis for federal participation
(1 noncounty cases eligible for federal
Number participation x $15.....$ 15.00 Fed. share is 2/3, or $ 10.00
Balance is 1/2 basis for federal participation.....$ 30.00 Fed. share is 1/2, or $ 15.00
TOTAL FEDERAL SHARE NONCOUNTY CASES.....$ 25.00
(Item D, Col. 3, Above)

State Share

Total noncounty.....(Item D, Col. 1).....$ 70.00
Less: Federal share.....$ 25.00
Equals: STATE SHARE ..(Item D, Col. 4, Above).....$ 45.00

II REGULAR CASES (Item E Above)

Federal Share

Total Regular cases (Item E, Col. 1).....$ 15.00
Less: Excess on regular cases (Item E, Col. 2).....$ 15.00
Equals: Total basis for federal participation.....$ -0-
Less: 2/3 basis for federal participation
(-0- Regular cases eligible for federal
Number participation x $15.....$ -0- Fed. share is 2/3, or $ -0-
Balance is 1/2 basis for federal participation.....$ -0- Fed. share is 1/2, or $ -0-
TOTAL FEDERAL SHARE REGULAR CASES.....$ -0-
(Item E, Col. 3, Above)

State Share

Total regular cases.....(Item E, Col. 1).....$ 15.00
Less: Federal share.....$ -0-
Equals: Basis for state and county participation.....$ 15.00 State share is 3/4, or $ 11.25
(Item E, Col. 4, Above)
County share is 1/4, or $ 3.75
(Item E, Col. 5, Above)

Form Bl 802, Revised October 1947
Recapitulation sheet to accompany payroll (Form Bl 801.)

State of California
Cancellation Schedule to Accompany
Monthly Claim

REPORT OF CANCELLED WARRANTS

From XXX County

Blind Aid

To Accompany November 19 48 Monthly Aid Claim

Aid for Months Prior to 10/1/48

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento 14, California

(Indicate non-county cases by (*), non-federal cases by (**) and non-county non-federal cases by (***) in Column 7.)

FORM ABC 804

1	2	3	4	5	6	7	8	9	10	11	12	13
NAME OF PAYEE Family Given	NAMES OF CHILDREN (For Children's Aid Only) Family Given	STATE NO.	WARRANT NO.	WARRANT DATE	MONTH & YEAR CLAIMED	WARRANT AMOUNT	AMOUNT OF CANCELLATION: BASIS FOR STATE PARTICIPATION	AMOUNT OF CANCELLATION: Excess (Aged and Blind only)	AMOUNT OF CANCELLATION: Federal	AMOUNT OF CANCELLATION: State	AMOUNT OF CANCELLATION: County	State Use Only
Jones, Harry		1	501	9/1/48	9/48	75.00	*75.00	30.00				Case #3 died in the hospital.
Clark, Albert		3	83	7/15/48	6/48	12.00	12.00	7.00		Increase		
Clark, Albert		3	84	7/15/48	7/48	12.00	**12.00			Increase		
Clark, Albert		3	73	7/1/48	7/48	63.00	**63.00					
White, John		4	504	9/1/48	9/48	75.00	75.00	30.00				
						237.00	237.00	67.00				
				Recapitulation:								
				Regular			87.00	37.00	27.50	44.63	14.87	
				Non-county			75.00	30.00	25.00	50.00		
				Non-federal			75.00			56.25	18.75	
							237.00	67.00	52.50	150.88	33.62	

Number of eligible persons 2

CURRENT CANCELLATIONS SHOULD BE CROSSED OFF THE PAYROLL AND NOT INCLUDED IN THE TOTALS

Form ABC 804--July 1948

State of California
Cancellation Schedule to Accompany
Monthly Claim

REPORT OF CANCELED WARRANTS

From XXX County

Blind Aid

Aid for Months Subsequent to 10/1/48 To Accompany November, 1948 Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

(Indicate Non-County Cases by (*), Non-Federal Cases by (**), and Non-County Non-Federal Cases by (***) in Col. 7)

629-99 (Continued)

1	2	3	4	5	6	7	8	9	10	11	12	13
NAME OF PAYEE Family Given	NAMES OF CHILDREN (For Children's Aid Only) Family Given	STATE NO.	WARRANT NO.	WARRANT DATE	MONTH & YEAR CLAIMED	WARRANT AMOUNT	AMOUNT OF CANCELLATION BASIS FOR STATE PARTICIPATION	Excess (Aged and Blind only)	Federal	State	County	State Use Only
Jones, Harry		1	721	10/1/48	10/48	80.00	*80.00	30.00				
White, John		4	728	10/1/48	10/48	25.00	25.00					
Black, Edward		9	729	10/1/48	10/48	5.00	5.00	5.00		Increase		
						110.00	110.00	35.00				
				Recapitulations								
				Regular			30.00	5.00	17.50	9.38	3.12	
				Non-County			80.00	30.00	30.00	50.00	--	
							110.00	35.00	47.50	59.38	3.12	
				Brought Forward From Sheet #2			237.00	72.00	52.50	150.88	33.62	
							347.00	107.00	100.00	210.26	36.74	

Number of Eligible Persons 2

FORM ABC 804

Form ABC 804--July 1948

CURRENCT CANCELLATIONS SHOULD BE CROSSED OFF THE PAYROLL AND NOT INCLUDED IN THE TOTALS

629-99 (Continued) 629-99

STATE OF CALIFORNIA

FORWARD TWO COPIES
STATE DEPARTMENT OF SOCIAL WELFARE
SACRAMENTO, CALIFORNIA

FORM AB 801-H

CLAIM FOR STATE AID FOR CARE OF FORMER ANB RECIPIENTS IN COUNTY INSTITUTIONS

(SECTION 2160.7/3044.1 OF THE WELFARE & INSTITUTIONS CODE)

XXX COUNTY

FOR QUARTER ENDING September 30, 1948

STATE SHARES COMPUTED ON THE BASIS OF THE GRANT RECEIVED AT TIME OF ENTRANCE TO CO. INST.-MANUAL SEC. 627-25

1 NAME FAMILY	1 NAME GIVEN	2 STATE NUMBER	3 STATE SHARE 1ST MO.	4 STATE SHARE 2ND MO.	5 STATE SHARE 3RD MO.	6 STATE USE ONLY
						See Sec. 627-25 County Institutional Claim.
Brown,	George	1	17.50	17.50	17.50	See Example C
Nix,	Henry	2	37.50	37.50		Recipient was receiving a grant of $75 when he entered the inst. in 3/48. Recipient died 8/2/48.
Wright,	Frank	3		50.00	50.00	Recipient was receiving a grant of $75 on a non-co. basis when he entered the inst. in 5/48. Co. institutional subvention auth. to begin 8/1/48
Frost,	Arthur	4	37.50	37.50	18.75	Recipient was receiving a grant of $75 when he entered the inst. in 2/48. He was discharged on 9/16/48 and ANB was restored the same day.
			SUPPLEMENT	FOR PRIOR	MONTHS	
Nix,	June 1948 Henry	2			37.50	See Sec. 626-50, Supplemental Aid Claim.
			92.50	142.50	123.75	

FORM AB 801-H, REVISED JULY 1948
CLAIM TO ACCOMPANY AFFIDAVIT (FORM AB 800-H)

PAGE NO. 1

629-99 (Continued) 629-99

State of California

Forward TWO Copies to
State Department of Social Welfare
Sacramento, California

FROM XXXXX COUNTY

FORM AB 800 H

STATE AID FOR
CARE OF FORMER ANB RECIPIENTS IN COUNTY INSTITUTIONS
(AS PROVIDED UNDER SECTION 2160.7/3044.1 OF THE WELFARE AND INSTITUTIONS CODE)

FOR QUARTER ENDING September 30, 1948 FISCAL YEAR

STATE USE ONLY

APPROVAL STAMP

1. TOTAL STATE SHARE (TOTAL COLS. 3,4, & 5, FORM AB 801-H)..... $ 358.75
   STATE SHARE 1ST MONTH (COL. 3, FORM AB 801-H).....$ 92.50
   STATE SHARE 2ND MONTH (COL. 4, FORM AB 801-H).....$ 142.50
   STATE SHARE 3RD MONTH (COL. 5, FORM AB 801-H).....$ 123.75
2. STATE SHARE ADJUSTMENTS (COL. 8, FORM ABC 803)..... $ -0-
3. DUE FROM STATE FUNDS (ITEM 1 MINUS ITEM 2)..... $ 358.75

STATE OF CALIFORNIA, COUNTY OF XXXX)SS.

I, WILLIAM DOE, BEING DULY SWORN, DEPOSE AND SAY: THAT I AM THE CHAIRMAN OF THE BOARD OF SUPERVISORS OF THE AFORESAID COUNTY, AND THAT THE AUTHORITIES OF THIS CO. HAVE COMPLIED WITH ALL PROVISIONS OF CHAPTER 1 OF DIVISION III OR CHAPTER 1 OF PART I OF DIVISION V OF THE WELFARE AND INSTITUTIONS CODE, AND AMENDMENTS THERETO, UNDER WHICH THIS CLAIM IS FILED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SUBSCRIBED AND SWORN TO BEFORE ME THIS 7TH DAY

OF October, 19 48

Mildred Hall

William Doe
CHAIRMAN, BOARD OF SUPERVISORS

TITLE Deputy County Clerk

I HEREBY CERTIFY THAT THERE IS ON FILE IN THE COUNTY THE CERTIFICATION OF THE SUPERINTENDENT OR OTHER OFFICIAL OF THE INSTITUTION THAT THE FORMER RECIPIENT RECEIVED CARE IN THE INSTITUTION DURING EACH MONTH FOR WHICH A CLAIM IS FILED.

Helen Smith
SIGNATURE OF COUNTY WELFARE DIRECTOR

I HEREBY CERTIFY THAT THE RECORDS OF THIS COUNTY INDICATE THAT THE AMOUNTS CLAIMED ARE DUE AND OWING THE COUNTY FROM THE STATE OF CALIFORNIA UNDER SECTION 2160.7/3044.1 OF THE WELFARE AND INSTITUTIONS CODE.

John Adams
SIGNATURE OF COUNTY AUDITOR

Form AB 800-H, Revised July, 1948
Affidavit to Accompany Monthly
County Institutional Claim
(Form AB 801-H)

(Section Continued on Next Page)

629-99 (Continued) 629-99

Form CA-801--Revised October 1, 1946 FORM CA 801
State of California
Payroll to accompany affidavit Form CA-800

Forward TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

CLAIM FOR FEDERAL AND STATE AID TO NEEDY CHILDREN
(Excluding aid paid under Sec. 1556.5 of the W&IC)

Warrants Dated December 1, 1948
(Except as otherwise shown in Column 7)

Paid by XXX County

Month of December 19 48
(Indicate non-county cases by (*) in columns 5 and 6)

(1) State No.	(2) Names of Payees / Names of Children (Family / Given)	(3) No. of Children (a) El.	(3) No. of Children (b) Inel.	(4) Warrant Amount	(5) Basis for State Participation (a) El. to Federal	(5) Basis for State Participation (b) Inel. to Federal	(6) Basis for Federal Participation	(7) Remarks	(8) Warrant Number
1	James Blake Blake, Arthur Myrtle John	2	1	175.50	136.50	36.00	45.00	(See Sec. 627-20, Apportionment of Grants on Payrolls or Claims - ANC, Item A)	975
2	Elizabeth White Smith, Andrew Harry Jean	2	1	100.00	66.67	33.33	45.00	(" Item B)	976
3	Cynthia Brown Brown, Doris Aleta Henry Florence Bruce	3	2	70.00	63.00	7.00	63.00	(" Item C)	977
4	Rose Johnson Black, Robert James Fred Johnson, Lola Fred	3	2	110.00	50.00	60.00	50.00	(" Item D)	978
5	Sarah White White, Floyd Jack Arlene Robert	3	1	148.00	112.00	36.00	63.00	(" Item E)	979
6	Ida Allen Allen, Helen Mabel Sally Lawrence	4		232.50	232.50		81.00	(" Item F)	980
7	John Robert Robert, Joan* Susan William	2	1	175.50	*48.00 88.50	36.00	*18.00 27.00		981
8	Alice Hicks Hicks, John	1		67.50	67.50		27.00	(See Example D, Sec. 627-50, Computation of payments when child transfers between a private home and boarding home or institution.)	982
9	Mary French French, Elsie	1		10.65	10.65		10.65	(" Example E)	983

(Examples continued on next page)

Total number of children on this page eligible 21 ineligible 8

(Supplemental warrants covering increases for children already counted on the current payroll or previous months' payrolls not to be included in the total number of children)

Page No. 1.

629-99 (Continued) 629-99

State of California

AID AFFIDAVIT

FROM XXX COUNTY

For Needy Children

(Excluding Aid Paid Under Section 1556.5 of the Welfare and Institutions Code)

Month of December 1948 _____ Fiscal Year

(State Use Only)

Forward TWO Copies to
State Department of Social Welfare
Sacramento, California

FORM CA 800

AMOUNT DUE FROM FEDERAL FUNDS FOR AID		CURRENT MONTH Col. A	PRIOR MONTHS Col. B
1.	Total basis for state participation (Item B, Form CA 802) number of children: current month 51 ; prior months 21	$ 1,821.24	$ 971.00
2.	Total for children ineligible for federal aid (Item C, Form CA 802) number of children: Current month 10 ; prior months 12	$ 290.17	$ 540.00
3.	Total for children eligible for federal aid (Item 1 minus Item 2) (Item D, Form CA 802) number of children: Current month 41 ; prior months 9	$ 1,531.07	$ 431.00
4.	Less: Expenditures in excess of $27 for one eligible child and $18 for each additional eligible child in same household group (Item D, minus Item P, Columns 2A plus 2B, Form CA 802)	$ 725.67	$ 237.00
5.	Basis for federal participation (Item 3 minus Item 4) (Item P, Columns 2A plus 2B, Form CA 802)	$ 805.40	$ 194.00
6.	Amount due from federal funds for aid (Item P, Col. 3, Form CA 802)	$ 525.70	$ 119.50
7.	Federal share of adjustments (Total Col. 7, Form ABC 803) $ 3.25		
8.	Federal share of cancelled warrants for prior months (total Col. 10, Form ABC 804) $ 102.00		
9.	Federal share of collections (total Col. 7, Form ABC 803) $ 3.75		
10.	Total of Items 7, 8, and 9	$ 109.00	
11.	Net amount due from federal funds for aid (Item 6 minus Item 10)	$ 416.70	
12.	Total amount due from federal funds for aid (Item 11, Col. A plus Item 6, Col. B	$ 536.20	

AMOUNT DUE FROM STATE FUNDS FOR AID			
13.	Amount due from state funds for aid (Item P, Col. 4, Form CA 802)	$ 875.69	$ 603.67
14.	State share of adjustments (total Col. 8, Form ABC 803) $ 21.17		
15.	State share of cancelled warrants for prior months (total Col. 11, Form ABC 804) $ 307.34		
16.	State share of collections (total Col. 8, Form ABC 803) $ 4.17		
17.	Total of Items 14, 15, and 16	$ 332.68	
18.	Net amount due from state funds for aid (Item 13 minus Item 17)	$ 543.01	
19.	Total amount due from state funds for aid (Item 18, Col. A plus Item 13, Col. B)	$ 1,146.68	

AMOUNTS FOR REPORTING PURPOSES ONLY		CURRENT MONTH	PRIOR MONTHS	APPROVAL STAMP
20.	Total of warrant amounts (Item A, Form CA 802)	$1,835.88	$ 1,065.50	
21.	Total amount in excess of basis for state participation (Item 20 minus Item 1)	$ 14.64	$ 94.50	
22.	Total adjustments (total of Col. 6, Form ABC 803)	$ 35.00		
23.	Total cancelled warrants for prior months (total Col. 7, Form ABC 804)	$ 575.00		
24.	Total collections (total Col. 6, Form ABC 803)	$ 10.00		

STATE OF CALIFORNIA, COUNTY OF _____)SS I, _____ being duly sworn, depose and say: That I am the county official responsible for the administration of Aid to Needy Children in and for the said county; that all the provisions of Chapter 1 of Part 2 of Division 2 of the Welfare and Institutions Code, and amendments thereto, and Title IV of the Social Security Act, and amendments thereto, have been complied with to the best of my knowledge and belief.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY

OF _____, 19___

SIGNATURE OF WELFARE DIRECTOR OR OFFICIAL IN CHARGE

TITLE _____

APPROVED _____

CHAIRMAN, BOARD OF SUPERVISORS

TITLE _____

I hereby certify, that warrants covering all amounts due under the law have been issued and charged to funds for aid in accordance with the Needy Children Law, Chapter 1 of Part 2 of Division 2 of the Welfare and Institutions Code and amendments thereto.

Signature of County Auditor

Form CA 800, Revised Oct. 1, 1948
Affidavit to Accompany Monthly Voucher Aid Payroll (Form CA 801)

CREDIT VOUCHER CLAIM-AID

(over)

629-99 (Continued) 629-99

State of California
Form CA 801--Revised October 1, 1946 FORM CA 801
Payroll to accompany affidavit Form CA 800

Forward TWO copies to
State Department of Social Welfare
Sacramento, California

CLAIM FOR FEDERAL AND STATE AID TO NEEDY CHILDREN
(Excluding aid paid under Sec. 1556.5 of the W&IC)

Warrants Dated December 1, 1948
(Except as otherwise shown in Col. 7)

Paid by XXXX County

Month of DECEMBER, 1948

SUPPLEMENT FOR PRIOR MONTHS

(Indicate non-county cases by (*) in Cols. 5 and 6)

(1) State No.	(2) Names of Payees / Names of Children (Family / Given)	(3) No. of Children (a) El.	(3) (b) Inel.	(4) Warrant Number	(5) Basis for State Participation (a) El.	(5) (b) Inel.	(6) Basis for Federal Participation	(7) Remarks	(8) Warrant Number
	SEPTEMBER 1948								
5	Sarah White White, Floyd Jack Arlene Robert	3	1	148.00	112.00	36.00	54.00	Case #5 represents a stipulated appeal case. Aid discontinued 8/31/48 because of income. Appeal signed 9/7/48.)	979 12/1/48
7	John Robert Robert, Joan* Susan William		3	175.50		*36.00 108.00		(Case #7 represents retroactive aid under 90-day law.)	981 12/1/48
				323.50	112.00	180.00	54.00		

Total Number of children on the page eligible 3 ineligible 4

(Supplemental warrants covering increasesfor children already counted on the current payroll or previous months' payrolls not to be included in the total number of children) Page No. 3

629-99 (Continued) 629-99

Form CA 801--Revised October 1, 1946
State of California
Payroll to accompany affidavit Form CA-800

Forward TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

CLAIM FOR FEDERAL AND STATE AID TO NEEDY CHILDREN
(Excluding aid paid under Section 1556.5 of the W&IC)

Warrants Dated December 1, 1948
(Except as otherwise shown in Column 7)

Paid by XXXX County

Month of December, 1948
(Indicate non-county cases by (*) in Cols. 5 and 6)

FORM CA 801

(1) State No.	(2) Names of Payees / Names of Children (Family, Given)	(3) No. of Children (a) El.	(3) No. of Children (b) Inel.	(4) Warrant Amount	(5) Basis for State Participation (a) El. to federal	(5) Basis for State Participation (b) Inel. to federal	(6) Basis for Federal Participation	(7) Remarks	(8) Warrant Number
	(Examples Continued From Preceding Page)								
10	Ellen Hughes Hughes, Opal	1		18.49	18.49		18.49	("Example F)	984
11	Elizabeth Neilsen Neilsen, Winifred Ruth Mary	3		100.00	100.00		63.00	(See Example A, Sec. 627-85, Federal participation when an additional child becomes eligible during the month.)	985
12	Leslie Sierra Sierra, Jack Florence Norman	3		150.00	150.00		63.00	("Example B)	986
13	Ann Ridge Ridge, Mary Louise Sarah	3		100.00 11.61	111.61		56.61	(" Example C)	987
14	Fannie Black Black, Flora Laura Robert Jones, Jane Roy	5		200.00	200.00		99.00	(See Sec. 627-90, Two or more budget units in one household.)	988
15	Mary Tally Tally, Robert	1		80.64		72.00		(See Example E, Sec. 627-45, Partial months' claims bases for State and Federal participation.)	989 12/10/48
16	Doris Buehler Buehler, Esther Nellie Florence	3		30.65	30.65		30.65	(" Example F)	990 12/24/48
17	Helen Frye Frye, Alice Jean Alma	2	1	54.84	45.00	9.84	45.00	(" Example G)	991 12/24/48
				1,835.88	1,531.07	290.17	805.40		

Total number of children on this page eligible 20 ineligible 2

(Supplemental warrants covering increases for children already counted on the current payroll or previous months' payrolls not to be included in the total number of children)

Page No. 2

629-99 (Continued) 629-99

FORM CA 802
State of California

RECAPITULATION SHEET

From XXX County
FOR AID TO NEEDY CHILDREN State

Month of DECEMBER, 19 48
(Include only aid covering months AFTER October 1, 1948)

Department of Social Welfare

Forward TWO Copies to Department of Social Welfare Sacramento, California

Item A. Total of Warrant Amounts
(Total Warrant Col. 4, Form CA 801)
(To be Carried Forward to Item 20 on Affidavit, Form CA 800) . . . . . $ 1,935.88

Item B. Total Basis for State Participation
(Total Columns 5A and 5B, Form CA 801)
(To be Carried Forward to Item 1 on Affidavit, Form CA 800). . . . . $ 1,821.24

Item C. Total Ineligible for Federal Participation
(Total Column 5B, Form CA 801)
(To be Carried Forward to Item 2 on Affidavit, Form CA 800). . . . . $ 290.17

Item D. Total Eligible for Federal Participation
(Total Column 5A, Form CA 801)
(To be Carried Forward to Item 3 on Affidavit, Form CA 800). . . . . $ 1,531.07

Computation of Federal, State, and County Shares:

	Col. 1	Col. 2 Basis for Fed. Participation (A) 3/4 Basis	Col. 2 (B) 1/2 Basis	Col. 3	Col. 4	Col. 5
Cases Having Required County Residence	Basis for St. Participation	Total No. El. Chn. on Payroll 40 x $12.00	Col. 6 on Payroll Minus Item E, Col. 2A on Recap. Sheet	Fed. Share 3/4 Col. 2A Plus 1/2 Col. 2B on Recap. Sheet	State Share	County Share
Item E) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$ 1,483.07	$ 480.00	$ 307.40	$ 513.70		
F) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$ 290.17					
G) Total Items E and F	$ 1,773.24					
H) Less Fed. Share (Same as Item E, Col. 3)	$ 513.70					
I) Basis for Computing State Share (Item G Less Item H)	$ 1,259.54					
J) St. Share, Col. 4 (2/3 Item 1) Co. Share, Col. 5 (1/3 Item 1)					$839.69	$419.85
Cases Not Having Required County Residence		Total No. El. Chn. on Payroll 1 x $12.00	Col. 6 on Payroll Minus Item K, Col. 2A on Recap. Sheet			
Item K) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$ 48.00	$ 12.00	$ 6.00	$ 12.00		
L) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$					
M) Total Items K and L	$ 48.00					
N) Less Fed. Share (Same as Item K, Col. 3)	$ 12.00					
O) St. Share (Item M Less Item N)					$ 36.00	
P) Grand Totals (Amts. to be Carried Forward to Affidavit Form Ca 800, as Noted)		$ 492.00	$ 313.40	$ 525.70	$875.69	$419.85
Form CA 802, Revised--October 1, 1948 Recapitulation Sheet to Accompany Payroll (Form CA 801)		2A Plus 2B to Item 5		To Item 6	To Item 13	To Item 25

629-99 (Continued) 629-99

Form CA-801--Revised October 1, 1946
State of California
Payroll to accompany affidavit Form CA-800

FORM CA 801

Forward TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

CLAIM FOR FEDERAL AND STATE AID TO NEEDY CHILDREN
(Excluding aid paid under Sec. 1556.5 of the W&IC)

Warrants Dated _____
(Except as otherwise shown in Column 7)

Paid by XXX County

Month of December, 1948
(Indicate non-county cases by (*) in Cols. 5 and 6)

SUPPLEMENT FOR PRIOR MONTHS

(1) State Number	(2) Names of Payees / Names of Children: Family / Given	(3) No. of Children (a) El.	(3) No. of Children (b) Inel.	(4) Warrant Number	(5) Basis for State Participation (a) El. to Federal	(5) Basis for State Participation (b) Inel. to Federal	(6) Basis for Federal Participation	(7) Remarks	(8) Warrant Number
	OCTOBER 1948								
5	Sarah White White, Floyd Jack Arlene Robert	3	1	148.00	112.00	36.00	63.00		979 12/1/48
7	John Robert Robert, Joan* Susan William		3	175.50		*36.00 108.00			981 12/1/48
8	Alice Hicks Hicks, John			47.50	47.50		7.00	Increase Case #8 represents retroactive aid paid because of increased need, $20 authorized award paid for Oct. and Nov. Increased to $67.50 effective 10/1/48. Supplemental warrant issued in Dec. for Oct. and Nov.	982 12/1/48
	NOVEMBER 1948								
5	Sarah White White, Floyd Jack Arlene Robert	3	1	148.00	112.00	36.00	63.00		979 12/1/48
7	John Robert Robert, Joan* Susan William		3	175.50		*36.00 108.00			981 12/1/48
8	Alice Hicks Hicks, John			47.50	47.50		7.00	Increase	982 12/1/48
				742.00	319.00	360.00	140.00		

Total number of children on this page eligible 6 ineligible 8

(Supplemental warrants covering increases for children already counted on the current payroll or previous months' payrolls not to be included in the total number of children)

Page No. 4

629-99 (Continued) 629-99

FORM CA 802 RECAPITULATION SHEET Forward TWO Copies to State Department of Social Welfare Sacramento, California

State of California From XXX County
For Aid to Needy Children

SUPPLEMENT FOR PRIOR MONTHS (September 1948)

Month of DECEMBER, 19 48
(Include only aid covering months AFTER October 1, 1946)

Item A. Total of Warrant Amounts
(Total Warrant Col. 4, Form CA 801)
(To be Carried Forward to Item 20 on Affidavit, Form CA 800) . . . . . $ 323.50

Item B. Total Basis for State Participation
(Total Columns 5A and 5B, Form CA 801)
(To be Carried Forward to Item 1 on Affidavit, Form CA 800). . . . . $ 292.00

Item C. Total Ineligible for Federal Participation
(Total Column 5B, Form CA 801)
(To be Carried Forward to Item 2 on Affidavit, Form CA 800). . . . . $ 180.00

Item D. Total Eligible for Federal Participation
(Total Column 5A, Form CA 801)
(To be Carried Forward to Item 3 on Affidavit, Form CA 800). . . . . $ 112.00

Computation of Federal, State, and County Shares:

Cases Having Required County Residence	Col. 1	Col. 2 Basis for Federal Participation (A) 2/3 Basis	Col. 2 Basis for Federal Participation (B) 1/2 Basis	Col. 3	Col. 4	Col. 5
ITEM	Basis for St. Participation	Total No. El. Chn. on Payroll 3 x $9.00	Col. 6 on Payroll Minus Item E, Col. 2A on Recap. Sheet	Fed. Share 2/3 Col. 2A Plus ½ Col. 2B on Recap. Sheet	State Share	County Share
E) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$ 112.00	$ 27.00	$ 27.00	$ 31.50		
F) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$ 144.00					
G) Total Items E and F	$ 256.00					
H) Less Fed. Share (Same as Item E, Col. 3)	$ 31.50					
I) Basis for Computing State Share (Item G Less Item H)	$ 224.50					
J) St. Share, Col. 4 (2/3 Item 1) Co. Share, Col. 5 (1/3 Item 1)					$149.67	$ 74.83
Cases Not Having Required County Residence		Total No. El. Chn. on Payroll ____ x $9.00	Col. 6 on Payroll Minus Item K, Col. 2A on Recap. Sheet			
ITEM						
K) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$	$	$	$		
L) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$ 36.00					
M) Total Items K and L	$ 36.00					
N) Less Fed. Share (Same as Item K, Col. 3)	$					
O) State Share (Item M Less Item N)					$ 36.00	
P) Grand Totals (Amts. to be Carried Forward to Affidavit Form CA 800, as Noted)		$ 27.00	$ 27.00	$ 31.50	$185.67	$ 74.83
		2A Plus 2B to Item 5		to Item 6	to Item 13	to Item 25

Form CA 802, Revised December 1, 1946
Recapitulation Sheet to
Accompany Pay Roll
(Form CA 801)

629-99 (Continued) 629-99

State of California

FORM CA 802

RECAPITULATION SHEET

From XXX County

For Aid to Needy Children

Month of DECEMBER, 19 48

(Include only aid covering months AFTER October 1, 1948)

Department of Social Welfare

Forward TWO Copies to State Department of Social Welfare Sacramento, California

SUPPLEMENT FOR PRIOR MONTHS (Oct. & Nov. 1948)

Item A. Total of Warrant Amounts
(Total Warrant Col. 4, Form CA 801)
(To be Carried Forward to Item 20 on Affidavit, Form CA 800) . . . . $ 742.00

Item B. Total Basis for State Participation
(Total Columns 5A and 5B, Form CA 801)
(To be Carried Forward to Item 1 on Affidavit, Form CA 800). . . . . $ 679.00

Item C. Total Ineligible for Federal Participation
(Total Column 5B, Form CA 801)
(To be Carried Forward to Item 2 on Affidavit, Form CA 800). . . . . $ 360.00

Item D. Total Eligible for Federal Participation
(Total Column 5A, Form CA 801)
(To be Carried Forward to Item 3 on Affidavit, Form CA 800). . . . . $ 319.00

Computation of Federal, State, and County Shares:

Cases Having Required County Residence	Col. 1 Basis for St. Participation	Col. 2 Basis for Federal Participation (A) 3/4 Basis Total No. El. Chn. on Payroll 6 x $12.00	Col. 2 (B) 1/2 Basis Col. 6 on Payroll Minus Item E, Col. 2A on Recap. Sheet	Col. 3 Fed. Share 3/4 Col. 2A Plus ½ Col. 2B on Recap. Sheet	Col. 4 State Share	Col. 5 County Share
Item E) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$ 319.00	$ 72.00	$ 68.00	$ 88.00		
F) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$ 288.00					
G) Total Items E and F	$ 607.00					
H) Less Fed. Share (Same as Item E, Col. 3)	$ 88.00					
I) Basis for Computing State Share (Item G Less Item H)	$ 519.00					
J) St. Share, Col. 4 (2/3 Item 1) Co. Share, Col. 5 (1/3 Item 1)					$346.00	$173.00
Cases Not Having Required County Residence		Total No. El. Chn. on Payroll ____ x $12.00	Col. 6 on Payroll Minus Item K, Col. 2A on Recap. Sheet			
Item K) El. for Fed. Participation (Total Col. 5A, Form CA 801) Total, Col. 1 Fed. Cols. 2 and 3	$	$	$	$		
L) Inel. for Fed. Participation (Total Col. 5B, Form CA 801)	$ 72.00					
M) Total Items K and L	$ 72.00					
N) Less Fed. Share (Same as Item K, Col. 3)	$					
O) St. Share (Item M Less Item N)					$ 72.00	
P) Grand Totals (Amts. to be Carried Forward to Affidavit Form CA 800, as Noted)		$ 72.00	$ 68.00	$ 88.00	$418.00	$173.00
Form CA 802, Revised--October 1, 1948 Recapitulation Sheet to Accompany Payroll (Form CA 801)		2A Plus 2B to Item 5		To Item 6	to Item 13	to Item 25

FORM ABC 804

State of California
Cancellation Schedule to Accompany
Monthly Claim

REPORT OF CANCELLED WARRANTS

From XXXX County

CHILDREN'S AID

To Accompany DECEMBER 1948, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

(Indicate non-county cases by (*), non-federal cases by (**) and non-county non-federal cases by (***) in Column 7.)

1	2		3	4	5	6	7	8	9	10	11	12	13
NAME OF PAYEE	NAMES OF CHILDREN (For Children's Aid Only)		State Number	Warrant Number	Warrant Date	Month and Year Claimed	Warrant Amount	Amount of Cancellation					
Family Given	Family	Given						Basis for State Participation	Excess (Aged and Blind Only)	Federal	State	County	State Use Only
Blake, James	Blake,	Arthur Myrtle John	1	390	9/1/48	9/48	175.50	166.50		22.50	96.00	57.00	(2 children eligible to Fed. 1 child inel. to Fed.)
Blake, James	Blake,	Arthur Myrtle John	1	780	10/1/48	10/48	175.50	172.50		28.50	96.00	51.00	(2 children eligible to Fed. 1 child inel. to Fed.)
White, Beth	Smith,	Andrew Harry Jean	2	391	9/1/48	9/48	100.00	100.00		22.50	51.67	25.83	(See Sec. 628-05, Reporting of Cancelled Warrants.)
White, Beth	Smith,	Andrew Harry Jean	2	781	10/1/48	10/48	100.00	100.00		28.50	47.67	23.83	(2 children eligible to Fed. 1 child inel. to Fed.)
Hughes, Ellen	Hughes,	Opal	10	70	7/1/48	7/48	24.00	24.00			16.00	8.00	(Increase - Fed. excess)
							575.00	563.00		102.00	307.34	165.66	

Form ABC 804--July 1948

CURRENT CANCELLATIONS SHOULD BE CROSSED OFF THE PAYROLL AND NOT INCLUDED IN THE TOTALS

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

REPORT OF ADJUSTMENTS*

From XXXX County

Children's Aid

To Accompany December, 1947, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

FORM ABC 803

629-99 (Continued)

(1) NAME OF PAYEE Family	Given	(2) NAMES OF CHILDREN (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Johnson,	Rose	Johnson,	Lola Alice	4	December 1946	Excess Income	35.00	3.25	21.17	10.58	(See Section 672-50, Distribution of Adjustments, Example E)

(Form Ag, B1 & CA 808 should be submitted for each repayment upon its receipt by the County and prior to its being reported on this schedule.)
* This form may be used for the reporting of collections by changing the above title to "Report of Collections."

Form ABC 803
Schedule to Accompany
Monthly Aid Claims

COLLECTIONS
REPORT OF ~~XXXXXXXXXX~~*

From XXXX County

Children's Aid

To Accompany December, 1947, Monthly Aid Claim

Submit TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

FORM ABC 803

(1) NAME OF PAYEE Family	Given	(2) NAMES OF CHILDREN (For Children's Aid Only) Family	Given	(3) State Number	(4) Period Covered	(5) Reason	(6) Total Amount	(7) Federal	(8) State	(9) County	(10) Remarks
Frye,	Helen	Frye,	Alice	6	October 1946	Voluntary	10.00	3.75	4.17	2.08	(See Section 673-25, Distribution of Collections)

(Form Ag, B1 & CA 808 should be submitted for each repayment upon its receipt by the County and prior to its being reported on this schedule.)
* This form may be used for the reporting of collections by changing the above title to "Report of Collections."

629-99 (Continued) 629-99

FORM CA 801-BHI
Form CA 801-BHI--Revised May 1942

Forward TWO copies to the State Department of Social Welfare, Sacramento

State of California
Department of Social Welfare

Warrants Dated December 31, 1947
(Except as otherwise shown in Column 6)

Payroll as per county warrant register to accompany affidavit Form CA 800-BHI for State Aid to Needy Children

MONTHLY CLAIM FOR STATE AID TO NEEDY CHILDREN
For Children in Boarding Homes and Institutions
(Under Section 1556.5 of the Welfare and Institutions Code)

Supported by XXX County, California

For the Month of December, 19 47

(1) State Number	(2) Names of payees / Names of Children (Family, Given)	(3) No. of Children	(4) Warrant Amount	(5) Basis for State Participation (a) State and Co. Cases	(5) (b) Non-co. Cases	(6) Remarks	(7) Warrant Number
						(See Sec. 627-30, Apportionment of Grants on Payrolls or Claims	
	Adams, Jane						518
3	Hicks, John	1	40.00	21.00		(See example D, Sec. 627-50, Computation of Payment when Child Transfers Between a Private Home and a Boarding Home.)	
	Baker Children's Home						519
4	French, Elsie	1	50.32	50.32		"Example E"	
	Burns, Helen						520
5	Hughes, Opal	1	67.74	65.76		"Example F"	
	Children's Home (Institution)						521
2	James, Jean	1	36.00	36.00			
	Helen Stone Children's Home						
1	Smith, Andrew	2	72.00	72.00			522
	Bertha		36.00	36.00			
	Lang, Anne						523
6	Nix, James	1	36.29		36.29	(See Example D, Sec. 627-45, Partial Months Claims - Bases for State and Federal Participation	
	Smith, Mary						524
7	Jones, Helen	3	50.00	36.00		(See Example , Sec. 627-20, BHI Payrolls	
8	Brown, Mary		60.00	60.00			
9	Thomas, Dora		30.00	30.00			
			478.35	407.08	36.29		
			SUPPLEMENT FOR PRIOR MONTHS				
			November 1947			(See Sec. 626-50, Supplemental Aid Claims.)	
1	Helen Stone Children's Home						525
	Smith, Andrew		5.00	5.00		(Case represents erroneous payment of less than authorized amount, authorized award was $72 and $36, but county only paid $67 and $31 in November 1947.)	
	Bertha		5.00	5.00			

Two-thirds of the total of Column 5a plus the total of Column 5b equals the State share.

Page No. 1

State of California — AID AFFIDAVIT

Forward TWO copies to State Department of Social Welfare Sacramento, California

From XXX County

For the Support of

Needy Children Maintained in Boarding Homes and Institutions
(As provided under Section 1556.5 of the Welfare and Institutions Code)

FORM CA 800-BHI

Month of December, 19 47, _____ Fiscal Year
(State Use Only)

AMOUNT DUE FROM STATE FUNDS FOR AID	CURRENT MONTH Column A	PRIOR MONTHS Column B
1. Total basis for state participation (Total Columns 5A and 5B, Form CA 801-BHI) number of children: Current month 10 ; prior months _____	$ 443.37	$ 10.00
2. Total amount due from state funds for aid (2/3 of Column 5A plus total Column 5B, Form CA 801-BHI)	$ 307.68	$ 6.67
3. State share of adjustments (Total Column 8, Form ABC 803) $ -0-		
4. State share of canceled warrants for previous months (Total Column 11, Form ABC 804) $ -0-		
5. State share of collections (Total Column 8, Form ABC 803) $ -0-		
6. Total of Items 3, 4, and 5	$ -0-	
7. Net amount due from state funds for aid (Item 2 minus Item 6)	$ 307.68	
8. Total amount due from state funds for aid (Item 7, Col. A, plus Item 2, Col. B)	$ 314.35	

AMOUNTS FOR REPORTING PURPOSES ONLY	CURRENT MONTH	PRIOR MONTHS	APPROVAL STAMP
9. Total aid paid (Total warrant Column 4, Form CA 801-BHI)	$ 478.35	$ 10.00	
10. Total amount in excess of basis for state participation (Item 9 minus Item 1)	$ 34.98	$	
11. Total adjustments (Total Column 6, Form ABC 803)	$ -0-		
12. Total canceled warrants for previous months (Total Column 7, Form ABC 804)	$ -0-		
13. Total collections (Total Column 6, Form ABC 803)	$ -0-		

STATE OF CALIFORNIA,)
COUNTY OF XXX) ss

I, Jane Doe, being duly sworn, depose and say: That I am the county official responsible for the administration of Aid to Needy Children in and for the said county; that all the provisions of Chapter 1 of Part 2 of Division 2 of the Welfare and Institutions Code, and amendments thereto, have been complied with to the best of my knowledge and belief.

Subscribed and sworn to before me this 7th day of January, 19 48

Mary Jones
Title Deputy County Clerk

Jane Doe
Signature of Welfare Director or Official in Charge

Title Director

Approved Richard Roe
Chairman, Board of Supervisors

I hereby certify that warrants covering all amounts due under the law have been issued and charged to funds for aid in accordance with the needy children law, Chapter 1 of Part 2 of Division II of the welfare and Institutions Code and amendments thereto.

John Smith
SIGNATURE OF COUNTY AUDITOR

Form CA 800 BHI, Revised October 1948
Affidavit to Accompany Monthly Payroll
(Form CA 801 BHI)

CASH CLAIM-AID

645-30 EXPENSES OF VARIOUS OTHER COUNTY AGENCIES 645-30
OAS, ANB, ANC

Federal participation may also be claimed for goods, services, or facilities (See Sec. 645-21, Expenditures for Goods, Facilities, and Services from Other County Agencies) expended by agencies of county government other than those enumerated in the preceding sections provided the county can substantiate by plan material submitted to the SDSW the reasonableness and propriety of such charges. Written approval from the SDSW is required. (FSS-Admin.)

645-31 EXPENDITURES FOR EYE EXAMINATIONS 645-31
ANB

Federal participation may be claimed for cost of required eye examinations for aid to the Blind. (See Secs. 235-00, Physician's Reports of Eye Examination, 351-50, Reinvestigation of Blindness, and 545-02, Expenditures for Purposes of Administration.)

In connection with an application for ANB, the SDSW requires the first examination and if the applicant, at his own expense, submits a second report which is in conflict with the first, then the SDSW requires a third or resolving report. Accordingly, reimbursement may be claimed for the first and third examinations, and any additional examination which the SDSW may require.

In connection with reinvestigation, reimbursement may be claimed for the required eye examination (See Sec. 351-50, Reinvestigation of Blindness) and for any additional examination which the SDSW may require. (See Secs. 180-25, Successive Eye Examination Reports, 180-50, Re-examination of Eyes to Determine Continued Eligibility, and 361-40, Continued Eligibility Questioned on Basis of Physician's Report of Eye Examination.)

Necessary expenses to county for transporting an applicant for or recipient of ANB to obtain the required eye examination (See Secs. 180-15, Determination of Degree of Blindness, and 180-50, Re-examination of Eyes to Determine Continued Eligibility) are administrative expenses, subject to federal reimbursement provided:

1. The applicant or recipient is not financially able to meet such costs, and

2. There is no accessible ophthalmologist on the panel in the county and the person must be transported to another county or state, or

3. Transportation to another county or state is necessary for examination by an ophthalmologist who had not previously examined the person, or

(Section Continued on Next Page)

645-29 EXPENSES OF SURVEYS BY PRIVATE AGENCIES 645-29
OAS, ANB, ANC

In some instances, federal participation may be claimed for the cost of surveys made by private agencies. Such surveys will ordinarily consist of position classification surveys, although organization or procedure surveys may be included.

Counties contemplating such surveys shall forward two copies of the following information to the SDSW.

1. Name of the county agency or department initiating the survey.
2. Name of the private agency to be employed to conduct the survey.
3. Reasons necessitating the survey, and a description of its scope.
4. Reason for the employment of a private agency.
5. Extent to which the survey will cover other county agencies.
6. Period over which the survey is to be conducted.
7. Estimated cost, and the method of segregating those costs for which reimbursement will be claimed.
8. Other pertinent data.

Written approval of federal matching shall be obtained from the SDSW prior to initiation of the survey. All such requests are subject to federal review, and claim will be allowed only in unusual circumstances and after special justification. Claim may be made only upon receipt of written approval from the SDSW and after payment of the expense of the survey has been made by the county. **(FSS-Admin.)**

645 35 EXPENDITURES FOR CONSTRUCTION OR PURCHASE OF BUILDINGS 645-35
OAS, ANB, ANC

Initial Cost of Construction or Purchase of Public Buildings.

When an agreement provides the basis for defraying the initial cost of construction or purchase of a building to be owned by the local government, and its cost is to be amortized over a period of years as rent charges to the agencies or departments occupying space in such buildings, federal participation will be available in the amortization of the total cost of construction of new buildings provided:

1. The amount charged for space or the rate of amortization of the purchase price is not in excess of that which would ordinarily be charged in the same or in a similar community for comparable space in a privately owned building.

2. Maintenance and operating services included in the rental charge are clearly specified.

3. Information is provided as to the basis for amortizing the charges to include the total costs of the building, the particular agency's pro rata share, the total square footage to be occupied by each agency or department, the period of years over which the total cost is to be amortized, and the amount per square foot per year based on such period of amortization.

4. Form DFA 117A, Request for Approval of Expenditures for Construction or Purchase of Building, is satisfactorily completed and submitted to the State Department of Social Welfare for their approval prior to commencing construction or purchase. Five copies of this form should be submitted to this office. One copy will be returned to the county after state has acted and passed on the request. (See Sec. 646-99) (FSS-Admin.)

645 37 EXPENDITURES FOR REPAIRS AND ALTERATIONS 645 37
OAS, ANB, ANC

Federal matching of expenditures for repairs and alterations is based on the assumption that such expenditures are related to the maintenance of proper facilities for the administration of the public assistance programs. The approval of such expenditures is dependent upon whether or not these expenses are necessary for the administration of the assistance programs, are reasonable in cost and soundly planned. The approval or disapproval will in all cases be based on the circumstances of the individual situations.

Repairs and alterations may be defined as improvements or structural changes in a building which results in a better piece of property in the sense of greater durability or increased efficiency. The cost and the anticipated

(Section Continued on Next Page)

645-31 (Continued) 645-31

4. The distance to the nearest accessible ophthalmologist in the county on the panel is great and transportation to his office is necessary, or

5. The blind person is bedfast and the cost of transportation of the ophthalmologist to the home of the blind person is incurred by the county, or

6. The blind person requires an attendant to accompany him to the ophthalmologist's office, thus incurring additional expense. (W&IC 3075; FSS-Admin.)

645-32 EXPENSES OF SSWB APPOINTED COMMITTEES 645-32
OAS, ANB, ANC

Federal participation may be claimed for expenses of members of county boards of supervisors, county officers, or county employees incurred while acting as members of a committee appointed by the SSWB.

All extra, identifiable expenses incurred by committee members in completing the assignment shall be considered as expenses performed as an aid to the operation of the public assistance program and shall be reimbursable as such.

Expenses of such committee members shall be classified as a maintenance and operation item and reported as current expenditure on worksheets submitted to the SDSW. If such expense is paid by a county agency other than the welfare department it shall be identified and reported separately, following welfare department expenditures.

Detailed records shall be maintained by the county in support of each expenditure claimed. (FSS-Admin.)

Certified as a Regulation (or Regulations of the

Dept of Local Welfare

(Name of State Agency)

Orville Kelley

(Signature)

Director

(Title)

11-8-48

(Date)

Certified as a Regulation (or Regulations of the

Dept of Soc. Welf.

(Name of State Agency)

Ann Kelley

(Signature)

Director

(Title)

11/1/48

(Date)

MAIN OFFICE
SACRAMENTO
616 K STREET
(14)

LOS ANGELES OFFICE
WASHINGTON BUILDING
311 SOUTH SPRING STREET
(13)

SAN FRANCISCO OFFICE
GRAYSTONE BUILDING
948 MARKET STREET
(3)

Earl Warren
Governor

TITLE 17
CHAPTER 6

STATE OF CALIFORNIA

Department of Social Welfare

CHARLES M. WOLLENBERG
DIRECTOR

Sacramento 14
November 1, 1948

SOCIAL WELFARE BOARD

BEN KOENIG, CHAIRMAN
1680 NORTH VINE STREET
LOS ANGELES

MRS. RUBY BACIGALUPI
1870 JACKSON STREET
SAN FRANCISCO

JOHN C. CUNEO
922 J STREET
MODESTO

GERALD C. KEPPLE
135 NORTH BRIGHT AVENUE
WHITTIER

REV. THOMAS H. MARKHAM
409 NATIVE SONS' BUILDING
SACRAMENTO

JOHN T. MARTIN
1170 SEVENTH AVENUE
SAN DIEGO

MRS. JESSIE S. WILLIAMSON
2816 OAK KNOLL TERRACE
BERKELEY

Hon. Frank M. Jordan
Secretary of State
Room 109, State Capitol
Sacramento, California

FILED
in the office of the Secretary of State
of the State of California

NOV 1 - 1948

At 1:45 o'clock P M.

FRANK M. JORDAN, Secretary of State

By Robert Jordan
Assistant Secretary of State

IN REPLY PLEASE REFER TO:

My dear Mr. Jordan:

Attached are three copies of the regulations issued by the State Department of Social Welfare with Department Bulletin No. 328.

These regulations were adopted by the State Social Welfare Board on October 29, 1948, pursuant to the powers conferred upon it by the Welfare and Institutions Code under Sections 103, 103.5, and 114b, and are being filed in accordance with Section 11380 of the Government Code.

These regulations were adopted by the State Social Welfare Board to be effective immediately upon filing with the Secretary of State, since this has been found necessary for the immediate preservation of the public peace, health and safety or general welfare and that notice and public procedure thereon are impracticable, unnecessary or contrary to the public interest.

Very sincerely yours,

Chas. M. Wollenberg

CHARLES M. WOLLENBERG, Director
Department of Social Welfare

468:b5
Attachments

CHARLES M. WOLLENBERG
Director

EARL WARREN
Governor

STATE OF CALIFORNIA
DEPARTMENT OF SOCIAL WELFARE
616 K STREET
SACRAMENTO 14

November 1, 1948

DEPARTMENT BULLETIN NO. 328 (OAS)

TO: COUNTY BOARDS OF SUPERVISORS
COUNTY WELFARE DEPARTMENTS
COUNTY AUDITORS

Subject: Old Age Security
Budget Schedule

The Social Welfare Board on October 28, 1948, adopted a revised budget schedule as shown below:

Food	$28.50	(Increase 75% to $49.90 if all meals purchased in restaurants.)
Housing, as paid, for example	20.00	
Utilities as paid, or the following minima:		
Electricity	1.20	
Gas	1.85	
Water	1.40	
Garbage Removal	.50	
Other, for example, heat	3.15	
Household Operation	4.50	
Clothing	6.20	
Incidentals & Personal Needs	10.00	
Transportation	3.00	
Other needs, such as medical care in the amount of actual cost		
	$80.30	

FILED
in the office of the Secretary of State
of the State of California
NOV 1 - 1948
At 4:45 o'clock P M.
FRANK M. JORDAN, Secretary of State
By [signature]
Assistant Secretary of State

The revised budget shall be substituted for the Budget Schedule appearing in the Manual of Policies and Procedures, Sec. 155-25; appropriate revision to that section will follow in the near future.

The revised budget schedule shall become effective not later than January 1, 1949.

Very sincerely yours,

Chas. Wollenberg

CHARLES M. WOLLENBERG, Director
Department of Social Welfare

MAIN OFFICE
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SAN FRANCISCO OFFICE
DAVID HEWES BUILDING
995 MARKET STREET
(3)

Earl Warren
Governor

STATE OF CALIFORNIA

Department of Social Welfare

CHARLES M. WOLLENBERG
DIRECTOR

Sacramento 14
November 8, 1948

SOCIAL WELFARE BOARD

BEN KOENIG, CHAIRMAN
1680 NORTH VINE STREET
LOS ANGELES
MRS. RUBY BACIGALUPI
1870 JACKSON STREET
SAN FRANCISCO
JOHN C. CUNEO
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MODESTO
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SACRAMENTO
JOHN T. MARTIN
1170 SEVENTH AVENUE
SAN DIEGO
MRS. JESSIE S. WILLIAMSON
2816 OAK KNOLL TERRACE
BERKELEY

IN REPLY PLEASE REFER TO:

Hon. Frank M. Jordan
Secretary of State
Room 109, State Capitol
Sacramento, California

My dear Mr. Jordan:

Attached are three copies of the regulations issued by the State Department of Social Welfare with Boarding Home Manual Letter No. 14.

These regulations were adopted by the State Social Welfare Board on October 29, 1948, pursuant to the powers conferred upon it by the Welfare and Institutions Code under Section 103, and are filed in accordance with provisions of Section 11380 of the Government Code.

This material was previously filed with your office on November 1. It is now being sent to you in manual form.

Very sincerely yours,

CHARLES M. WOLLENBERG, Director
Department of Social Welfare

468:b
Attachments

RECEIVED
SACRAMENTO, CALIF.
1948 NOV 9 PM 2 06
FRANK M. JORDAN
SECRETARY OF STATE
STATE OF CALIFORNIA

CHARLES M. WOLLENBERG
Director

EARL WARREN
Governor

STATE OF CALIFORNIA
DEPARTMENT OF SOCIAL WELFARE
516 K STREET
SACRAMENTO 14
November 5, 1948

TITLE 22
CHAPTER 2

162
BOARDING HOME MANUAL LETTER NO. 14

The attached material concerning Life Care Contracts is a new chapter containing Secs. XIV-50 through XIV-700 to be added to your copy of the Manual of Boarding Homes for Aged and Children.

This material was approved by the Social Welfare Board on October 29, 1948, and is effective December 1, 1948.

FILED
in the office of the Secretary of State
of the State of California

NOV 9 - 1948

At 1:30 o'clock P. M.

FRANK M. JORDAN, Secretary of State

By Joseph V. Jordan
Assistant Secretary of State

XIV-200 AGREEMENT FOR LIFE CARE XIV-200

Agreements for life care, or for care for a period of more than one year, which are subject to a certificate of authority include those providing for termination at will by one party without the consent of the other. An agreement which calls for a transfer of property, but which does not establish the presumption that care will be extended for life, or for a period greater than one year, is not subject to a certificate of authority.

Before issuing a certificate of authority, the SDSW may require that an oral agreement be reduced to writing. The SDSW may require to be filed with it a copy of any agreement between the certificate holder and the transferor.

The agreement shall show:

1. The value of the property transferred.

2. The amount of care to be furnished to the transferor or his nominee.

3. The manner in which care is to be furnished.

XIV-250 DISMISSAL PRIOR TO EXPIRATION OF AGREEMENT XIV-250

If the agreement permits dismissal or discharge of the aged person from the home prior to the expiration of the agreement, with or without cause, an amount equal to the difference between the amount paid in and the amount used for the care of the aged person during the time he remains in the boarding home, based upon the per capita cost to the boarding home shall be refunded to the transferor; however, in cases where a consideration greater than the minimum charge has been paid for accommodations above standard, a sum equal to the difference between the amount paid in and the ratio of the amount paid to the minimum consideration for standard accommodations times the current per capita cost to the boarding home applied to the period the aged person remained in the boarding home shall be refunded to the transferor. If the per capita cost to the boarding home during the period can not be established otherwise, the cost during the period shall be deemed to be the cost at the time of the dismissal or discharge.

XIV-300 YEARLY PER CAPITA COST XIV-300

Yearly per capita costs shall be computed by dividing the total yearly cost of providing care substantially equivalent to that provided for by contracts subject to a certificate of authority by the corresponding man-years of care extended. Losses on securities or property sold or exchanged will not be counted in the per capita cost of extending care, nor will such costs include losses on the sale of life care contracts. Depreciation costs of that part of the plant property devoted to life care will be included.

CHAPTER XIV

LIFE CARE CONTRACTS

XIV-50 RESPONSIBILITY FOR INTERPRETATION AND ADMINISTRATION XIV-50

Interpretation and administration of the rules, regulations and standards regarding life care contracts is the responsibility of the SDSW. Accredited agencies shall refer boarding home operators who are undertaking or plan to undertake life care contracts to the SDSW. (See Appendix II, Supervision of Life Care Contracts, and Appendix VII, Supplies Available from SDSW Without Charge.)

XIV-100 CERTIFICATE OF AUTHORITY XIV-100

Any organization or person (hereinafter referred to as the contractor) maintaining a home for the aged may receive transfers of property conditioned upon an agreement, written or oral, to furnish life care, or care for a period of more than one year, to the transferor or his nominee if a license and a certificate of authority have first been obtained from the SDSW. Any contractor who maintains an agreement providing for a transfer of property in return for life care to the transferor or his nominee must have a certificate of authority from the SDSW.

A certificate of authority issued by the SDSW expires not later than 12 months from its date of issuance, and application for renewal must be filed 10 days prior to expiration. The SDSW may limit the number of contracts which the contractor may enter into or maintain. No certificate of authority shall be transferred. Neither the terms of the agreement nor the place of performance specified in any agreement, shall be changed without the written consent of the SDSW. (See Secs. X-110, Legal Basis for Revocation of Certificate of Authority, X-500, Appeals from Denial of Certificate of Authority, and X-550, Revocation of Certificate of Authority.)

XIV-150 DEFINITIONS XIV-150

1. A home for the aged is one which is licensed as such by the SDSW.

2. An aged person is one who has reached the age of 65 years.

3. The words "care" or "board and care" refer to board and room and to such other services as an agreement may specify.

XIV-350 (Continued) XIV-350

3. Real estate, or equities therein, owned by the organization or person, to the extent of 60 per cent of the net value thereof, as appraised by two appraisers approved by the SDSW.

4. Furniture and equipment as needed for the operation of the boarding home to the extent of 50 per cent of the net value thereof as appraised by two appraisers approved by the SDSW.

The remaining assets of the contractor, excluding the 40% or 50% of appraised value not counted above, shall be sufficient to cover the following:

1. The contract reserve for contracts with beginning dates prior to September 19, 1939.

2. That part of the contract reserve due to the element of depreciation in per capita cost regardless of the beginning date of the contract.

3. All other liabilities of the contractor.

For the failure of any organization or person to provide reserves as specified above, the SDSW shall, after due notice, revoke its certificate of authority except that SDSW may, for good cause shown, revoke the certificate of authority in so far as it authorizes entry into new contracts. (W&IC 2357)

XIV-400 EVALUATION OF ASSETS XIV-400

Certain assets shall be valued as follows:

Assets to offset contract reserves for contracts entered into on September 19, 1939, and thereafter.

1. Stocks and bonds shall be valued at the current market price.

2. Real estate and improvements shall be valued at 60%, and furniture and fixtures at 50% of the average of the current appraisals of two appraisers approved by SDSW.

Assets to offset other liabilities (including contract reserves not mentioned above).

1. Stocks and bonds shall be valued at the current market price.

2. Real estate, improvements, furniture and equipment will be valued at cost less depreciation. The home may substitute for such values 60% of the appraised value of real estate and improvements, or 50% of the appraised value of furniture and equipment, as determined by the current appraisals of two appraisers approved by the SDSW.

3. Other assets shall be valued as determined by the SDSW.

Appraisals shall be made on the basis of fair market value. The SDSW may accept as a current appraisal one which was made some time before the date on which assets are being valued, if it finds that no significant change in values has taken place.

XIV-350 CONTRACT RESERVE

XIV-350

The contract reserve is defined as the liability represented by the estimated cost to which the contractor will be subject in providing services under the contracts requiring a certificate of authority.

The contract reserve for the individual is estimated on the basis of McClintock's table of mortality amount annuitants, with interest assumption at 2½%. The resulting factor is then multiplied by an estimate of per capita cost.

As a first assumption, this estimate of per capita cost is the average of per capita costs of the five fiscal years immediately preceding the fiscal year during which the granting of the initial or renewal certificate of authority is being considered.

The SDSW may allow an estimate of per capita costs different from the average per capita costs for the previous five years, upon presentation, by the contractor, of a financial plan indicating specifically the various elements of estimated cost and the nature and effectiveness of the financial controls necessary to keep operation within the estimated cost.

Contract reserves shall be maintained as follows:

The contractor shall show assets of the following kinds and proportions in an amount equal to the contract reserves for contracts entered into on September 19, 1939, and thereafter, excluding that part of such contract reserve which is due to the element of depreciation in per capita cost.

1. Cash, which shall include:

   a. Cash on hand;

   b. Deposits in demand and term savings accounts with banks which are members of the Federal Deposit Insurance Corporation, to the extent that such deposits are insured by such corporation;

   c. Investments in certificates issued by building and loan associations which are members of the Federal Savings and Loan Insurance Corporation, to the extent that such certificates are insured by such corporation.

2. Securities, of which 75 per cent shall be such as are permitted for the investment of funds of savings banks of California.* Of the remaining 25 per cent of securities, 10 per cent may consist of preferred stocks and 15 per cent may consist of common stocks. Said stocks shall be limited to corporations which have an uninterrupted dividend record of at least 10 years and must be of a high investment grade. The stocks shall be subject to the approval of the Department of Insurance any stocks to which it objects shall be eliminated from the required reserve.

*Securities permitted for the investment of the funds of savings banks are defined in subsections 5 and 6 of Section 61 of the Bank Act.

(Section Continued on Next Page

XIV-550 CHARGES FOR CARE TO AGED RESIDENTS WITHDRAWING FROM THE BOARDING HOME XIV-550

Homes permitting voluntary withdrawal of aged residents having life care contracts should not charge exorbitant rates for care in arriving at the net amount to be refunded, in order to avoid working a hardship on the aged person in making other suitable provision for his care. The charge for care should be based on the average per capita cost of the home for the period elapsed.

XIV-600 REFUND PENALTIES ON DEPOSITS TO SECURE RESERVATIONS FOR LIFE CARE XIV-600

Deposits on reservations in the home pending admittance should be accepted only on the basis of the annual turnover in population. The practice of accepting deposits from prospective applicants in large numbers is not encouraged where vacancies do not exist and where the probability of accommodating all applicants in one year's time is remote. When a deposit is accepted from a prospective applicant for future admission, the depositor should receive, in writing, the assurance that the home will guarantee admission within a specified time limit. In the event the deposit is accepted without such designation, there shall be no penalty assessed by the home if the depositor requests a refund against the original deposit and/or any subsequent payments. A depositor may be penalized only when he has arranged to take possession of a room at a definite time and then subsequently fails to adhere to the arrangement, demanding the refund of his deposit and other payments made to the boarding home.

XIV-650 INSPECTION BY SDSW XIV-650

The SDSW may inspect the books and records, or the performance of any service required pursuant to the agreements.

XIV-700 "SALE" OF ROOMS XIV-700

Boarding homes giving life care should avoid "selling" a particular room to an aged resident as reasons of health or safety may make it inadvisable for him to occupy the room. A prolonged illness where hospitalization is necessary would result in vacancy of a room which could not be used by another aged person.

XIV-450 INSUFFICIENCY OF CURRENT ASSETS XIV-450

When it appears to the SDSW that the current assets available or becoming available during the year for which the certificate of authority is to be granted will not be sufficient to meet demands for the payment of obligations incurred, the SDSW will require a financial plan from the contractor, setting forth estimated income and outgo of cash. If this plan does not indicate clearly the ability to meet obligations becoming due during the year, the SDSW either will not grant the certificate of authority, or require that the contractor obtain, before the certificate of authority is granted, a bond executed by an admitted surety insurer, in an amount satisfactory to the SDSW providing that the principal will faithfully perform all obligations undertaken by him pursuant to the certificate of authority, to and for the use and benefit of all persons who may be injured or aggrieved by the failure of the principal to perform any such obligation, and any person so injured or aggrieved may bring suit on such bond, in his own name, without an assignment thereof. A bond shall not be required of benevolent, charitable, religious, fraternal, educational, or other non-profit organization.

XIV-500 PROBATIONARY PERIOD XIV-500

Any agreement between an aged person and a boarding home operator to furnish life care to the aged person should be on the basis of a probationary period of several months' duration, during which time either the home or the aged person may cancel the agreement. The probationary period is of benefit to both the aged person and the boarding home as it allows time for the aged person to decide on the basis of actual experience in the home whether or not he wishes to remain for the rest of his life and also allows the home to determine whether the individual is acceptable as a member of the group and capable of adjusting to boarding home life.

In regard to financial agreements, it is presumed that no life care contract is in force until completion of the probationary period, regardless of whether an agreement has been entered into at the time of entrance or during the period of probation. Therefore, if an aged resident dies during his period of probation, the value of property transferred to the home, less a reasonable charge for board and care and/or other properly chargeable expenditures shall be refunded to the estate of the probationer. If securities were transferred, the market value as of the time of the transfer would be the value considered, unless they had been converted into cash, in which case the amount of cash thus received should be the basis of the refund. If real property was transferred, the appraised value or a fair value agreed upon by the transferor and transferee at the time of transfer should be the basis of the refunds.

MAIN OFFICE
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SAN FRANCISCO OFFICE
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948 MARKET STREET
(3)

Earl Warren
Governor

STATE OF CALIFORNIA

Department of Social Welfare

CHARLES M. WOLLENBERG
DIRECTOR

Sacramento 14
November 26, 1948

SOCIAL WELFARE BOARD

BEN KOENIG, CHAIRMAN
1680 NORTH VINE STREET
LOS ANGELES

MRS. RUBY BACIGALUPI
1870 JACKSON STREET
SAN FRANCISCO

JOHN C. CUNEO
922 J STREET
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JOHN T. MARTIN
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SAN DIEGO

MRS. JESSIE S. WILLIAMSON
2816 OAK KNOLL TERRACE
BERKELEY

Hon. Frank M. Jordan
Secretary of State
Room 109, State Capitol
Sacramento, California

IN REPLY PLEASE REFER TO:

My dear Mr. Jordan:

Attached are three copies of regulations issued by the State Department of Social Welfare in Standards for Day Nurseries in California. This material is to follow page two of the booklet on file in your office.

These regulations were adopted by the State Social Welfare Board on November 17, 1948, pursuant to the powers conferred upon it by the Welfare and Institutions Code under Sections 103 and are filed in accordance with provisions of Section 11380 of the Government Code.

Very sincerely yours,

Chas M. Wollenberg

CHARLES M. WOLLENBERG, Director
Department of Social Welfare

468:b5
Attachments

RECEIVED
SACRAMENTO, CALIF.
1948 NOV 29 PM 4 38
FRANK M. JORDAN
SECRETARY OF STATE
STATE OF CALIFORNIA

Certified as a Regulation (or Regulations) of the

Dept of Social Welfare

(Name of State Agency)

Arthur Walker

(Signature)

Director

(Title)

11-26-48

(Date)

ZV IC 103

TITLE-22
CH 2

Day Nurseries and Nursery Schools:

A day nursery for children is a private institution which provides care during the day time only for eleven or more children, or which is so organized or administered that its service is essentially institutional in character regardless of the number of children cared for.

The State Department of Social Welfare has licensing responsibility for the private nursery school facility operated for a limited number of hours, whose program is primarily educational.

Day Nurseries and Foster Family Day Care Homes:

The State Department of Social Welfare has differentiated between day nurseries and foster family day care homes on the basis of numbers, as well as organization. A nursery which cares for eleven or more children under sixteen years of age is considered a day nursery. A day care home where ten or fewer children are cared for is considered a foster family day care home, unless a formalized educational program is conducted. Where a day care facility is organized on a formal basis and is administered by a governing board, it is considered to be a day nursery (institutional in character). Foster family day care homes are subject to license but are governed by different requirements.

Private Schools:

Private day or boarding schools for children under sixteen years of age require a license from the State Department of Social Welfare with the exception of a private school conducted by an established religious organization. However, private schools conducted by an established religious organization for children under four years and six months of age (the age at which children may be admitted to public kindergarten) require a license from the State Department of Social Welfare.

FILED
in the office of the Secretary of State
of the State of California

NOV 29 1948

At 4:45 o'clock P. M.

FRANK M. JORDAN, Secretary of State

By Joseph V. Jordan
Assistant Secretary of State

Certified as a Regulation (or Regulations of the

Dept of Local Welfare
(Name of State Agency)

Orville Allenberg
(Signature)

Director
(Title)

11/29/48
(Date)

MAIN OFFICE
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(13)

SAN FRANCISCO OFFICE
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948 MARKET STREET
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Earl Warren
Governor

STATE OF CALIFORNIA

Department of Social Welfare

CHARLES M. WOLLENBERG
DIRECTOR

Sacramento 14
November 29, 1948

SOCIAL WELFARE BOARD

BEN KOENIG, CHAIRMAN
1680 NORTH VINE STREET
LOS ANGELES

MRS. RUBY BACIGALUPI
1870 JACKSON STREET
SAN FRANCISCO

JOHN C. CUNEO
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SACRAMENTO

JOHN T. MARTIN
1170 SEVENTH AVENUE
SAN DIEGO

MRS. JESSIE S. WILLIAMSON
2816 OAK KNOLL TERRACE
BERKELEY

Hon. Frank M. Jordan
Secretary of State
Room 109, State Capitol
Sacramento, California

TITLE 22
CH 2

IN REPLY PLEASE REFER
TO:

My dear Mr. Jordan:

Attached are three copies of the regulations issued by the State Department of Social Welfare with Manual Letter No. 126.

These regulations were adopted by the State Social Welfare Board on October 29, 1948, and November 17, 1948 pursuant to the powers conferred upon it by the Welfare and Institutions Code under Sections 103, 103.5, and 114b, and are filed in accordance with provisions of Section 11380 of the Government Code.

Very sincerely yours,

Chas M. Wollenberg

CHARLES M. WOLLENBERG, Director
Department of Social Welfare

468:b5
Attachment

RECEIVED
SACRAMENTO, CALIF.
1948 NOV 30 AM 9 19
FRANK M. JORDAN
SECRETARY OF STATE
STATE OF CALIFORNIA

CHARLES M. WOLLENBERG
Director

EARL WARREN
Governor

STATE OF CALIFORNIA
DEPARTMENT OF SOCIAL WELFARE
616 K STREET
SACRAMENTO 14

November 26, 1948

FILED
in the office of the Secretary of State
of the State of California
NOV 30 1948
At 9:30 o'clock A M.
FRANK M. JORDAN, Secretary of State
By Robert V. Jordan
Assistant Secretary of State

1297

MANUAL LETTER NO. 126

The attached revisions are to be entered in your Manual of Public Assistance Policies and Procedures and the revision numbers canceled on the separators of the revised chapters. The revision numbers are as follows:

Income	Revisions 62 thru 67
Amount of Grant	Revisions 133 thru 149
Relatives	Revisions 39 thru 41
Classification	Revision 47
Investigation & Decision	Revision 195
Financial Procedures	Revisions 460 thru 462

These revisions were adopted by the Social Welfare Board on October 29, 1948, and November 17, 1948, and become effective January 1, 1949.

All manual sections dealing with amount of grant in ANC have been rewritten for clarification, to incorporate new policy, and to revise maximum grants and sharing ratios in accordance with the October 1, 1948, change in federal participation. Related sections in the income, relatives, and classification chapters have also been revised. The following sections are deleted, revised, or new:

Deleted	Revised		New	
152-75	151-10	158-10	151-55	158-40
158-05	151-40	158-20	151-85	158-45
158-07	153-00	172-10	152-55	158-50
235-85	158-00	196-30	158-30	158-52
			158-35	158-55

Due to the change in the ANC Budget Work Sheet (for number formerly Form Gen M48 now CA 241), please make the following corrections in your copy of the manual:

Location of Change						Change
Section Number	Page	Form Number	Item	Line Under Item	Example Number	
236-50	9	-	XII,A	6	-	~~Gen-M48~~ CA 241
237-75	12	-	10A	2	-	~~158-20~~ 158-40
"	13	-	11A	last	-	158-20~~)~~, 158-30, and 158-35)
"	13	-	11B	6	-	~~Gen-M48~~ CA 241
"	13	-	11B	10	(1)	~~Gen-M48, 7/18/47~~ CA 241, 1/18/49

Location of Change						Change
Section Number	Page	Form Number	Item	Line Under Item	Example Number	
237-75	13	-	11B	11	(2)	~~6/14/47~~ 12/14/48
"	13	-	11B	13	(3)	~~Gen-M48,7/18/47~~ CA 241, 1/18/49
"	13	-	11B	14	(4)	~~Gen-M48,7/18/47~~ CA 241, 1/18/49
"	13	-	11B, Note	last	-	~~158-10~~ 158-55
"	14	-	14	10	-	158-20~~)~~, 158-30, and 158-35)
250-99	26	CA 201	Second 2B	2	-	~~10-2-47~~ 1-2-49
"	26	CA 201	7B	2	-	~~11-6-47~~ 2-6-49
"	26	CA 201	8D	4	-	~~11-8-47~~ 2-8-49
"	26	CA 201	9B (1)	-	-	~~11-18-47~~ 2-18-49
"	26	CA 201	9B (2)	-	-	~~11-6-47~~ 2-6-49
"	27	CA 201	11B	2	-	~~Gen-M-11-27-47~~ CA 241 2-27-49
"	27	CA 201	11B	4	-	~~Gen-M-48-11-27-47~~ CA 241 2-27-49
"	27	CA 201	11B	5	-	~~Gen-M-48-11-27-47~~ CA 241 2-27-49
"	27	CA 201	12F	4	-	~~11-22-47~~ 2-22-49
"	27	CA 201	13C	4	-	~~12-3-47~~ 3-3-49
"	27	CA 201	13C	4	-	~~12-7-47~~ 3-7-49
"	27	CA 201	14	1	-	~~December 1947~~ March 1949
"	27	CA 201	14	2	-	~~December 1947~~ March 1949
352-10	3	-	9B	2	-	~~Gen-M48~~ CA 241
353-99	5	CA 206	(date sworn to)	-	-	~~February 1946~~ January 1949
"	6	CA 206	1st 6B	1	-	~~9/19/45~~ 9/19/48
"	6	CA 206	Second 1B	1	-	~~11/26/45~~ 1/26/49
"	6	CA 206	7B	1	-	~~(1943-45) 11/3/45~~ (1946-48) 1/3/49
"	6	CA 206	9B	1	-	~~Gen-M48-11/30/45~~ CA 241 1/30/49
"	6	CA 206	11	-	-	~~11/20/45~~ 1/9/49
"	6	CA 206	13	-	-	~~12/14/45~~ 2/14/49

Sec. 627-20 has been revised since it is no longer necessary to make a special computation of the basis for federal participation for the eligible children when the family budget unit includes ineligible children and there is income specifically designated for the eligible children.

Secs. 155-25 and 155-26 incorporate into the manual the revised OAS budget schedule as previously set forth in Department Bulletin No. 328.

Department Bulletins 325 and 328 are now obsolete.

151-30 DEFINITION OF EXEMPT INCOME IN APSB 151-30

APSB

Exempt income means the combined net income from all sources (except that from general relief which is granted for any part of the period covered by the first APSB warrant) up to $800 a year which may be received without deduction from the grant. Net income shall be determined by deducting from the gross income the expenses which are incident to its receipt. (See Income Chapter Secs. 150-00 through 153-80, 610-90, Duplication of GR (also known as IN) and Public Assistance Payments, and 157-15, Method For Determining the Amount of Grant in APSB.) (W&IC 3460, 3472)

151-40 DEFINITION OF UNPREDICTABLE INCOME IN ANC 151-40

ANC

Unpredictable income is that which can not be predicted either as to amount or time of receipt, which is of short duration, and which is of negligible importance in meeting those continuing needs of the child or family unit which are essential to maintenance. Unpredictable income shall not be considered in determining the amount of the grant in ANC.

Such income may include:

1. Income from parent's occasional employment;
2. Occasional earnings of children in the fruit, and other odd jobs;
3. Occasional rent of rooms;
4. Small gifts in cash or in kind;
5. Other similar types of income. (W&IC 1560)

151-00 DEFINITION OF INCOME
OAS, ANB, APSB,

151-00

Income, other than casual income, is that which is actually available (not potential income) and which is received with sufficient regularity to form a basis on which the recipient may with security plan the necessary expenditures for his maintenance. Income means net income, i.e., that amount which remains after allowing for all normal items of expense incident to its receipt. Income may be in cash or it may be the value of a contribution in kind which materially assists the recipient in meeting his recurring basic needs, such as free rent, free board and room maintenance, etc.

Current income is that which is received in the current month or during the two months immediately preceding the current month. Regardless of the period over which it accrued it shall be considered income in the month received.

(See Secs. 151-30, Definition of Exempt Income in APSB, and 150-40, Definition of Casual Income and Inconsequential Resources.) (W&IC 2140, 3075, 3450)

151-10 DEFINITION OF INCOME
ANC

151-10

Income, except unpredictable income, is that which is actually available (not potential income). Income means net income after allowing for all normal items of expense incident to its receipt.

Predictable income is that which is received with sufficient regularity to be counted on for meeting the essentials of living (see Sec. 151-40, Definition of Unpredictable Income).

Current income is that which is received in the current month or during either of the two months preceding the current month. Regardless of the period over which the income accrued, it shall be considered income in the month received. (W&IC 1560)

151-20 DEFINITION OF RESOURCE
OAS, ANB, ANC

151-20

A resource is a holding of either real or personal property. The value of the "use of resources" means the net return from the resource and not the value of any capital portion of it. (See Sec. 150-40, Definition of Casual Income and Inconsequential Resources.) (W&IC 1560, 2140, 3075)

151-60 INCOME FROM ANNUITIES, PENSIONS, COMPENSATION, TRUST FUNDS, ETC. 151-60
OAS, ANB, APSB, ANC

Monies received from the following sources constitute income in the month received: (This list is not necessarily all-inclusive.)

1. Annuities;
2. Pensions (civil and military) regularly received, including allowances to dependents of servicemen, except for cash received in a noncurrent lump sum from retirement or pension systems (State Employees Retirement System, Federal Employees Retirement Fund under the U.S. Civil Service Commission, retirement plans of private corporations, etc.);
3. Benefits from industrial concerns, unions or lodges;
4. Old Age and Survivors Insurance, except for nonrecurrent lump sum payments;
5. Industrial compensation payments except when the full award is made in a single payment. (A single payment in satisfaction of the full award is personal property.);
6. Unemployment compensation payments;
7. Trust funds;
8. In OAS, ANB, and APSB, services or care received under an enforceable contract.

(SEE SECS. 141-00 AND 141-05, TYPES OF PERSONAL PROPERTY.)

For methods of verifying UI and OASI see Secs. 233-30, Verification of Unemployment Insurance, and 233-35, Verification of Old Age and Survivors Insurance. (W&IC 1511, 1560, 2020, 2140, 3075, 3084, 3460, 3472)

151-65 INCOME FROM SERVICEMEN'S DEPENDENTS ALLOWANCE ACT 151-65
OAS, ANB, APSB, ANC

Servicemen's dependents allowances are considered income. Dependent upon the family need (or evidence of the intent of the serviceman) servicemen's dependents allowances may be allocated to best meet the needs of the family group. The case record shall show what allocation was made and the reason. The spouse of a recipient may apply to his or her own support and the support of his dependent children such of the income from servicemen's dependents allowances as is necessary before applying the remainder, if any, to the support of the recipient. When a serviceman's allowance is received by either of a couple, the spouse (unless otherwise stipulated by the serviceman) may be allotted as much thereof as is necessary for his or her own support. (W&IC 2003, 2020, 2140, 2142.5, 3075, 3084, 3460, 3472)

Since a mother in ANC is responsible for the support of her children from any income she receives, an allowance paid for her benefit must be considered as income to the family budget unit. An allowance received for the benefit of a specific child or children in a family group is considered specifically for the support of such child or children. (W&IC 1511, 1560)

151-50 NET INCOME FROM WAGES, SALARIES AND COMMISSIONS OAS, ANB, APSB 151-50

The net income from wages, salaries or commissions paid for services rendered by a recipient is that amount which remains after all obligatory and mandatory deductions are made and after allowing for the expense incurred incident to the securing and retention of the employment. Such expenses may include:

1. Personal income withholding taxes.
2. Social security taxes (unemployment insurance, old age and survivor's insurance, etc.).
3. Food--The reasonable cost of lunches or other meals necessarily purchased away from home due to employment.
4. Clothing--The cost of purchase of suitable clothing for employment.
4. Although purchase of new clothing may not be necessary, employment may result in increased cost of clothing replacement.
5. Laundry and Cleaning Service--The cost of laundry and cleaning service if necessary because of employment.
6. Transportation--Cost of transportation incident to employment.
7. Union Dues--If union dues are paid.
8. Equipment--This may include the cost of tools necessary to the employment, the cost of camp tents, camp stoves, etc., if necessary because of employment away from home.

The case record shall show the method used in verifying the gross income. Those items which are deducted from the gross shall be clearly set forth so that the method by which the net income is computed is clearly indicated.

Monies paid to a recipient on the order of the State Labor Commissioner or as the result of court action and which represent delayed payment of wages for past services rendered shall be considered income in the month received. (See Sec. 146-05, Judgments and Compensation as Personal Property.) (W&IC 2140, 3075, 3460)

In OAS and ANB, net income which is determined to be casual income shall be disregarded when determining the grant of aid. (See Secs. 150-40, Definition of Casual Income and Inconsequential Resources, and 153-80, Division of Income with Spouse.) (W&IC 2020, 3084)

151-55 NET INCOME FROM WAGES, SALARIES, AND COMMISSIONS ANC 151-55

Net income from wages, salaries, and commissions is considered in establishing need and determining the amount of the grant in ANC. The method of determining the net amount available to the child or family unit is based upon the relationship of the wage earner to the family. Rules governing this determination are set forth in Sec. 158-40, Determination of Income and Resources. (W&IC 1560)

151-80 INCOME FROM PURVEYING OF BOARD AND ROOM 151-80
OAS, ANB, APSB

In determining net income from board and room furnished by an applicant or recipient reasonable allowance shall be made for the cost of food provided and those expenses incident to the rental of the rooms. The difference between the amount of board and room paid and the expense represents the net income. The expenses will vary with the individual situation and a definite formula can not be provided which will fit all situations.

The recipient shall be requested to keep an account of his income and expenditures. It is his responsibility to make his records available to the county for verification of the net income.

See Secs. 151-70, Net Income from Subrental of Rooms, and 152-10, Occupancy Value of Homes Owned by Recipients, when the income received is from rental or subrental of rooms only. (W&IC 2140, 3075, 3460)

151-85 INCOME FROM BOARDERS AND OTHERS IN THE HOUSEHOLD 151-85
ANC

Net income to the family unit from boarders is considered in establishing need and determining the amount of the assistance payment in ANC. The method of determining the net amount is set forth in Sec. 158-40, Determination of Income and Resources.

Net income from others in the household who are not members of the family budget unit is also considered. The method used for determining the net is set forth in Sec. 158-40. (W&IC 1560)

151-90 INCOME FROM CROPS OR LIVESTOCK 151-90
OAS, ANB, APSB, ANC

Net income from the sale of crops or other farm products represents income to be considered in the month in which it is received. Net income shall be determined by deducting the expenses which are incident to its receipt from the gross income. This does not include principal payments on encumbrances. Although income may not be prorated over a period equivalent to that in which it accrued, the expenses incident to receipt of the income may be averaged.

Due to the number and kind of products produced, the wide variation in the particular items of expense in connection with them, and the frequency with which the income is received, no method of determining net income can be prescribed which is applicable in all cases. The facts in the individual case shall be given consideration. The following expense items are among those which should be considered when applicable: Taxes, assessments, interest, water, seed, the cost of spraying, pruning, and other cultivation costs, food, wages, cost of necessary repair and minor replacement of equipment, etc.

Certain expenses such as taxes, assessments, etc., are determinable on an annual basis. It is recommended that such expenses be allowed on the basis of a fiscal period terminating prior to the receipt of the income. When the crop is such that the income is received semi-annually or at more frequent intervals the proportionate share of the annual expenses may be considered together with other expenses which is attributable to the production of the particular crop or product.

(Section Continued on Next Page)

151-70 NET INCOME FROM SUBRENTAL OF ROOMS 151-70

OAS, ANB, APSB

The net return from subrental of rooms in a rented house is income. (See Sec. 150-50, Types of Casual Income.)

The net income from subrental of rooms in a rented home is determined as follows:

1. When a recipient occupies a rented house and sublets a room or rooms and the rent and utilities for the entire house together with the replacement costs of linens and other household equipment for the roomers and the cost of any necessary service connected with that portion which is subrented is in excess of $15, subtract $15 from the total paid for rent, utilities, etc., and deduct the remainder, representing expenses attributable to the roomers, from the total rent paid by the roomers. The difference, if any, represents income to be considered in determining the grant of aid.

   Example: A recipient pays $35 rent and sublets two rooms for a total of $20. The total cost of utilities, replacement of linens, etc., is $10. The sum of the house rent and total cost of utilities is $45. The first $15 of this amount is allocable to the recipient. From $45 deduct $15 leaving $30 expense attributable to the roomers. Since this expense exceeds the gross income from the roomers, there is no income to be deducted in determining the grant.

2. When a couple, either or both of whom receive aid, rent a house in which rooms are sublet, the net income shall be computed as in the foregoing, except that income from the roomers shall be applied toward that portion of the total expense which exceeds $30 rather than $15.

3. When a recipient sublets a portion of a rented house and the sum of the house rent and total cost of utilities, replacements, etc., is $15 or less (double the amount in the case of a couple), the net income from the roomers after deducting their share of the estimated cost of utilities represents income to the recipient (one-half this amount in the case of a couple).

   Example: A single recipient rents a house for $11 and sublets one room for $6. The total cost of utilities, replacements, etc., is $3. Since the total of the house rent and the utilities ($14) does not exceed $15, it is necessary to estimate that portion of the utilities incident to the renting of the room. This amount is determined to be $1. The net income to the recipient is the difference between the gross rent paid by the roomer ($6) and the expense incident to the rental of the room ($1) or $5. This amount ($5) shall be considered in determining the amount of the grant.

In OAS when need for a single recipient is determined by the budget method and there is income from subrental of rooms, the following method may be used in lieu of the method outlined in the foregoing: In the budget under "Need" show the full amount of rent paid for the house and the total utility and service expense including that which is applicable to the roomers. Under "Income" show the gross income from the roomers. If the house is rented by the recipient and the ineligible spouse, show one-half of the rent paid for the house, and one-half of the total utility and service expense including that which is applicable to the roomers as "Need" and include one-half of the gross income for the roomers in the "Income" side of the budget. (W&IC 2140, 3075, 3460)

152-55 INCOME FROM PARENT 152-55
ANC

Rules and policies relating to income from the parent are set forth in Sec. 158-40, Determination of Income and Resources. See also Sec. 172-10, Financial Responsibility of Parents. (W&IC 1560)

152-60 OFFER OF SUPPORT AS INCOME 152-60
OAS, ANB, APSB

A mere offer of a contribution for support by a responsible relative or anyone else is not in itself sufficient to render a recipient ineligible. Only contributions for full or partial support which are actually received or unconditional offers of cash shall be considered as income.

The following statements apply to all offers in kind from any source and to all conditional offers of cash in either of which the applicant or recipient does not have a property right. If the cash offer is dependent upon fulfillment of a certain condition or upon refraining from a particular act, e.g., living or not living in a certain place, upon refusal of the offer by the applicant or recipient, he shall be granted aid, if otherwise eligible. (W&IC 2140, 3049, 3075, 3449, 3460; AGO NS1040, NS2300; 20 Cal(2) 870)

When the applicant has a property right, i.e., insurance, OASI, stocks, bonds, court order for support, life care contract, or other resource which he owns or in which he has an interest, the benefits accruing from such property are income. (See Sec. 152-20, Income from Personal Property.) (W&IC 2020, 2140, 2160.5, 3075, 3084, 3460, 3472)

152-40 LOANS AS INCOME 152-50
OAS, ANB, APSB, ANC

A bona fide loan contracted by a recipient carries with it the obligation for repayment and hence cannot be considered as making available to the recipient any net or factual amount of income. (See Glossary, Loan.) The funds derived as a result of a bona fide loan, as distinguished from a gift, are equalized by the corresponding indebtedness incurred. The proceeds of such loans shall not be considered income to the recipient when they emanate from non-responsible relatives, friends, persons or agencies, including fraternal, benevolent, and non-profit organizations, or, in OAS, private institutions on whom there rests no legal obligation for support. (W&IC 1511, 1560, 2020, 2140, 3075, 3084, 3460, 3472)

Loans from a responsible relative may be considered as income because of the legal responsibilities of the relative, provided the responsible relative has the pecuniary ability to contribute the amount of the loan. The loan shall not be considered income when the relative has no such pecuniary ability and the loan must be repaid. (W&IC 1560, 2140, 2181, 2224, 3075, 3088, 3460, 3473)

In OAS personal property holdings, in ANB and APSB real and personal property holdings, and in ANC cash and security holdings shall be re-evaluated on the first of the month following the receipt of a loan to determine whether such holdings are within the maximum permitted for the particular category of aid. (W&IC 1521, 1560, 2140, 2163, 2164, 2165, 3047, 3075, 3447, 3460)

152-50 CONTRIBUTIONS FROM LEGALLY RESPONSIBLE RELATIVES AS INCOME 152-50
OAS, ANB, APSB

The amount of contributions received from legally responsible relatives in cash, the value of items of support given in kind, i.e., room, board, clothing, etc., and payments made by responsible relatives on behalf of the recipient and for which the recipient is responsible, i.e., mortgage payments on the recipient's real property, etc., represent income. In APSB the value of such income is subject to the $800 yearly exemption. (See Sec. 361-15, Adjustment in Amount of Grant in APSB.) Exception: Premiums paid by another on the recipient's life insurance shall not be considered income. (See Sec. 152-60, Offer of Support as Income)

The spouse of a recipient may apply to his or her own support and the support of his minor children such of his income from current earnings, or resulting from past employment (civil and military pensions, OASI, or regular payments received because of industrial or unemployment compensation, etc.), as is necessary before applying the remainder, if any, to the support of the recipient. (See Secs. 171-70 and 172-05, Investigation of Responsible Relatives within State, 151-65, Income from Servicemen's Dependents Allowance Act, and 153-80, Division of Income with Spouse.)

There shall be no arbitrary division of earnings of minor children. The method of determining the amount of the earnings of the minor child to be used in a household in supplementing or in any way determining the amount of aid to be granted shall be based upon the emancipation of such minor. (See Sec. 171-40, Rights and Privileges of Parents of Minor Children.) (W&IC 2003, 2020, 2140, 2142.5, 2163, 2181.01, 2224, 3047, 3075, 3084, 3088, 3447, 3460, 3474)

153-40 (Continued) 153-40

inclusive, would indicate the receipt of a lesser amount than that awarded by the court:

1. A showing that the court order is not enforceable because the person ordered to pay is unable to do so;
2. The court granting the award no longer has jurisdiction;
3. A showing that a request has been made of the court for enforcement of the order. (W&IC 1560, 2140, 3075, 3460)

153-50 ALLOTMENTS FROM INMATES OF PENAL INSTITUTION 153-50

OAS, ANB, APSB, ANC

Allotments from inmates of penal institutions as provided in Secs. 2763 and 2780 of the Pen. C. shall be considered as income in the month received and adjustment of the grant made according to the policy of the respective category of aid.

Sec. 2763 of the Pen. C. requires that the State Department of Public Works shall pay the dependents on OAS, ANB, APSB, or ANC of an inmate employed in a State prison road camp, a monthly sum from the net credit to each inmate's account as provided below. The amount paid shall be that which the State Department of Public Works estimates will equal, but not exceed, two-thirds of his total credit during the period of his employment. Immediately prior to, or upon the termination of, the employment of any inmate for any reason, any additional payment necessary to bring the total amounts paid to such dependents up to two-thirds of the inmate's net credits shall be made. No payment shall be made to dependents until there is a net credit to the inmate's account of at least $25. No payment shall be made to dependents which will reduce the net credit below the sum of $25. When an inmate's dependents are not receiving aid the inmate may voluntarily designate the persons to receive his allotment.

Under the provisions of Sec. 2780 of the Pen.C., the Divisions of Forestry, Parks, and Fish and Game of the Department of Natural Resources and the Division of State Lands in the Department of Finance may use inmates of State penal institutions in camps. Federal officials may also use inmates of State penal institutions to perform necessary and proper work in national forests and parks.

When inmates are paid for their labor under Sec. 2780 of the Pen. C., the Prison Board shall monthly pay two-thirds of the net credit to each inmate's account, to those dependents who are receiving OAS, ANB, APSB, or ANC. When the dependents are not receiving one of these forms of aid such inmate may, by signing a written order, direct the Prison Board to pay an amount, not exceeding two-thirds of his net credit to such dependents as he designates, according to Pen. C., Sec. 2784. It further provides that when an inmate is discharged, while at a camp, all sums due him shall be paid upon release. When an inmate is returned to a penal institution or released on parole, his net credits shall be paid to the warden of his penal institution and by him paid to the inmate, as prescribed by the Prison Board.

The California Institution for Men at Chino is the only penal institution which has a forestry camp at present. Pending establishment of other camps, Folsom, San Quentin and the road camps connected with these institutions are assigning inmates to combat fires in emergencies on a day to day basis.

(Section Continued on Next Page)

152-90 VALUE OF CONTRIBUTIONS IN KIND 152-90
OAS, ANB, APSB,

The value placed upon rent, utilities, food or other items of support contributed in kind to an applicant may not be in excess of an amount which will permit the recipient to meet his other needs, such as incidentals, transportation, etc. Due consideration shall be given to the value of items of need which are contributed in kind. However, the value placed upon free rent and utilities shall not exceed $15 a month. The value placed on free food shall not exceed the current OAS budget figure for that item reduced to the lowest whole dollar. When free room and board are provided the value shall be the sum of the values placed upon free food and free rent and utilities. (W&IC 2140, 3075, 3460)

153-00 INCOME IN KIND 153-00
ANC

When goods and services (such as home produced foods, gifts of clothing, etc.) are received by a family, a determination shall be made as to whether this represents income to the family. The same considerations that apply to other types of income are applicable here—namely, whether actually available, whether predictable, whether net, and whether current.

In determining the net money value of income in kind, the amount of goods on which a money value is placed is limited to that quantity included in the ANC standard. The unit cost is that given in the latest pricing summary. (W&IC 1560)

153-10 GIFTS AS INCOME 153-10
OAS, ANB, APSB

Gifts in cash or the value of items of support in kind such as board, room, clothing, etc., received from others, including public or private agencies, fraternal, benevolent and non-profit organizations, or private institutions having no legal obligation for support, represent income. In OAS and ANB gifts which have no significance in meeting the continuing needs of the recipient and which have been determined to represent casual income shall not be considered in determining the grant of aid. In APSB, when gifts are received the value thereof is subject to the $800 exemption. (See Secs. 150-50, Types of Casual Income, and 152-60, Offer of Support as Income.) Gifts of items of personal property such as the gift of a radio, refrigerator, chair, etc., do not represent income. (W&IC 2020, 2140, 3075, 3084, 3460, 3472)

153-40 INCOME FROM COURT ORDERS 153-40
OAS, ANB, APSB, ANC

When there is a court order for full or partial support of the applicant or recipient (or the child in ANC) he shall be presumed to have income in the amount awarded by the court. This presumption shall be considered to have been rebutted where the amount received as a result of the court order is less than the amount so ordered and only the amount received shall be considered income.

The case record shall show the date and provisions of the court order. When a determination is made that no amount or a lesser amount than that awarded by the court is received, the case record shall show the facts upon which that determination is based. The following situations although not necessarily all-

(Section Continued on Next Page)

budget schedule. When the facts in the individual case establish that the need (not the want) of the recipient requires a larger amount than that shown in the Budget Schedule, the increased amount so determined may be included in the budget. (See "Explanation of Items of Need in Budget Schedule" in this section.)

Only those items which represent the need of the individual recipient shall be included in his budget. For example, if the recipient has no expense for garbage removal, this item would be omitted from his budget. Required payments on a debt represent a need when the debt is secured by the recipient's home or is secured by his furniture or some other item of personal property which is a current necessity.

The Budget Schedule does not include a specific figure for special items of need. Special items of need on the part of the individual would be included under "Special Needs" in his budget. See Sec. 155-50, Definition and Determination of Special Needs in OAS for discussion of special items of need and how they are established. (WIC 2021, 2140)

EXPLANATION OF ITEMS OF NEED IN BUDGET SCHEDULE:

1. Food

The smaller amount shown in the Budget Schedule represents the food allowance when the recipient has his meals at home, either alone or with a household group. The larger amount represents the food allowance when all meals are purchased in restaurants. If a physician has recommended a special diet and the cost is determined to be in excess of the amount allowed for food in the Budget Schedule, the excess is considered a "Special Need." (See Sec. 155-50, for information regarding special diets.)

When a recipient pays a stipulated amount for board, or pays for board and room, the amount of this item of need is the amount as paid.

2. Housing

A specific amount for the housing item is not set. Allowance is made on the basis of the recipient's living arrangement.

(a) If the recipient pays rent, his housing need is the amount paid for rent. If two or more persons share the same quarters, the recipient's prorated share is his housing need.

(b) If the recipient receives free rent, the estimated value of such free housing, as determined by the county, represents the amount of housing need. While due regard may be given to the actual value of such housing, the evaluation shall take into consideration the worth of the housing to one who has only limited funds available for his needs.

(Section Continued on Next Page)

155-25 (Continued)

request that his grant be figured accordingly, and any necessary adjustment in the grant shall be made as soon as administratively possible. Responsibility rests upon the county to inform the recipient of the possible advantages accruing to him should he elect to have his income applied to total need as determined by his budget. (See Sec. 155-15, Method of Determining the Amount of Grant in OAS)

When figuring the total need of an individual according to his requirements, due regard shall be given to the Budget Schedule as adopted by the SSWB.

BUDGET SCHEDULE

The current Budget Schedule as adopted by the Social Welfare Board is as follows:

Food	$28.50	(Increase 75% to $49.90 if all meals are purchased in restaurants.)
Housing, as paid, for example	20.00	
Utilities, as paid, or the following minima		
Electricity	1.20	
Gas	1.85	
Water	1.40	
Garbage Removal	.50	
Other, for example, heat	3.15	
Household operations	4.50	
Clothing	6.20	
Incidentals and personal needs	10.00	
Transportation	3.00	
Special Needs, such as medical care, etc., in the amount of actual cost. (See Sec. 155-50, Definition and Determination of Special Needs in OAS, for description of common special needs.)		
Total	$80.30	

The Budget Schedule is reviewed semi-annually, and revised when necessary. The schedule shall be used in each county. The amounts allowed for the various items for which a specific figure is set are based on an average of pricings throughout the state. They are mandatory unless different amounts have been determined on the basis of a pricing plan approved by the SDSW, except that the amounts for utilities may be those as paid, or the amounts set forth in the

(Section Continued on Next Page)

155-25 (Continued)

Example C: A couple, each receiving OAS, live in their own encumbered home assessed at $1000. Taxes average $6 a month, required monthly payments on the total encumbrance are $20. Upkeep is $2 a month. The couple state their monthly utility needs are, electricity $2.60, gas $3.50, water $1.50. The husband receives $20 a month veteran's pension. Necessary medical care for the wife costs $5 a month. The budget for the husband is as follows:

Total Need			Income	
Food		$28.50	Net value of occupancy	None
Housing			Veteran's pension after allowing ½ for wife	$10.00
Taxes	$ 6.00			$10.00
Encumbrance	20.00		* * * *	
Upkeep	2.00			
½ of	$28.00	14.00		
Net value of occupancy*		None	Total need	$70.00
Utilities**			Total income	10.00
Elec.	$ 2.60		Budget deficiency	$60.00
Gas	3.50			
Water	1.50			
½ of	$ 7.60	3.80	Grant $60.00	
Household operations		4.50		
Clothing		6.20		
Incidentals		10.00		
Transportation		3.00		
		$70.00		

*To arrive at net value of occupancy (See Sec. 152-10, Occupancy Value of Homes Owned by Recipient) deduct from the table value the recipient's share of the encumbrance payment. In this case the recipient's share of the encumbrance payment eliminates value of occupancy.

**The prorated share of utilities is allowed for each of the couple in computing his total need and each recipient fills in the affidavit at the bottom of the Budget Work Sheet (Form Ag 241) as to the amount of his share of the utilities for the household. (See Sec. 155-26, Form Ag 241, Budget Work Sheet, and Instructions for Use.)

The need of the wife is the same as that of her husband except that she has an additional need of $5 per month for medical care. Therefore, her total need is $70.00 plus $5 or $75.00, and her grant is determined as follows:

Total Need	Income	
$75.00	Net value of occupancy	None
	½ of Veteran's pension received by husband	$10.00
	* * * *	
	Total need	$75.00
	Total income	10.00
	Budget deficiency	$65.00
	Grant $65.00	

(Section Continued on Next Page)

155-25 (Continued) Page 6 of 155-25

EXAMPLES OF DETERMINATION OF GRANT BY MEANS OF BUDGET SCHEDULE:

Example A: A single recipient living alone pays rent of $20 a month. Rent includes water and garbage removal but does not include other utilities. Gas for cooking costs on an average of $2.35 per month. The recipient has to buy wood for heating at an average cost of $3.25 a month. He has no special needs. His only income is $10 a month contribution from a son.

Total Need		Income	
Food	$28.50	Contribution from son	$10.00
Rent (Including water)	20.00	* * * *	
Electricity	1.20		
Gas	2.35	Total Need	$79.00
Wood for heating	3.25	Total income	10.00
Household operations	4.50	Budget deficiency	$69.00
Clothing	6.20		
Incidentals	10.00	Grant	$65.00
Transportation	3.00		
	$79.00		

Example B: A single recipient lives in his own home, assessed value $800. Taxes average $8 per month, and a street assessment, required payments on which average $1.05 per month, represents the only encumbrance. Upkeep is $2 per month. He has no special needs. He receives OASI in the amount of $10 per month.

Total Need		Income	
Food	$28.50	Net value of Occupancy	$ 2.95 ($4 less $1.05)
Housing		OASI	10.00
Taxes	8.00		$12.95
Assessment	1.05		
Upkeep	2.00		
Net value of occupancy	2.95	* * * *	
Electricity	1.20		
Gas	1.85	Total Need	70.65
Water	1.40	Total income	12.95
Household operations	4.50	Budget deficiency	$57.70
Clothing	6.20		
Incidentals	10.00		
Transportation	3.00	Grant	$57.70
	$70.65	or	$58.00

(Section Continued on Next Page)

155-25 (Continued)

Total Need			Income	
Food		$28.50	Net value of occupancy	None
Housing*			Contribution from son	$10.00
Net value of occupancy**		None	½ Net from rental***	4.91
Taxes	$ 4.50			$14.91
Encumbrance	9.00			
Upkeep	2.00		Total need	$70.35
½ of	$15.50	7.75	Total income	$14.91
Utilities			Budget deficiency	$55.44
Electricity	5.30			
Water (3/8 x $4.00)	1.50		Grant $55.44 or $56.00	
½ of	$ 6.80	3.40		
Household operations		4.50		
Clothing		6.20		
Incidentals and personal needs		10.00		
Transportation		3.00		
Medical Need		7.00		
		$70.35		

*Since there are five rooms in the front house and three in the rear cottage the expenses of ownership on the property occupied is based on 3/8 of the taxes, encumbrances, etc.

**Value of occupancy of rear cottage is based on the occupancy table for 3/8 of the total assessed value of the whole property (Sec. 152-10) less each spouse's share of 3/8 of the required encumbrance payment.

***From the $40 rental deduct 5/8 of the taxes, 5/8 of the interest (no deduction for principal payment), upkeep (determined according to formula, see Sec. 152-00), and 5/8 of the water bill which the couple pay for the total property. Since the income property is community property, each spouse has one-half of the net income.

Example F: A recipient in feeble physical condition pays $65 per month board and room in a rest home, where all services are provided. He is unable to leave the house and has no need of transportation. He has income of $21 per month from OASI benefits.

Total Need		Income	
Board and room	$65.00	OASI	$21.00
Clothing	6.20		
Incidentals	10.00	* * * *	
	$81.20	Total Need	$81.20
		Total income	21.00
		Budget deficiency	$60.20
		Grant $60.20 or $61.00	

155-25 (Continued)

Example D: A single recipient earns $15.00 and in addition receives free rent and utilities in a rear cottage owned by a sister. The county has determined the value of free rent and utilities to be $14 a month. There is no other income. The recipient has need for dentures and has made arrangements to purchase them, paying $15 a month for four months. He also requires regular medical care which costs $5.50 a month.

Total Need		Income	
Food	$28.50	Value of free rent and utilities	$14.00
Rent and Utilities	14.00	Earnings	15.00
Household operations	4.50	Total income	$29.00
Clothing	6.20	* * * *	
Incidentals	10.00	Total need	$86.70
Transportation	3.00	Total income	29.00
Dentures	15.00	Budget deficiency	$57.70
Medical care	5.50		
	86.70		

Grant $57.70 or $58.00

At the expiration of a four-month period, aid must be reduced as the need for dentures no longer exists. If other conditions, remain the same, and the need for medical care continues, his total need according to the budget method will then be $71.70 instead of $86.70. The grant is adjusted as follows:

Total need	$71.70
Total income	29.00
Budget deficiency	$42.70

Grant $42.70 or $43.00

Example E: A couple, both recipients, live in a three-room rear cottage on property owned by them. There is a five-room house on the same lot which is rented for $40 a month. The water bill for both houses is $4 a month and is paid by the couple. The total property is mortgaged, the required monthly payments being $24, of which amount $16 is interest and the balance is payment on the loan. The property is assessed at $1800 and taxes average $12 a month. The couple state their monthly utility needs are electricity, $5.30 (used for lights and cooking). Each of the couple has medical need of $7 a month. Each spouse receives a $10 contribution from a son. The budget for each spouse will be the same and is computed as follows:

(Section Continued on Next Page)

STATE OF CALIFORNIA

DEPARTMENT OF SOCIAL WELFARE

BUDGET WORK SHEET
OLD AGE SECURITY

CASE NAME Sarah Blank

STATE NO. 3729 COUNTY NO. Sac 2001 Ag

LIVING AS A MEMBER OF HOUSEHOLD GROUP X (Yes) ____ (No)

IF YES, NUMBER IN HOUSEHOLD 2

COMPLETE ONLY THOSE ITEMS WHICH REPRESENT NEED OF THE INDIVIDUAL RECIPIENT IF THE RECIPIENT PAYS BOARD AND ROOM LEAVE BLANK ALL ITEMS ABOVE NUMBER 5 ON THIS FORM.

NEED

ITEM OF NEED	AMOUNT	HOW VERIFIED
1. Food	$28.50	
2. Housing		
(A) Rent		
(B) Own Home — Taxes 6.00		Tax receipt
Assessments		
Encumbrance 12.00		Mortgage book
Upkeep 2.00		
Net value of Occupancy* (if any) —		
TOTAL ½ of $20.00	10.00	
3. Utilities — Gas 3.50		Affidavit
Electricity 2.60		
Water 1.50		
Other —		
TOTAL ½ of $7.60	3.80	
4. Household Operation	4.50	
5. Board and Room	—	
6. Clothing	6.20	
7. Incidentals	10.00	
8. Transportation	3.00	
9. Other Needs (Specify) dentures	15.00	Broke old plate. Dentist signed statement that cost is $60 and to pay $15 a month. Need will continue 4 months.
10. Total Need	$81.00	

INCOME (Do not include casual income or value of inconsequential resources)

SOURCE	AMOUNT	HOW VERIFIED
NET VALUE OF OCCUPANCY, if any		
Son	$10.00	Ag 225
O.A.S.I.	11.50	OASI award letter
TOTAL INCOME	21.50	

SUMMARY

TOTAL NEED	$81.00
TOTAL INCOME	21.50
DIFFERENCE BETWEEN NEED AND INCOME	59.50
AMOUNT OF AID RECOMMENDED	$60.00

Remarks:

BUDGET COMPUTED BY Mary Roe DATE 11-11-48

*If there is a net value of occupancy, always enter the identical amount shown here in the income section.

AFFIDAVIT OF RECIPIENT OF OLD AGE SECURITY

THIS IS TO CERTIFY, THAT I, Sarah Blank PAY $____ PER MONTH FOR RENT, $____, PER MONTH FOR BOARD OR $____ PER MONTH FOR BOARD AND ROOM; AND THAT THE AVERAGE MONTHLY COST OF MY UTILITIES IS $ 3.80

SUBSCRIBED AND SWORN TO BEFORE ME THIS 15 DAY OF November 48

Name Mary Roe Title Deputy County Clerk

Signature of Person Authorized to acknowledge an affidavit

Sarah Blank

Signature of Affiant

Form Ag 241, September, 1942

158-00 (Continued) 158-00

such needy child in the same home, the sum of $72 for one such needy child and $36 for each of the other needy children. The state shall pay 66 2/3 per cent and the county 33 1/3 per cent of the aid furnished for the adequate care of any needy child who has a county residence." ... "For each needy child who has residence in the state ... but who does not have county residence the sum of $72 per month, or if there is more than one such needy child in the same home, the sum of $72 for one such needy child and $36 per month for each of the other needy children" - from state funds. (W&IC 1510, 1511)

Any county may, in its discretion, pay from its own funds additional sums for the care of any needy child, and the state and county may pay such aid as is needed for the adequate care of the family from other state or county funds. (W&IC 1511)

Federal assistance is provided for money payments to dependent children eligible under federal and state law not to exceed $16.50 for one child and $12 for each additional child. (FSS-Act, Title III, Section 403a)

Federal assistance for an eligible child is available in addition to state and county funds for the payment of aid to a child. (County of Los Angeles vs. Riley, 20 Cal(2nd) 652)

B. PURPOSE OF THE ANC PROGRAM

The state and federal laws envision a program which provides grants for assistance and services to needy children. It is the purpose of this program to assure children in all counties of the state opportunity for growing up in a setting of their own family relationships, if possible, and to enable parents to continue responsibility for the family living plan to which each child belongs. When it is no longer possible for a child to live with his own family group, the best possible substitute for his own home must be found. This may be the home of a relative, a boarding home, or a private institution. A satisfactory level of living which promotes physical, mental, spiritual growth and health and offers opportunity for participation in community life includes:

1. Clothing and food of adequate quantity and quality, including special diets when ordered by a physician.

2. Housing which allows adequate sleeping space, reasonable privacy, and complies with sanitary and housing regulations.

3. Attendance at school during legal school age for every child who is capable of benefiting by formal education; vocational training, or an opportunity to obtain a higher education, when indicated.

4. Normal recreational activities and participation in community life.

(Section Continued on Next Page)

158-00 LEGAL PROVISIONS AND GENERAL STATEMENT RELATING TO DETERMINATION OF NEED AND THE AMOUNT OF THE ASSISTANCE PAYMENT 158-00

ANC

A. LEGAL PROVISIONS

1. Object and Purpose

"It is the object and purpose of this chapter [the ANC law] to provide aid for children whose dependency is caused by circumstances defined in Sections 1500 and 1501 and to keep children in their own homes wherever possible and to provide the best substitute for their own homes for those children who must be given foster care." (W&IC 1503)
"The provisions of this chapter [law] shall be liberally construed to effect its stated objects and purposes." (W&IC 1507)

2. Authority for Standards of Care

"Minimum standards of adequate care shall be determined by the rules and regulations of the SDSW, approved by the SSWB. The rules and regulations shall be distributed to the counties and shall be binding upon them." (W&IC 1511)

Standard Setting for Boarding Homes, Private Institutions, etc.

"No person, association, or corporation shall, without first having obtained a written license or permit therefor from the SDSW or from an inspection service approved or accredited by the department: (a) Maintain or conduct any institution, boarding home, day nursery, school other than a school conducted by an established religious organization, or other place for the reception, care, or education of children under 16 years of age, nor engage in the business of receiving or caring for such children, nor receive nor care for any such child in the absence of its parents or guardian, either with or without compensation." (W&IC 1620)

3. Establishment of Need

The law throughout refers to a "needy" child and in referring to amounts to be paid reads "...or so much thereof as is necessary for the adequate care of the child..." Cash and securities not in excess of $600 and real property of an assessed valuation, less all encumbrances of record, not in excess of $3,000 are exempted in determining need. Premiums paid on life insurance policies shall not be deemed income or resources of child or of his parent, whether or not the person by whom the premiums are paid is a responsible relative of the child or of his parent, and no deduction therefor shall be made from the amount of aid granted. (W&IC 1511, 1520, 1521, and 1521.2)

4. Financial Participation in Assistance Payments

Source of state funds for making assistance payments is as follows: "For each needy child qualifying for aid under the provisions of this chapter...the sum of $72 per month, or so much as is necessary for the adequate care of the child, or if there is more than one

(Section Continued on Next Page)

158-10 (Continued) Page 2 of 158-10

A. INDIVIDUALS TO WHOM ANC STANDARDS ARE APPLICABLE

The family budget unit shall consist of the eligible children, needy parents or needy stepparent, or other needy caretaker, and ineligible minors in need. Essential items of living at the cost of these essentials according to the ANC standard shall be used in arriving at the money amount for the family budget unit.

Exception: When the parent, stepparent, or caretaker is a recipient of OAS, ANB, or APSB, he shall not be included in the family budget unit. (See 158-40, B)

The state will participate in the cost of essentials for the family budget unit to the extent provided in W&IC 1511. When the cost of essentials for the family budget unit is in excess of the maximum for state participation as provided in W&IC 1511, the county may supplement from county funds. When the cost of essentials for the family budget unit exceeds the maximum for state participation, and the family budget unit includes needy parent, stepparent, other caretaker, or ineligible minors who are eligible for county assistance, the county shall at least provide county assistance to these individuals, in accord with general relief standards or the ANC standard.

B. ANC COST SCHEDULE AND EFFECTIVE DATE OF NEW PRICINGS

Counties shall use the money amounts for essential goods and services shown on the current Cost Schedule (Form Gen M45) for the county. The ANC Cost Schedule is priced and issued to each county at regular intervals.

(See the Glossary for a detailed explanation of the basis and content of the quality-quantity standard for the essential goods and services. The standard is priced regionally to establish the money amounts necessary to purchase these essentials in different parts of the state.)

Effective Date of New Pricings

Revisions due to new pricings shall be made effective not later than the first of the third month following the date of release, unless otherwise instructed by the SDSW or the SSWB.

For example, if a revised ANC Cost Schedule is released to a county on March 21, the ANC family budgets shall be revised, effective as soon as possible, but not later than June 1.

(Section Continued on Next Page)

158-00 (Continued) 158-00

5. Proper supervision in the absence of the mother or caretaker.

6. Provision for adequate health care. This includes physical examinations, preventive measures, correction of defects, hospital and outpatient service, periodic examination of contacts with tuberculosis and other infectious diseases.

7. A boarding home or institution meeting approved standards for the child in need of, or receiving, foster care.

8. Social and vocational services as needed.

The county is responsible for:

1. Ascertaining the personal, social, and economic needs of children who qualify under the law.

2. Enabling families and children to meet these needs insofar as possible in accordance with the financial, case work, and other resources available from the county or other community agencies.

3. Interpreting the program to applicants and recipients and informing them of their rights and responsibilities.

4. Making available case work services which will help parents and their children to attain for themselves the highest possible morale and security including the development and attainment of plans for eventual self support. Such case work services will enable families to obtain for themselves the maximum benefit from community resources for their health, education, recreation and general welfare. (W&IC 1560)

158-10 STANDARD OF CARE FOR CHILDREN WITH FAMILY GROUPS OR NEEDY RELATIVES ANC

Page 1 of 158-10

The object and purpose of the ANC law--to keep children in their own homes whenever possible--necessitates definition of those individuals essential to maintain a family setting for the child. Because responsibility has been placed upon the SDSW and SSWB for setting minimum standards of adequate care, they are required to set forth the level of living at which essentials are to be provided for the child in the family groups.

(Section Continued on Next Page)

158-10 (Continued)

3. Personal Needs

An amount, as given in the current Cost Schedule, shall be included for personal needs for each individual in the family budget.

4. Education and Incidentals

An amount, as given in the current Cost Schedule, shall be included for education and incidentals in the family budget in accordance with family size.

5. Insurance

When life insurance policies are carried on the parent and/or child or children under the age of 18 years the actual amount of the premium shall be included in the budget, up to a total of $4 a month for the family.

Exception: (1) When premiums are in excess of $4 and a downward adjustment of the premium is pending, the excess amount may be included.

(2) On policies carried on permanently incapacitated or tuberculous parents or on a parent committed to an institution, the excess amount necessary to keep the insurance in effect may be included.

6. Housing

a. Rental

Rental amounts shall be included in the budget on an "as paid" basis up to the ceiling as set forth in the current Cost Schedule. (The ceiling will be set for each county at an amount covering actual rentals for approximately 90 per cent of the cases.)

Amounts paid by the family in excess of the ceiling shall be included when any of the following circumstances exist:

(1) Suitable homes are not available to rent for an amount of the ceiling or under or for less than the amount the family is paying.

(2) Special health or social problems in the family necessitate more housing space than that obtainable within the ceiling.

(3) The cost of one or more utilities is included in the rental amount paid by the family.

(Section Continued on Next Page)

158-10 (Continued) Page 3 of 158-10

C. COMPUTING COST OF STATE DEFINED STANDARD OF CARE

Cost figures for essential goods and services such as food, clothing, household operations, etc., are on a monthly basis. "As paid" amounts such as utilities and rent, are converted to monthly amounts in computing the family monthly grant. Cost figures for essential items for children are according to age and sex grouping. The age of the child shall be the age at the last birthday as of the date aid is granted, increased, or decreased. When aid is restored the cost of essentials is recomputed. Recomputations of the cost of essentials are also made when there is a change in family circumstances, when the annual reinvestigation is made, or when necessary due to new pricings. The budget worksheet, Form CA 241, is used in computing the costs of essentials for the family budget unit.

When the computation of the budget results in a budget deficiency in an uneven amount, the grant may be made in the next highest whole dollar.

D. ESSENTIAL ITEMS OF LIVING IN THE STANDARD OF CARE FOR CHILD WITH OWN FAMILY OR WITH NEEDY RELATIVES

The following material sets forth the goods and services essential to a minimum adequate standard of living for children in families to receive ANC and the rules and regulations for computing the family budget.

1. Food

An amount, as given in the current Cost Schedule for the item of food shall be included for each individual in the family budget.

The amount necessary for special diets for individuals in the family budget shall be included when a special diet is recommended by a physician or public health clinic.

Households of only two persons shall be allowed an additional 10% for food.

2. Clothing

An amount, as given in the current Cost Schedule, shall be included to cover current replacements in clothing for each individual in the family budget.

When the county finds that the members of the family budget unit do not have an initial outfitting of clothing, the actual cost of providing such clothing may be included in the family budget. This amount may be included in a lump sum or prorated over a period.

(Section Continued on Next Page)

158-10 (Continued)

8. Household Operation

Amounts as given in the Cost Schedule to cover costs of household operation items shall be included in the budget. This item covers only cleaning and laundry supplies and minor replacements in minimum amounts for such articles as light globes, lamp chimneys, dishes, household linens, etc.

Actual cost of initial supplies when necessary because of any one of the following circumstances may be included:

a. When the family first comes on aid and does not have necessary items for household operation and maintenance (see Gen M42 for articles included in household operation item); or

b. When household equipment and supplies are lost due to such causes as fire or flood; or

c. When a new household is being established or a new member enters the household.

9. Transportation

An amount deemed necessary by the county for transportation--that is, bus fare or carfare at local rates and/or the cost of upkeep and operation of an automobile--shall be included in the budget.

10. Telephone

The monthly cost of telephone service, when the county finds the service necessary to the family welfare, shall be included in the family budget.

11. Recreation

The amount for recreation given in the Cost Schedule shall be included in the budget.

12. Medical and Dental Care

When an examination by a physician or dentist shows medical or dental care, treatment, drugs, medicines, and/or appliances to be necessary and the kind of care needed, as determined by the county, is not available without cost to the family, it shall be included in the budget.

(Section Continued on Next Page)

158-10 (Continued)

b. Amounts for Encumbered and Unencumbered Homes

Minimum monthly amounts shall be included for the home owned, or being purchased, as follows:

Average taxes, taken over a period of a year, as paid
Average fire insurance, taken over a period of a year, as paid
Costs of upkeep and minor repairs, as follows:

Assessed Valuation	Minimum Allowances Per Month
Under $1,000	$2.00
$1,000 - $1,999	2.50
$2,000 - $3,000	3.00

On encumbered homes, amounts to cover interest and principal shall be included except that the total amount for interest, principal, taxes, insurance, upkeep and repairs shall not exceed the county rental ceiling as stated in the Cost Schedule unless there are circumstances governing exceptions to the rental ceiling.

The expense of major repairs (costing $10 or more) shall be included in the budget when the repair is necessary to minimize deterioration and to maintain safe, healthful housing.

7. Utilities

Monthly amounts for the various utilities--electricity, gas, oil, wood, butane, water, and garbage removal--shall be the amounts given in the Cost Schedule according to family size. Ice, if needed, shall be on an "as paid" basis.

Exception: When the costs of a utility exceeds the amount given in the Cost Schedule, the "as paid" amount shall be included when any one of the following circumstances exist:

a. The family uses one utility for more than one purpose (e.g., electricity for lighting and pumping of water) which causes the expense for the given utility to be higher than the ceiling.

b. The family has old equipment or has a type of housing which uses a greater amount of a given utility than is usual.

c. When the health conditions such as illness or the presence of aged persons or young children in the family who require a greater use of a particular utility (electricity or gas for heating or lighting).

d. When utility rates in one part of the county are "out-of-line" with the rates for the other parts of the county.

(Section Continued on Next Page)

158-20 STANDARD OF CARE FOR CHILDREN LIVING WITH SELF-SUPPORTING RELATIVE 158-20 ANC

A. Essentials of Living

The goods and services essential to a minimum adequate standard of living for children living with self-supporting relatives are the same as the items set forth in Sec. 158-10 for a child living with his own family or with a caretaker-relative in need. In addition, the children require care and supervision from the relatives which may be provided without cost.

B. Cost of Essentials

The cost of essentials may be a flat rate agreed upon by the county and the caretaker-relative or determined by computing a budget including the essential items of living, or a combination of both. The amount to be paid should be determined through discussion with the relative, keeping in mind that the relative has no legal responsibility for support of the child.

When the flat rate method is used, the county shall record which of the essential goods and services are covered by the rate and show how those essentials not included in the rate are provided.

When the budget method is used, amounts for costs of food, clothing, personal needs, education and incidentals, and recreation as set forth in the Cost Schedule shall be used. Amounts for insurance within the limitations set forth in Sec. 158-10, D, 5, shall be on an "as paid" basis. Transportation, medical and dental care, and special needs may be included in amounts deemed necessary by the county. When the relative is unable to furnish housing to the child and/or the child's share of household expense (utilities and costs of household operation), the child's prorated share of these expenses shall be included in the budget. When the relative is able and willing to provide care and supervision without cost, the item shall not be included in the budget. When the relative is unable and unwilling to provide care and supervision without cost, an amount for this service may be included. (W&IC 1560)

158-10 (Continued) Page 7 of 158-10

13. Debts

When obligations incurred by family before applying for ANC represent current requirements or involve continuity of home maintenance, payment on such debts shall be included in the budget. When obligations incurred before applying for ANC have no relationship to the current needs, payments on such debts shall not be included in the budget.

14. Major Replacements and Repairs

Cost of major replacements of household equipment such as a stove, beds, a washing machine, etc., shall be included in the budget when the article is needed for the continued functioning and well-being of the family.

These costs may be included in lump sum amounts or prorated over a period of time.

Example: The old stove used by the family falls apart so that it is no longer usable or safe to use and a stove is needed for warmth or cooking; or the family may have to convert to a new type of heating.

15. Special Needs

Amounts for other special needs indicated in the individual case may be included in the budget. These needs may include commercial laundry service, salary and expenses of a home maker, or occasional or unusual goods or services that will contribute to the child's growth and development. (W&IC 1560)

158-35 STANDARD OF CARE FOR CHILDREN LIVING IN PRIVATE INSTITUTIONS 158-35
ANC

A. Essentials of Living

The goods and services essential to a minimum adequate standard of living for children living in institutions are same as the items set forth in Sec. 158-10 for a child living with his own family or with a caretaker-relative in need. In addition, the children require care and supervision.

For the child receiving institutional care, the institution must be one licensed by, or whose standards meet the approval of, the SDSW or other state agency.

B. Cost of Essentials

The cost of essentials is the rate agreed upon by negotiation with the institution to cover certain goods and services plus other essential items met from county funds or other sources on a basis determined by the county.

The county shall record in the case record which of the essential goods and services are covered by the rate and show how those essentials not included in the rate are provided. (W&IC 1560)

158-40 DETERMINATION OF INCOME AND RESOURCES 158-40
ANC

The terminology of the ANC law in referring to "needy" child, the limitation on the amount of aid to "so much as is necessary for the adequate care of the child" (up to the maximum), the specific exemption of cash and securities to $600, and the exempting of payments on life insurance premiums as a resource, necessitates the setting forth by policy, rule, and regulation of the way need is determined. In order to establish the child's need in his setting, it is necessary to determine the total income and other resources available to him and to determine whether they are sufficient to meet the costs of the standard of care for the child as defined by the state.

Income to be considered is that which is (1) actually available to the child or family; (2) predictable income received with sufficient regularity to enable the family to count on it for meeting essentials; (3) net income (the amount remaining after allowing for all normal items of expense in connection with its receipt); (4) current income is received in the current month or during the two months preceding the current month. Income may be in cash or it may be the value of goods received in kind which materially assists the family in meeting their essential needs. Regardless of the period over which the income is accrued, it shall be considered in the month received.

The case record shall support the determination that the income is (1) available, (2) predictable, (3) net, and (4) current. The basis for the computation of net income shall be set forth clearly.

(Section Continued on Next Page)

158-30 STANDARD OF CARE FOR CHILDREN LIVING IN FOSTER HOMES 158-30

ANC

A. Essentials of Living

The goods and services essential to a minimum adequate standard of living for children living in foster homes are the same as the items set forth in Sec. 158-10 for a child living with his own family or with a caretaker-relative in need. In addition, the children require care and supervision.

For children receiving foster care, boarding homes shall meet the requirements for a licensed home.

B. Cost of Essentials

The cost of essentials may be a flat rate agreed upon by the county and the foster mother or determined by computing a budget including the essential items of living, or a combination of both.

When the flat rate method is used, the county shall record which of the essential goods and services are covered by the rate and show how those essentials not included in the rate are provided.

When the budget method is used, amounts for costs of food, clothing, personal needs, education and incidentals, and recreation as set forth in the Cost Schedule shall be used. Amounts for insurance within the limitations set forth in Sec. 158-10, D, 5, shall be on an "as paid" basis. Transportation, medical and dental care, and special needs may be included in amounts deemed necessary by the county. The increased cost of shelter, utilities, and household operations attributable to the child's presence in the home may be included on a pro rata basis. Amounts for the cost of care and supervision may be included. (W&IC 1560)

158-40 (Continued) 158-40

(2) An amount which may be set aside by the minor from earnings for future educational plans agreed upon with the county.

(3) The actual expenses connected with earnings, as follows:

(a) Additional food--the cost of lunches or other meals necessarily purchased away from home due to employment.

(b) Additional clothing--the cost of purchase of clothing for employment. While the purchase of new clothing may not be necessary, employment may result in increased cost of clothing replacement.

(c) Laundry and cleaning service--the cost of laundry and cleaning service if necessary because of employment.

(d) Transportation--the cost of transportation incident to employment.

(e) Union dues--when paid.

(f) Equipment--the cost of tools or other equipment necessary for the employment.

(g) Other expenses connected with employment.

b. Earnings of Needy Emancipated Minor

The emancipated minor under 18 who is needy is included in the family budget and his net earnings are deducted as income to the family. An emancipated minor is needy if his net earnings do not cover the cost of essentials for him and his prorated share of household expense. In determining the net income from the earnings of the emancipated minor, the same method is used as that outlined for the employed parent. (See Sec. 158-40, A1)

B. Income from Individuals Living in the Household who are not Members of the Family Budget Unit.

Net income to the family unit from individuals in the household, including the non-needy emancipated minor and the adult child, shall be determined by deducting food in accordance with the ANC Cost Schedule and the individuals' prorated share of rent, utilities, and household operation from their actual payment.

When a person paying board and room is living in the household, the net income to the family budget unit shall be determined by deducting the actual cost of food and the individual's prorated share of rent, utilities, and household operation from the boarder's actual payment.

(Section Continued on Next Page)

158-40 (Continued) 158-40

A. Income from Earnings of Members of the Family Budget Unit

1. Earnings of Parents

Net income, except unpredictable income, from earnings of parents included in the family budget unit shall be deducted from the cost of essentials in determining need and amount of assistance.

The net monthly income to the family budget unit from the parents earnings shall be determined by deducting from his take home pay--that is the amount he receives after all involuntary deductions--the actual expenses incident to the employment which includes:

a. Additional food--the cost of lunches or other meals necessarily purchased away from home due to employment.

b. Additional clothing--the cost of purchase of clothing for employment. While the purchase of new clothing may not be necessary, employment may result in increased cost of clothing replacement.

c. Laundry and cleaning service--the cost of laundry and cleaning service if necessary because of employment.

d. Transportation--cost of transportation incident to employment.

e. Union dues--when paid.

f. Equipment--this includes the cost of tools or other equipment necessary for the employment.

g. Other expenses connected with employment, such as cost of care of children while the mother works.

2. Earnings of Minors

Since the income to the family budget unit from the earnings of minors is treated differently for unemancipated and the non-needy emancipated minor, it is necessary to determine whether the minor is emancipated or unemancipated and to record in the case record the basis for such determination. (See Sec. 171-40 for determination of emancipation.)

a. Earnings of Unemancipated Minor.

The net monthly income to the family's budget from the unemancipated minor's earnings shall be determined by deducting from his take home pay (that is, the amount remaining after all obligatory deductions are made) the following:

(1) 25% (not to exceed $15) of the take home pay for personal incidentals, increased recreational needs and community participation.

(Section Continued on Next Page)

158-40 (Continued) 158-40

F. Income Specifically Designated to a Child or Children

Net income available to a child specifically designated for that child by court order or by the terms of the agency or person providing the income (e.g., veteran's allowance) shall be considered as follows:

1. If the total cost of the child's essential needs, including the needs of the caretaker, in accord with the ANC standard is greater than the income available for that child, the child is in need. In this situation, the child's needs are included in the family budget and the income is considered as available to the family unit.

2. If the total cost of the child's essential needs, in accord with the ANC standard is less than the income available for that child, the child is considered not to be in need. In this situation, the child's needs are not included in the family budget and the income is not considered available to the family unit.

G. Income from Annuities, Pensions, etc.

Income from any of these sources such as compensation, trust funds, servicemen's allowance, personal property, allotments from inmates of penal institutions, where there is no expense incident to its receipt represents net income in the month received and shall be considered in determining need and amount of assistance. (See Income Chapter) (W&IC 1560)

158-45 DETERMINATION OF NEED **158-45**
ANC

A. Child(ren) with His Family or in the Home of Needy Relatives

When the income available to the family budget unit is insufficient to enable the family to purchase the essentials of living as set forth in the standard of care, the child is needy. The amount by which the total costs of essential goods and services for the family exceeds the income available to the family represents the amount of assistance to be provided (subject to the limitations set forth under Sec. 158-55, Financial Participation in Assistance Payments).

B. Child with Self-supporting Relative

When the income available to the child is insufficient to cover the cost of essentials for the child, including the cost of care and supervision, the child is needy. The amount by which the cost of essentials exceeds the income available to the child represents the amount of assistance to be provided (subject to the limitations set forth under Sec. 158-55, Financial Participation in Assistance Payments). It is the responsibility of the county to inform the relative which items are covered by the grant.

C. Child in a Foster Home

When the income available to the child from all sources is insufficient to cover the cost of essentials for the child, including the cost of care and supervision, the child is needy. The amount by which the cost of

(Section Continued on Next Page)

158-40 (Continued) 158-40

When a recipient of OAS, ANB, or APSB is living with the ANC family and he contributes to the family, the net income to the family shall be determined by deducting the OAS food allowance and the prorated share of rent, utilities and household operation from the total amount contributed.

When recipients of OAS, ANB, and APSB are living with the ANC family and their grant is pooled with the family, cost items for these individuals shall be in accordance with the OAS Cost Schedule for food, clothing, transportation, and for special needs, if any.

C. Income from Parent Living Outside the Home

The actual contribution of the parent not living with the child is net income to the child and shall be considered in determining need and amount of assistance.

D. Evaluation of Income in Kind

When goods and services (such as home produced foods, gifts of clothing, etc.) are received by a family, a determination shall be made as to whether this represents income to the family. The same considerations that apply to other types of income are applicable here--namely, whether actually available, whether predictable, whether net, and whether current.

In determining the net money value of income in kind, the amount of goods on which a money value is placed is limited to that quantity included in the ANC standard. The unit cost is that given in the latest pricing summary.

E. Income from Rental Property

Net income from real property is that income which is available after deducting taxes, interest, insurance, assessments, and upkeep. Taxes, assessments, interest, etc., are a matter of record and are deducted in the amount required. The amount to be deducted for upkeep and repairs of each unit of rental property shall be determined in accordance with either of the following methods:

1. Deduct the amount actually expended for upkeep and repairs for each unit, or

2. Deduct 15% of the gross monthly rental value plus $4.17 a month for each unit. When this method is used, no additional allowance is made to cover actual expenditures for upkeep and repair.

Principal payments on encumbrances are not deducted when determining net income from real property.

(Section Continued on Next Page)

158-50 (Continued) 158-50

Actual contribution to Family Budget Unit: In this column enter the total amount the person pays to the family each month - that which he pays for his own room and board, plus any additional assistance to the members of the Family Budget Unit.

Total Net Contribution to the Family Budget Unit: Enter here the portion of the above amount which is considered over and above the cost of this person's share of food and household expenses. The total for this column is income and, accordingly, is carried forward as an item under "H."

(Column headed "Food" to be used when computing net income.)

Enter the total number of persons living in the household. This number will equal the sum of persons listed under "A" and "B."

Under "C" check housing plan and amounts determined for housing, utilities, and household operation.

Under "C.1." enter amount to be included for special needs common to the entire household, such as major repairs, major replacements and repairs, laundry, etc.

Utilities: Enter the amounts given in the Cost Schedule or actual amount paid if an exception is made.

Under "D," enter the fraction which will be used to compute the prorated share of costs of housing, utilities, and household operation to be included for the members of the Family Budget Unit.

Example: A Family Budget Unit includes 3 persons listed under "A" and there are 2 other persons living in the household listed under "B." Total in the household is 5. The prorated share of costs allocable to the Family Budget Unit is, in this case 3/5. If the total expenses under "C" is $20, $12 will be entered under "D" as the prorated share of costs allocable to the Family Budget Unit.

Under "E," enter the amount given on the Cost Schedule for the number of persons in the Family Budget Unit for education and incidentals and the cost for transportation, insurance, and such special items which are to be included.

Under "F," enter totals carried forward from "A."

Under "G," record the total of the amounts under "D," "E," and "F." Carry this total forward to the space indicated on the line below.

Under "H," enter the sources and amounts of income to the Family Budget Unit (except ANC which is shown under "L"), including the total "Net contribution to Family Budget Unit" under "B" which is carried forward here.

(Section Continued on Next Page)

158-45 (Continued) 158-45

essentials exceeds the income available to the child represents the amount of assistance to be provided (subject to the limitations set forth under Sec. 158-55, B, Financial Participation in Assistance Payments). It is the responsibility of the county to inform the foster mother as to which items the grant covers.

D. Child in Private Institution

When income available to the child from all sources is insufficient to cover the cost of essentials, including the cost of care and supervision, the child is needy. The amount by which the cost of essentials exceeds the income available to the child represents the amount of assistance to be provided (subject to the limitations set forth under Sec. 158-55, B, Financial Participation in Assistance Payments). It is the responsibility of the county to inform the institution as to which items the grant covers. (W&IC 1560)

158-50 INSTRUCTIONS FOR THE USE OF FORM CA 241, BUDGET WORK SHEET 158-50

The Budget Work Sheet (Form CA 241) is used for computing the amount of the ANC assistance payments for children living with their families or with needy or self-supporting relatives. Its use is not compulsory, provided a county has an acceptable substitute form in use.

Consult the Cost Schedule, Form Gen M45, for current amounts for essential goods and services for your county.

Complete the top of the Form CA 241 with the case information requested. The form is divided into sections designated A, B, etc. The following instructions and explanations refer to the sections so lettered.

Under "A" list by name, sex and age, the members of the family budget unit. From Form Gen M45, enter for each person the appropriate amounts in the columns, Food, Clothing, Personal Needs, and Recreation.

Special Items: Enter the cost of any items of a special nature included for an individual on a monthly basis.

Total vertically the columns for Food, Clothing, Personal Needs, Recreation and Special Items, and carry these totals to the appropriate spaces under "F."

Under "B" list all other persons living in the household who are not included in the "Family Budget Unit."

Amount and Source of Income: Typical entries in this column might be "Pension $40," or "OAS - $65."

(Section Continued on Next Page)

158-50 (Continued) 158-50

State of California
Form CA 241

Department of Social Welfare

Surname _____

Address _____ City _____

Budget computed by _____ State No. _____

Date _____ County No. _____

A. LIST THE MEMBERS OF THE "FAMILY UNIT"

Name	Sex	Age	Food	Clothing	Personal Needs	Recreation	Special Items
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
TOTALS (Carry forward to F).			$	$	$	$	$

B. LIST OTHER PERSONS LIVING IN HOUSEHOLD

Name	Sex	Age	Relation to Head of Family	Amount and Source of Income	Food (To be used when determining net income)	Actual Contribution to Family Unit
1.						
2.						
3.						
4.						

COMPUTE SHARE OF HOUSING: TOTAL (C) MINUS (D) (SEE BELOW) $ _____

TOTAL $ _____ $ _____

TOTAL NET CONTRIBUTION TO FAMILY UNIT (Actual contribution minus total food and housing) $ _____

No. Persons in household who share items listed under C: (Total A plus B) . . . . . _____

C. HOUSING (Check which) Amount

☐ Rent or ☐ Property payments . . . . . _____

☐ Upkeep and Repairs including Taxes . . . . . _____

UTILITIES: Electricity. . . . . _____

Gas. . . . . _____

Fuel for Heating . . . . . _____

Water. . . . . _____

Garbage Removal. . . . . _____

Ice. . . . . _____

HOUSEHOLD OPERATIONS: . . . . . _____

Telephone. . . . . _____

C.1. Special Need (Family Group). . . . . _____

TOTAL (C). . . . . _____

H. INCOME (Give source)	Amount
Total net income from (B):	

(Section Continued on Next Page)

158-50 (Continued) 158-50

Under "I," enter the source and value of income in kind.

Under "J," enter the total income which is the sum of the amounts entered under "H," and "I." Carry this amount forward to the space indicated below, and subtract.

Under "K," "Budgetary Deficiency," enter the amount of need; this amount is the result of "G" minus "J."

Under "L," "Amount of Grant," enter the amount of the ANC Assistance Payment.

Note: Counties using Form CA 241A, "Worksheet for Computation of Net Income and Total Income Available (Optional)" need not complete Sections B, H, and I of the Form CA 241, "Budget Worksheet." The figure entered for Section G, "Total Income Available," on the Form CA 241A should be carried over to Section J, "Total Income," on the Form CA 241.

(W&IC 1511, 1560)

(Section Continued on Next Page)

158-52 INSTRUCTIONS FOR COMPLETING THE WORK SHEET FOR COMPUTATION OF NET INCOME AND TOTAL INCOME AVAILABLE (OPTIONAL) ANC 158-52

The work sheet for computing net income for use by counties in recording the expenses connected with the receipt of income and for figuring the net amount to be deducted from the total cost of essentials.

Section A, Income from Others in Household

Enter in this section the names of the members of the household who are not included in the family budget. Give the source and amount of their income and their contribution to the family budget. Compute the net of their contribution to the family budget unit, as set forth in Sec. 158-40 B. The net contribution is entered in column g.

Section B, Income from Earnings of Parent

See Sec. 158-40, A1. Enter Gross Income (less involuntary deductions) in B1, deduct the total expenses connected with the employment (a through g, total in 3) and enter the Net Income in B4.

Section C, Income from Earnings of Unemancipated Minor

See Sec. 158-40, A2a. Enter Gross Income (less involuntary deduction). Enter 25% (not to exceed $15) of the gross income for personal incidentals and additional recreational expenses in C2 and expenses connected with the employment in 3a through 3g. The sum of these items is deducted from the gross earnings to give the net income from earnings.

Section D, Income from Rental Property

See Sec. 158-40, E. Enter the Gross Income in Section D1. Expenses connected with property are entered in 2a through 2d. The total of these are deducted from the gross rental income to give the net to the family.

Section E, Income Received in Kind

See Sec. 158-40, D. This section is used for the computation of the money value to the family budget unit of goods received in kind or produced by the family. In column a, enter the type of goods received, in column b, the source (home produced, gift of sister, etc.). The figure to be entered here can be obtained from the basic ANC food, clothing, etc., budget (Gen M39, Gen M40, Gen M169, Gen M42), converted to a monthly quantity. For example, if the family have a cow which supplies them with milk and butter the following would be the method used in computing the net money value of the milk and butter to the family: the family consists of a mother, a 14-year-old boy, a 10-year-old girl, and an

(Section Continued on Next Page)

158-50 (Continued) 158-50

Form CA 241

D. Compute share of total (C) allocable to members of family unit as follows: FRACTION

No. of Persons (A) = _____

No. of Persons (C)

Compute fraction of total (C) and record answer here . . _____

E. ADD: Education and Incidentals . . . . . _____

Transportation. . . . . _____

Insurance . . . . . _____

Other _____ _____

F. ADD ALLOWANCE TOTALS UNDER (A):

Food. . . . . _____

Clothing. . . . . _____

Personal Needs. . . . . _____

Recreation. . . . . _____

Special Items . . . . . _____

G. TOTAL BUDGET FOR FAMILY UNIT: . . . . . _____

I. OTHER RESOURCES

J. TOTAL INCOME:

Total budget for family unit (G). . . . . $_____

Income to family unit (J) . . . . . $_____

K. BUDGETARY DEFICIENCY. . . . . $_____

L. AMOUNT OF GRANT . . . . . $_____

Form CA 241, October 1948
Budget Work Sheet--Aid to Needy Children

158-52 (Continued) 158-52

Form CA 241A

WORKSHEET FOR COMPUTATION OF NET INCOME AND TOTAL INCOME AVAILABLE (OPTIONAL)

Name_____ Street_____

State Case Number_____ City_____

A. INCOME FROM OTHERS IN HOUSEHOLD (Adult Child, Emancipated Minor, Parent, Relative, Boarder, OAS, ANB, APSB Recipient)

Name (a)	Source of Income (b)	Amount of Income (c)	Amount of Contribution (d)	Food (e)	Pro Rata Share Household Expense (f)	Net Income to Family Budget Unit (g)
1.		$	$	$	$	$
2.		$	$	$	$	$
3.		$	$	$	$	$
4.		$	$	$	$	$

5. Total Net Income (Sum of Items 1 through 4 in Column g) . . . . . $_____

INCOME FROM EARNINGS

B. Parent
1. Gross Earnings (less involuntary deduction) $_____
2. Expenses Connected with Employment
   a. Meals away from home $_____
   b. Additional clothing _____
   c. Laundry and cleaning _____
   d. Transportation _____
   e. Union dues _____
   f. Equipment _____
   g. Other _____
3. Total Expenses (Sum of Items 2a through 2g) $_____
4. Net Income (Item 1 minus Item 3) $_____

C. Unemancipated Minor
1. Gross Earnings (less involuntary deductions) $_____
2. 25%* of Gross for personal incidentals and additional recreation $_____
3. Expenses Connected with Employment
   a. Meals away from home $_____
   b. Additional clothing _____
   c. Laundry and cleaning _____
   d. Transportation _____
   e. Union dues _____
   f. Equipment _____
   g. Other _____
4. Total Deductions (Sum of Items 2, 3a through 3g) $_____
5. Net Income (Item 1 minus Item 4) $_____

*Not to exceed $15

D. INCOME FROM RENTAL PROPERTY

1. Gross Rental Income $_____
2. Expenses Connected with Property
   a. Upkeep and repair [ ] or 15% of Gross + $4.17 [ ] $_____
   b. Taxes _____
   c. Assessments _____
   d. Other _____
3. Total Expenses (Sum of Items 2a through 2d) $_____
4. Net Income (Item 1 minus Item 3) $_____

E. INCOME RECEIVED IN KIND

Type of Goods (a)	Source (b)	Amount of Goods Included in Quantity Schedule (c)	Unit Cost of Goods (d)	Money Value of Goods (e)	Expenses Connected with Receipt (f)	Net Money Value of Goods (g)
1.			$	$	$	$
2.			$	$	$	$
3.			$	$	$	$
4.			$	$	$	$

5. Total Net Money Value (Sum of Items 1 through 4 in Column g) . . . . . $

F. INCOME AVAILABLE FROM OTHER SOURCES

Kind of Income (a)	Source (b)	Amount (c)	Expenses Connected with Receipt (d)	Net to Family (e)
1.		$	$	$
2.		$	$	$
3.		$	$	$

4. Total Other Net Income (Sum of Items 1 through 3 in Column e) . . . . . $
5. TOTAL INCOME AVAILABLE (Sum of Items A5, B4, C5, D4, E5, F4) . . . . . $

158-52 (Continued) 158-52

8-year-old boy. The quantity of milk, margarine, and cottage cheese included weekly in the ANC basic food schedule is as follows:

	Milk	Butter(Margarine)	Cottage Cheese
Mother	4 cans evap. or 3 qts.	1/2 lb.	1/2 lb.
Boy, 14	5 qts.	1/2 lb.	1/2 lb.
Girl, 10	5 qts.	1/2 lb.	1/2 lb.
Boy, 8	5 qts.	1/4 lb.	1/4 lb.
Total	18 qts.	1 3/4 lb.	1 3/4 lb.

Monthly amounts: 4 1/3 x 18 = 78 quarts milk
4 1/3 x 1 3/4 = 7.61 lbs. margarine
4 1/3 x 1 3/4 = 7.61 lbs. cottage cheese

The latest pricing shows milk @ 20¢ a quart, margarine @ 41¢ a lb., and cottage cheese @ 29¢ a lb.

78 x .20 = $15.60 value of milk
7.61 x .41 = $ 3.12 value of butter
7.61 x .29 = $ 2.20 value of cottage cheese

Total $20.92

Minimum expenses in connection with production yearly might, in this situation, be established in discussion with the mother, to be as follows: Since there is some pasturage, 2 tons of hay @ $35 are used yearly; veterinary service for testing $6.00; membership in Breeder's Association $12.50--a total of $88.50 yearly. Monthly expenses would be $7.40.

$20.92 - 7.40 = $13.52 net monthly money value of cow to family.

Section F, Income Available from Other Sources

Enter in this section any other income available to the family budget unit (a) the kind, e.g., pension, (b) source (OASI), (c) the amount ($25.11), (d) expenses in connection with receipt (none), (e) net to family ($25.11).

Section G, Total Income Available

Enter here the totals of the net income shown in Sections A through F. This figure will be carried forward to Form CA 241, Item J. (W&IC 1560)

(Section Continued on Next Page)

158-55 (Continued) 158-55

C. Children in Private Institutions

The ANC assistance payment shall be the amount within the limits provided by state law by which the essential costs exceed the income.

Exception: Where there is income to a child in an institution, the payment to the institution may be the total cost of essentials and the income may be treated as a collection or repayment.

The maximum state and county participation for children in private institutions is $36. Assistance needed in excess of this amount may be provided through county funds. (W&IC 1560)

Table of Maximum Reimbursement Amounts for Children Eligible for Federal Participation

Number of Children	Maximum Participation	State Share	County Share	Federal Share
1	$ 88.50	$ 48	$24	$16.50
2	136.50	72	36	28.50
3	184.50	96	48	40.50
4	232.50	120	60	52.50
5	280.50	144	72	64.50

Table of Maximum Reimbursement Amounts for Children in Boarding Homes, Institutions, and with Relatives Ineligible for Federal Reimbursement

	Maximum Participation	State Share	County Share
Boarding Homes or Ineligible Relatives			
One Child	$72	$48	$24
Each Additional Child	36	24	12
Institutions			
Each Child	36	24	12

158-55 FINANCIAL PARTICIPATION IN ASSISTANCE PAYMENTS 158-55
ANC

A. Child/Children Eligible for Federal Participation Living with His Own Family or with Relatives

The ANC assistance payment shall be the amount, within the limits provided by federal and state laws, by which the essential costs exceed the income.

The maximum participation for cases eligible under the Social Security Act is as follows:

	One Child	Each Additional Child
Federal	$16.50	$12.00
State and County	72.00	36.00
Total	$88.50	$48.00

Assistance needed in excess of these amounts may be provided through county funds.

When the computation of the budget results in a budget deficiency in an uneven amount, the grant may be made in the next highest whole dollar.

B. Children Ineligible for Federal Participation Living with Relatives or in Boarding Homes

The ANC assistance payment for the child in a boarding home or with a relative not meeting federal requirements shall be the amount, within the limits provided by state law, by which the essential costs exceed the income.

Exception: Where there is income to a child in a foster home, the payment to the foster mother may be the total cost of essentials and the income may be treated as a collection or repayment.

The maximum participation for children in boarding homes is as follows:

	One Child	Each Additional Child In Home
State and County	$72	$36

Assistance needed in excess of these amounts may be provided through county funds.

(Section Continued on Next Page)

172-10 FINANCIAL RESPONSIBILITY OF PARENTS 172-10

ANC

Parents have legal responsibility to support their children. When the parent is not living in the home with the child and is not under court order to support, the county has the responsibility to determine the pecuniary ability of the parent to assist the child. When the parent is under the court order to contribute an amount for the child, the county shall accept the finding of the court as the determination. However, the existence of a court order is not evidence that the amount specified in the order is being contributed by the parent. The county shall verify by contact with the parent, if possible, the exact amount being contributed. If the county is unable to contact the parent, the statement of the probation officer, or other responsible agency, or the person to whom, or through whom, the money is paid, shall be accepted.

The determination of the parent's ability to contribute to the child takes into consideration all aspects of the parent's financial circumstances (1) his living plan (whether maintaining a household, living on a board and room basis, paying rent and taking meals out, etc.), (2) his verified income (verification may be by review of pay stubs, other reliable documentary evidence, and does not necessitate contacting the employers in the majority of situations), and (3) all regular (monthly) expenditures necessary for maintenance. Such expenditures include:

a. Essential living costs for food, shelter, clothing, etc.

b. Costs of support and care of other dependents (wife, parents, children)

c. Legal obligations and contracts already incurred; debts accumulated because of previous periods of unemployment; medical and dental bills or needs with special regard for any additional health problem; such legitimate expenses as plans for rehabilitation; payments on automobile (if needed for transportation), and property; or other special or miscellaneous items

d. Expenses connected with employment, such as transportation or other expense incident to the retention of such employment.

(Section Continued on Next Page)

172-05 (Continued) 172-05

The securing of a signed responsible relatives' statement (Form Bl 225) although not mandatory, is an acceptable method of determining the pecuniary ability of a responsible relative to assist the applicant or recipient.

The granting of, or continued receipt of, aid shall not be contingent upon the filing of signed statements by responsible relatives or upon recovery of aid. Aid shall be granted to properly qualified persons regardless of whether they have relatives of proper degree of kinship who are able, though not willing, to support or to contribute to the support of the person.

Aid shall not be denied if the responsible relative fails to return his signed statement unless the investigation indicates:

1. That the applicant or recipient is in receipt of contributions from responsible relatives in cash or in kind;

2. That these meet the extent of his verified needs; and

3. The responsible relatives are able and willing to continue such support.

When the initial inquiry and a thirty day follow-up request for a signed statement from a responsible relative brings no reply, or where it has been impossible to communicate with a responsible relative by any method within a reasonable time and other investigation is completed, action shall be taken on the application.

If the person receiving aid has within the State a spouse, parent, or adult child pecuniarily able to support such person but who is not supporting or contributing to the extent of his ability as determined by either of the above two methods, the county may request the district attorney or other civil legal officer of the county granting aid to proceed against such kindred in the order of their responsibility to support. Upon such demand, the district attorney or other legal officer may on behalf of the county maintain an action in the superior court of the county granting aid against the relative.

See Secs. 152-50, Contributions from Legally Responsible Relatives as Income; 152-60, Offer of Support as Income; 234-00, Statement of Responsible Relatives of Applicant; and 351-30, Reinvestigation of Relatives. (W&IC 3075, 3088, 3460, 3474)

172-10 (Continued) 172-10

If a parent determined to be pecuniarily able to contribute for a child, refuses or fails to contribute for the child in accordance with his ability, the county may request the district attorney or other civil legal officer of the county granting aid to proceed against such parent. Upon such a demand, the district attorney or other legal officer may on behalf of the county maintain an action in the superior court of the county granting aid to the child.

Aid shall be continued in the full amount needed by the child while efforts are made to obtain a contribution from the parent in accordance with his ability to pay.

When it is impossible to verify the parent's financial situation, the records must show the efforts of the county to obtain this information. (W&IC 1560, CC206)

(Section Continued on Next Page)

172-10 (Continued) 172-10

e. Necessary expenses for operation costs, if conducting a commercial or agricultural enterprise.

f. The county has responsibility for analyzing the parent's statement of expenditures and obligations and for verifying such items as earnings, property payments, insurance premiums, payment on automobile. (Tax receipts, wage statements, bill of sale, etc., presented by the parent are acceptable types of verification.)

When payments on debts which have been incurred by the parent appear excessive or for items which are non-essential or reflect an unreasonably high standard of living, the county has responsibility for discussing ways and means for possible adjustment to enable the parent to increase his contribution to his children. For instance, monthly payments might be reduced and still satisfy the obligation; or expenses on maintenance of property could be held to a minimum to maintain the equity.

When a parent is under order of a court to make a contribution to the support of his child and circumstances of the parent which affect the amount he is able to contribute come to the attention of the county, the county should take steps to bring the facts surrounding the change in circumstances to the attention of the court.

The case record shall show the parent's estimated monthly obligations and the amount determined as his contribution for the support of his children. Form CA 245, Statement of Parent Living Apart from the Child, or a comparable form, may be used to obtain the parent's statement of his income and obligations or as a guide to interviewing the parent. Interviews with the parent shall be recorded.

In situations where the amount determined as the contribution which the parent is able to make is more than the contribution which the parent is actually making, the county should attempt to persuade the parent to contribute the full amount determined.

(Section Continued on Next Page)

172-15 DETERMINATION REGARDING CONTRIBUTIONS FROM OUT-OF-STATE RESPONSIBLE RELATIVES 172-15

OAS, ANB, APSB

The county shall not contact responsible relatives, including members of the armed forces, who are living outside the state unless there is reason to believe that they are contributing. Inquiries shall be to determine the contribution, if any, or the amount of contribution which will be made. The inquiry shall be by direct correspondence with the relative unless the recipient has acceptable verification of the amount of the contribution received. Neither a sworn statement nor the usual responsible relatives' statement (Form Ag, Bl 225) shall be requested of a relative living outside this state.

See Secs. 152-50, Contributions from Legally Responsible Relatives as Income, and 152-60, Offer of Support as Income. (W&IC 1560, 2140, 3075, 3460; CC 260)

STATEMENT OF PARENT LIVING APART FROM CHILD CA 245
(Aid to Needy Children)

I, _____ (Name of Parent), residing at _____ (Address of)

the mother/father of _____ (Name of child(ren))

do hereby make the following statements concerning my assets, income, dependents, monthly expenses and obligations as well as contributions to the above-named child(ren).

1. I am now contributing $_____ (Amount of Cash) toward the support of my child(ren). I am now providing the following for my child(ren): _____ Clothing (yes, no)_____; Medical care (yes,no)_____; Other contributions _____ Explain nature, amount, and cost: _____
2. I am under court order to pay $_____ monthly (weekly) for the support of my child(ren).
3. I am unmarried____; married____; divorced_____; separated_____. (check one)
4. I have the following persons (other than child(ren) listed above) dependent upon me: _____
5. Assets
   a. I own real property with assessed valuation of $_____
   b. I own cash (including savings) totaling..... _____
   c. I own insurance (cash surrender value) totaling _____
   d. I own other negotiable securities totaling.... _____
6. Income
   a. I have a total monthly (weekly)* earnings (gross income less involuntary deductions by employer or U.S. Gov't.) of $_____
   b. My spouse has a total monthly (weekly)* income of $_____ received from: _____ (Name and address of employer)
   c. I have other income in the amount of.....$_____ from source: _____
   d. My total monthly (weekly)* income is.....$_____
7. My monthly expenses and obligations are:
   (If parent pays board and room leave blank all items above "e".)
   a. Food . . . . . $_____
   b. Rent . . . . . $_____
   c. Utilities. . . . . $_____
   d. Household operation. . . . . $_____
   e. Payments on property:
      Principal & interest $_____ Assessments $_____
      Taxes(monthly aver.) $_____ Upkeep $_____
      Total of "e" . . . . . $_____
   f. Board and room (for self). . . . . $_____
   g. Clothing (for self). . . . . $_____
   h. Incidentals and personal needs . . . . . $_____
   i. Transportation . . . . . $_____
   j. Insurance premiums . . . . . $_____
   k. Other _____ (Specify) $_____
   l. Payments on debts: _____ (Specify) $_____
      _____ $_____
      Total of "l" . . . . . $_____
   m. Total expenses (other than for child(ren) named above) . . . . . $_____
8. My net monthly (weekly)* income after deducting cost of items listed under Section 5 is . . . $_____
9. I will, from _____ (Date), contribute $_____, clothing _____, medical care _____, other contributions _____, _____ (Explain nature, amount, and cost) toward the support of the child/children named above.

_____
Signature of Parent

Suscribed and sworn to before me this _____ day of _____, 19_____

Name _____
Signature of person qualified to acknowledge an affidavit

* Cross out whichever is not applicable -- monthly or weekly

Form CA 245, Revised October 1948

196-30 REMARRIAGE OF PARENT **196-30**
ANC

The remarriage of the parent of children eligible for ANC does not, in itself, affect the initial or continuing eligibility of these children. If the stepparent wishes to assume full or partial support of the children, even though he has no legal responsibility (see Sec. 171-20), his contribution is given the same consideration as any other income which is actually available to the children. (W&IC 1560)

196-35 MARRIAGE OF CHILD ELIGIBLE FOR ANC **196-35**
ANC

The marriage of a child under 18 does not in itself render the child ineligible for ANC provided the requirements of the ANC Law are met. (W&IC 1560)

196-20 REHABILITATION OF TUBERCULOUS OR INCAPACITATED FATHER (T.B.F. AND C.I.F.) ANC 196-20

A father who is unable to be gainfully employed because of his tuberculous condition or his permanent physical incapacity may, in the physician's opinion, be trained for some type of work. Aid may be granted for his children under these classifications, provided they are otherwise eligible, until his training has been completed.

The Bureau of Vocational Rehabilitation, State Department of Education, Sacramento, or any of the branch offices of the bureau may be consulted for assistance in planning a program of training. (W&IC 1500, 1560)

235-75 VERIFICATION OF INCAPACITATED FATHER CLASSIFICATION ANC 235-75

Eligibility under the classification of child of incapacitated father (CIF) shall be established in accord with the policies and procedures set forth in Secs. 196-00, Classification of Child of Incapacitated Father (CIF), and 196-05, Instructions for Completion of Report on Incapacitated Father (CIF), Form CA 240. When there is any indication that the father is able to work or is working, there shall be a clear determination in the case record that the father is not in fact gainfully employed or able to be gainfully employed in accordance with the provisions of Secs. 196-00 and 196-05. (W&IC 1500, 1560)

235-70 VERIFICATION IN TUBERCULOUS FATHER CLASSIFICATION ANC 235-70

Incapacity of a father due to tuberculosis (TBF) shall be established in accord with the policies and procedures set forth in Secs. 195-00, Classification of Child of Tuberculous Father (TBF), and 195-05, Instructions for Completion of Report on Tuberculous Father (TBF), Form CA 242. The county case record shall clearly indicate that the father is not in fact gainfully employed or able to be gainfully employed in accordance with the provisions of Secs. 195-00 and 195-05. (W&IC 1500, 1560)

627-20 (Continued) 627-20

D. When, by using the method prescribed in B, the apportionment to the ineligible child exceeds $36, then the excess is apportioned to the eligible children so that the maximum reimbursement of state funds may be claimed.

Example: A family budget unit consists of four children, three of whom are eligible for federal participation. The total grant for the family is $148. Of this grant $112 is apportioned to the eligible children and $36 to the ineligible child. (See Case No. 5, Form CA 801)*

E. When a family budget unit is composed of only one child, or when all of the children in a family have the same status with respect to Federal participation, no apportionment is made. The total basis for state participation for the family budget unit is shown as eligible if all the children are eligible for federal participation, or as ineligible if all of the children are ineligible for federal participation. (See Cases Nos. 6, 8, 9, 10, 11, 12, 13, 14, 15, and 16, Form CA 801)*
(W&IC 1560; FSS-Admin.)

(See Sec. 627-00, Definition of Types of Cases with Respect to Financial Participation by federal, state, or county government.)

BHI AID PAY ROLLS (Form CA 801-BHI) do not include children eligible for federal participation. (See Sec. 626-00, Method of Claiming for Participation by Federal and State Government.)

Payments for care of children to a boarding home or to a probation officer or to an agency to which the children are committed by the court shall be listed separately for each child on the pay roll in Column 4, Warrant Amount, regardless of whether the payment is made to the payee in one warrant for all the children in the boarding home, or whether separate warrants are issued for each child in the boarding home.

(Section Continued on Next Page)

*Examples of the various types of cases are shown on the sample forms in Sec. 629-99, County Aid Claim Forms.

627-20 (Continued) 627-20

2. Total amount for that portion of the grant allowed for all children in each family budget unit ineligible for federal participation.

In making this separation, the following rules are observed:

A. When a family budget unit is composed of two or more children, all of whom do not have a common status with respect to federal participation, and the grant equals or exceeds the maximum basis for state participation, the maximum state basis for the eligible children and the maximum state basis for the ineligible children is allocated on the payroll.

Example: A family budget unit consists of three children, two of whom are eligible for federal participation. The grant for this family is $175.50. The maximum basis for state participation is $172.50, $136.50 of which is the maximum for the eligible children, and $36.00 of which is the maximum for the ineligible child. Allocation is made accordingly on the payroll. (See Case No. 1, Form CA 801)*

B. When a family budget unit is composed of two or more children, all of whom do not have a common status with respect to federal participation and the grant is less than the maximum basis for state participation, the grant is divided proportionately among the eligible and ineligible children, except as stated in C and D.

Example: A family budget unit consists of three children, two of whom are eligible for federal participation. The grant for this family is $100. Two-thirds or $66.67 is apportioned to the two eligible children, and one-third or $33.33 is apportioned to the ineligible child. (See Case No. 2, Form CA 801)*

C. When, by using the method prescribed in B, the apportionment to the eligible children is less than the maximum amount in which the Federal Government participates ($45 for two children, $63 for three children, $81 for four children, etc.), then the maximum amount upon which the Federal Government participates is apportioned to the eligible children and the remainder of the grant is apportioned to the ineligible children.

Example: A family budget unit consists of five children, three of whom are eligible for federal participation. The total grant for this family is $70. Of this grant, $63 (the federal basis for three eligible children) is apportioned to the eligible children, and the remainder, $7, is apportioned to the two ineligible children. (See Case No. 3, Form CA 801)*

(Section Continued on Next Page)

*Examples of the various types of cases are shown on the sample forms in Sec. 629-99, County Aid Claim Forms

629-99 (Continued) 629-99

Form CA-801--Revised October 1, 1946 FORM CA 801
State of California
Payroll to accompany affidavit Form CA-800

Forward TWO copies to
STATE DEPARTMENT OF SOCIAL WELFARE
Sacramento, California

CLAIM FOR FEDERAL AND STATE AID TO NEEDY CHILDREN
(Excluding aid paid under Sec. 1556.5 of the W&IC)

Warrants Dated December 1, 1948
(Except as otherwise shown in Column 7)

Paid by XXX County

Month of December 19 48
(Indicate non-county cases by (*) in columns 5 and 6)

(1) State No.	(2) Names of Payees / Names of Children (Family / Given)	(3) No. of Children (a) El.	(3) No. of Children (b) Inel.	(4) Warrant Amount	(5) Basis for State Participation (a) El. to Federal	(5) Basis for State Participation (b) Inel. to Federal	(6) Basis for Federal Participation	(7) Remarks	(8) Warrant Number
1	James Blake Blake, Arthur Myrtle John	2	1	175.50	136.50	36.00	45.00	(See Sec. 627-20, Apportionment of Grants on Payrolls or Claims - ANC, Item A)	975
2	Elizabeth White Smith, Andrew Harry Jean	2	1	100.00	66.67	33.33	45.00	(" Item B)	976
3	Cynthia Brown Brown, Doris Aleta Henry Florence Bruce	3	2	70.00	63.00	7.00	63.00	(" Item C)	977
4	Rose Johnson Black, Robert James Fred Johnson, Lola Fred	3	2	110.00	50.00	60.00	50.00		978
5	Sarah White White, Floyd Jack Arlene Robert	3	1	148.00	112.00	36.00	63.00	(" Item D)	979
6	Ida Allen Allen, Helen Mabel Sally Lawrence	4		232.50	232.50		81.00	(" Item E)	980
7	John Robert Robert, Joan* Susan William	2	1	175.50	*48.00 88.50	36.00	*18.00 27.00		981
8	Alice Hicks Hicks, John	1		67.50	67.50		27.00	(See Example D, Sec. 627-50, Computation of payments when child transfers between a private home and boarding home or institution.)	982
9	Mary French French, Elsie	1		10.65	10.65		10.65	(Example E)	983

(Examples continued on next page)

Total number of children on this page eligible 21 ineligible 8

(Supplemental warrants covering increases for children already counted on the current payroll or previous months' payrolls not to be included in the total number of children)

Page No. 1.

629-99 (Continued) 629-99

State of California

AID AFFIDAVIT

FROM XXX COUNTY

For Needy Children

(Excluding Aid Paid Under Section 1556.5 of the Welfare and Institutions Code)

Month of December 1948 Fiscal Year

(State Use Only)

Forward TWO Copies to
State Department of Social Welfare
Sacramento, California

FORM CA 800

AMOUNT DUE FROM FEDERAL FUNDS FOR AID		CURRENT MONTH Col. A	PRIOR MONTHS Col. B
1. Total basis for state participation (Item B, Form CA 802) number of children: current month 51 ; prior months 21		$ 1,821.24	$ 971.00
2. Total for children ineligible for federal aid (Item C, Form CA 802) number of children: Current month 10 ; prior months 12		$ 290.17	$ 540.00
3. Total for children eligible for federal aid (Item 1 minus Item 2) (Item D, Form CA 802) number of children: Current month 41 ; prior months 9		$ 1,531.07	$ 431.00
4. Less: Expenditures in excess of $27 for one eligible child and $18 for each additional eligible child in same household group (Item D, minus Item P, Columns 2A plus 2B, Form CA 802)		$ 725.67	$ 237.00
5. Basis for federal participation (Item 3 minus Item 4) (Item P, Columns 2A plus 2B, Form CA 802)		$ 805.40	$ 194.00
6. Amount due from federal funds for aid (Item P, Col. 3, Form CA 802)		$ 525.70	$ 119.50
7. Federal share of adjustments (Total Col. 7, Form ABC 803)	$ 3.25		
8. Federal share of cancelled warrants for prior months (total Col. 10, Form ABC 804)	$ 102.00		
9. Federal share of collections (total Col. 7, Form ABC 803)	$ 3.75		
10. Total of Items 7, 8, and 9		$ 109.00	
11. Net amount due from federal funds for aid (Item 6 minus Item 10)		$ 416.70	
12. Total amount due from federal funds for aid (Item 11, Col. A plus Item 6, Col. B		$ 536.20	

AMOUNT DUE FROM STATE FUNDS FOR AID			
13. Amount due from state funds for aid (Item P, Col. 4, Form CA 802)		$ 875.69	$ 603.67
14. State share of adjustments (total Col. 8, Form ABC 803)	$ 21.17		
15. State share of cancelled warrants for prior months (total Col. 11, Form ABC 804)	$ 307.34		
16. State share of collections (total Col. 8, Form ABC 803)	$ 4.17		
17. Total of Items 14, 15, and 16		$ 332.68	
18. Net amount due from state funds for aid (Item 13 minus Item 17)		$ 543.01	
19. Total amount due from state funds for aid (Item 18, Col. A plus Item 13, Col. B)		$ 1,146.68	

AMOUNTS FOR REPORTING PURPOSES ONLY	CURRENT MONTH	PRIOR MONTHS	APPROVAL STAMP
20. Total of warrant amounts (Item A, Form CA 802)	$ 1,835.88	$ 1,065.50	
21. Total amount in excess of basis for state participation (Item 20 minus Item 1)	$ 14.64	$ 94.50	
22. Total adjustments (total of Col. 6, Form ABC 803)	$ 35.00		
23. Total cancelled warrants for prior months (total Col. 7, Form ABC 804)	$ 575.00		
24. Total collections (total Col. 6, Form ABC 803)	$ 10.00		

STATE OF CALIFORNIA, COUNTY OF _____)SS I, _____ being duly sworn, depose and say: That I am the county official responsible for the administration of Aid to Needy Children in and for the said county; that all the provisions of Chapter 1 of Part 2 of Division 2 of the Welfare and Institutions Code, and amendments thereto, and Title IV of the Social Security Act, and amendments thereto, have been complied with to the best of my knowledge and belief.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY

OF _____, 19___

_____
SIGNATURE OF WELFARE DIRECTOR OR OFFICIAL IN CHARGE

TITLE _____

APPROVED _____
CHAIRMAN, BOARD OF SUPERVISORS

TITLE _____

I hereby certify, that warrants covering all amounts due under the law have been issued and charged to funds for aid in accordance with the Needy Children Law, Chapter 1 of Part 2 of Division 2 of the Welfare and Institutions Code and amendments thereto.

_____
Signature of County Auditor

Form CA 800, Revised Oct. 1, 1948
Affidavit to Accompany Monthly Voucher Aid Payroll (Form CA 801)

CREDIT VOUCHER CLAIM-AID

(over)